DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Pat Ditri

FROM: Joseph T. Seugling

RE: Board Agenda

DATE: 2013-08-23

The committee recommends and I so move that the board approve the establishment of a Behavioral Disabilities Self Contained class listed below at Connecticut Farms Elementary School effective September 9, 2013 in accordance with the information in the hands of each board member.

Behavioral Disabilities class   ESTABLISH

Request to Establish or Eliminate a Special Education Program or Service

Complete **both** pages of this form and send to the county office of education for review and approval. **It is not necessary to complete this form to continue an existing program, unless the building location of the program is being changed in which case 2 forms are needed (one to eliminate in one building and one to establish in another building.)**

District:_Township of Union Public Schools_ School: Connecticut Farms Elementary School
Date:_8/23/2013_

Check One: __X__ Establish a Program/Service   _____Eliminate a Program/Service

Check Type of Program:
  Preschool/Elementary Resource Program:

_____Pull-out supplementary
_____Pull-out support
_____Pull-out replacement
_____In-class supplementary
_____In-class support
_____In-class replacement

Secondary Resource Program[3]:

_____Pull-out supplementary
_____Pull-out support
_____Pull-out replacement
_____In-class supplementary
_____In-class support
_____In-class replacement

Elementary Special Class Program: (not K)
_____Auditory Impairments
_____Autism
__X__Behavioral Disabilities
_____Cognitive Impairments, mild
_____Cognitive Impairments, moderate
_____Cognitive Impairments, severe
_____Learning/ Language Disabilities, mild/moderate
_____Learning/ Language Disabilities, severe
_____Multiple Disabilities
_____Preschool Disabilities
_____Visual Impairments

Secondary Special Class Program[4]:
_____Auditory Impairments
_____Autism
_____Behavioral Disabilities
_____Cognitive Impairments, mild
_____Cognitive Impairments, moderate
_____Cognitive Impairments, severe
_____Learning/ Language Disabilities mild/moderate
_____Learning/ Language Disabilities, severe
_____Multiple Disabilities
_____Visual Impairments
_____Secondary Special Class (taught by general education teacher)

_____Extended School Year Program

_____Other program/service, please specify: _____

Note: Each newly proposed resource program, special class program and service must be located in a space that has been approved by the County Superintendent of Schools. Forms for substandard use are available in the county office. Facility approval must be obtained before approval of the request to establish a new program can be granted.

---

[3] Secondary resource programs are located in schools that contain any combination of grades 6 through 12, where the organizational structure is departmentalized for general education students.

[4] Secondary special class programs are located in schools that contain any combination of grades 6 through 12, where the organizational structure is departmentalized for general education students.

Revised 3/2013

On a separate page, describe your request based on the following corresponding criteria/questions. Please check your forms for accuracy. Errors may result in denial and return for corrections.

To Establish a New Program/Service

1. Document the unmet student needs that will be addressed by the proposed program.

2. Describe the proposed program and explain how it will meet student needs:
   a. Identify the **age range** and number of students to be served.
   b. How will the Core Curriculum Content Standards be addressed?
   c. How does this program address least restrictive environment?
   d. What opportunities will be available for interaction with non-disabled peers?
   e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c).

To Eliminate a Program/Service

1. Provide a rationale for eliminating the program/service.

2. If the elimination of the special education program/service will result in a change to one or more students' current IEP(s), describe how the students' needs will be met. Indicate whether all IEP's of affected students have been amended with agreement of the student's parent(s).

****

I assure that the attached proposal to establish a new program/service is in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities. (Attach the Board Resolution approving the establishment of the new program.)

Board Approval Date: _____   Signed: _____
                                                  (Chief School Administrator)

****

I assure that any change in a student's program/placement necessitated by eliminating the special education program/service described in the attached proposal will be implemented in accordance with N.J.A.C. 6A:14, Special Education. (Attach the Board Resolution approving the elimination of the program/service.)

Board Approval Date: _____   Signed: _____
                                                  (Chief School Administrator)

Approved_____ Denied_____ Comments_____

Signed:_____   Date_____
        (County Supervisor of Child Study)

Revised 3/2013

1. The students' IEP's will be reflective of the program placements. Their goals and objectives will be addressed in a less restrictive environment with proper supports and related services, by providing a full day Behavioral Disabilities class at Connecticut Farms Elementary School, rather than in an out-of-district setting. Therefore, there are no unmet student needs.

2. a) The age range of the class will be from 7.5 to 11.5 years of age. Class size will not exceed 12 students.

   b) The Core Curriculum Content Standards and the Common Core State Standards will be met through the district curriculum.

   c) If this class is not established in district, then an out-of-district placement would be sought. Students can remain in district, as a result of the established class.

   d) This class per students' IEP's will provide the opportunity for students to interact with non-disabled peers.

   e) One certified teacher and one paraprofessional will be needed.