

**DEPARTMENT OF SPECIAL SERVICES
TOWNSHIP OF UNION PUBLIC SCHOOLS
M-E-M-O-R-A-N-D-U-M**

TO: Pat DiTri
From: Kim Conti 
Re: Board Agenda
Date: March 4, 2014

The Superintendent recommends, the committee concurs and I so move that the Board approve an increase to purchase order #14-01231 from \$3,000 to \$10,000 with the Occupational Center of Union County, 301 Cox St, Roselle, NJ 07203 to provide Vocational Assessments at a rate of \$100 per hour for the 2013-2014 school year. Acct. # 11-000-219-320-01-19

VENDOR NO.
1214

B I L L T O

**BOARD OF EDUCATION
TOWNSHIP OF UNION
COUNTY OF UNION
2369 MORRIS AVENUE • P.O. BOX 3139
UNION, NEW JERSEY 07083-1939
(908) 851-6408, 6409 or 6410 • FAX (908) 964-1462**

BUDGET YEAR

2013->2014

PURCHASE ORDER NUMBER

14-01231

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

DATE:
07/19/2013

VENDOR:

SHIP TO:

OCCUPATIONAL CENTER OF UNION
301 COX ST.
ROSELLE,, NJ 07203

Attn To : Kim Conti
DEPARTMENT OF SPECIAL SERVICE
2155 MORRIS AVENUE
UNION,, NJ 07083

P.O. TYPE		MISC. DESCRIPTION		
Po_type= Other		Vocational Assessments		
		<input type="checkbox"/> Partial <input type="checkbox"/> Complete		
QUANTITY ORDERED	CATALOG / UNIT	ITEM DESCRIPTION / ACCOUNT NUMBER	UNIT PRICE	TOTAL AMOUNT
1	NET	To provide Vocational Assessments at the rate of 100.00 per hour, not to exceed \$3,000.00 for the 2013-2014 school year.	3,000.00	3,000.00
				\$3,000.00
7074/11-000-219-320-01-19- (\$3,000.00) BOE APPROVED 5-21-2013 p-25 Please return pink to Special Services				

- ORDER IS COMPLETE - READY FOR PAYMENT
- ORDER IS COMPLETE - NOTED ITEMS HAVE BEEN CANCELLED / OUT OF STOCK

I hereby certify that the articles below specified have been received or services performed, that the quantity noted is correct, and the quality is as specified, except as noted.

Signature _____ Date _____

ORDER INVALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

[Signature]

BUSINESS ADMINISTRATOR/BOARD SECRETARY DATE

VENDOR ACCEPTANCE CERTIFIES COMPLIANCE WITH FEDERAL AND STATE REGULATIONS REGARDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX AFFECTIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, FAMILIAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL OR NON-APPLICABLE DISABILITY.