

August 22, 2013

**MEMORANDUM**

TO: PAT DITRI, ADMINISTRATOR ASSISTANT  
FROM: MATTY MAGLIACANO, DIRECTOR OF RECREATION  
RE: R.O.I.D. GRANT  
CC: JIM DAMATO, BOARD SECRETARY  
BOARD OF ED MEMBERS

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In regards to the R.O.I.D. Grant the township is applying for and partnering with the board of education for a school facility, preferably Hannah Caldwell School, we will need the following accomadations.

1. One classroom, one afternoon per week, 3:30 to 6:30 PM
2. Ages of children 5 years old to 10 years old.
3. The program will follow the school schedule of days open and closed.
4. The time period will be from the first week in October to May 19<sup>th</sup> or 20<sup>th</sup>.
5. All supplies and payments for Special Ed teachers and Art teachers will be paid from the grant.

We will be working with Kim Conte on this project, she will act as an advisor to the program.

Thank you for your consideration in this matter.

MM/lm



## MEMORANDUM

**TO:** Matty Magliacano  
**FROM:** Dave Jenkins  
**DATE:** July 11, 2013  
**RE:** NJ Department of Community Affairs (DCA), Office of Recreation (OOR), Recreational Opportunities for Individuals with Disabilities (ROID) Grant.

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**Deadline:** The following is a breakdown of important deadlines related to this program:

- July 16, 2013 2pm-4pm Mandatory Technical Assistance Workshop
- July 23, 2013 2pm-4pm Mandatory Technical Assistance Workshop
- August 30, 2013 Application Deadline

**Award Amount:** The following information is available regarding program funding:

- \$585,000.00 in overall funding
- Minimum 20% cash match (\$1 for every \$5 requested)

**Eligible Applicants:** The following entities are eligible to apply for funding:

- Municipal governments
- County governments
- Nonprofits who apply through a local government agency

**Overview:** The New Jersey Office of Recreation is making funding available to assist local governments in meeting their mandates, under the Americans with Disabilities Act to include people with disabilities into their municipal and county recreation and leisure activities. There are two funding opportunities available under this program: Comprehensive Grant Program and Special Events Grants. It is highly discouraged that municipalities apply for both programs because there is a low likelihood of being awarded in both programs.

**Comprehensive Grant Program:** Comprehensive grants are a continuous, integrated recreation and leisure service program which promotes and provides the least restrictive environment for an individual with a disability as an integral and ongoing aspect of a municipality's or county's recreation and leisure services. Individuals with disabilities should be integrated into the local community recreation and services program. Specifically, the NJ Office of Recreation is seeking to fund inclusive recreation opportunities, programs that focus on individualized recreation choice, new programs, and unique/innovative programs.

- Examples of Comprehensive and Leisure Service Programs are:
  - Continuous recreation and leisure service program

- Year-round recreation and leisure service program
  - Variety of recreation and leisure service program
  - Regionalized recreation and leisure service program
  - Weekly integrated after-school program for children with disabilities
  - Weekly integrated Friday eve recreation program for young adults with disabilities
  - Multiple recreation activities throughout the year (i.e. sports, crafts, cooking, etc.)
- Award Amount:
    - These grants have ranged from \$5,000 to \$25,000
    - The maximum award is \$25,000 for one local government and \$35,000 for multiple local governments
    - A county providing multiple services is limited to \$35,000
    - Maximum of 3 years of funding can be requested

**Special Events Programs:** Special Events grants are for short term recreation activity. These activities last only one (1) day or a few days.

- Examples of Special Events Programs are:
  - Conducting four (4) bus trips each lasting less than 1 day
  - Offering instruction in a recreation-activity once a week for six (6) weeks
  - Provide an activity once a quarter
  - Providing quarterly socials
- Award Amount:
  - A maximum of five (5) Special Events Grants will be awarded
  - A maximum of \$1,000 can be awarded to a municipality
  - A maximum of \$2,500 can be awarded to county

**Individuals with Disabilities:** Individuals with disabilities are defined as individuals with a physical or mental impairment that substantially limits one or more of the major life activities of such individuals. For the purposes of this grant, individuals of all ages with the following disabilities qualify:

- Autistic: Pervasive developmental disability which significantly impacts verbal & non-verbal communication & social interaction.
- Developmentally Disabled: Disability characterized by significantly below average general cognitive functioning existing concurrently with deficits in adaptive behaviors.
- Physically Disabled: Disability characterized by orthopedically impaired
- Learning Disabled:
  - Perceptually impaired, dyslexia, minimum brain dysfunction etc.
  - A disorder in one or more of the psychological processes involved in understanding and/or using language, spoken or written.
- Multiply Disabled: Having 2 or more disabling conditions.
- Other Disabling Conditions:
  - Auditory impaired (deafness or hearing impaired).
  - Visually impaired (blindness or partial sight).

- Traumatic brain injury.
- Emotionally disturbed.

**Cash Match Requirement:** All grants require a 20% local match to State funds awarded. The government agency must appropriate \$1.00 for every \$5.00 awarded by the State.

- Grants Must be a cash match contribution or the salary of the direct recreation program staff, under the provisions of the grant.
- In-kind services or costs of your regular, annual governmental budget expenses are not allowed as match.
- You may document more than 20% local match in the “Other Sources of Funding” form in the application.

**Ineligible Activities:** Funding through the ROID program may not be utilized for any of the following activities:

- Retrofitting restroom
- Making building entrances accessible
- Retrofitting facilities for accessibility
- Purchase of playground equipment
- Purchase of playground safety surfacing
- Respite (While family members may receive respite when their family member participates in recreational activities funded by this grant, the purpose of this grant is not respite)
- Transportation (Some recreation programs include the cost of transportation to the activity which is allowed, but transportation is not the purpose of the grant)
- Segregated recreation activities

**Technical Assistance Workshop:** A representative from your local government must attend the mandatory technical assistance workshop on either July 16 or July 23, 2013. Consultant attendance does not satisfy government representative attendance.

**Priority Consideration:** Priority will be given to programs that meet one or more of the following criteria:

- Governmental entities
- New programs
- The expansion of programs, rather than funding continuing programs
- Provide each person with a disability with their chosen recreation and leisure activities (Individual choice)
- Cost effective programs
- Future sustainability without State funding

**Evaluation Criteria:** All proposals will be evaluated based on the following criteria:

- Legal requirements (If the proposal does not meet the legal requirements it will not be reviewed)
- Proposal Narrative:
  - Documented need for the program 20 points

- Clear Program goal 15 points
- Specific, measurable and achievable objectives 15 points
- Detailed program implementation/methodology 25 points
- Staff qualifications 5 points
- Detailed budget costs, allowable budget items, cost effectiveness 15 points
- Applicant's qualifications 10 points
- Performance Measure 10 points
- Sustainability within 3-5 year period 10 points
- Provision of totally integrated programming 20 points
- Ineffective and inefficient use of past funding -10 points
- Lack of timeliness and inaccuracy of past grant support documents,  
program and fiscal reports -10 points

**Website:** [https://njdcasage.state.nj.us/RFPMAILINGREQUEST\\_List.asp](https://njdcasage.state.nj.us/RFPMAILINGREQUEST_List.asp)