

VENDOR NO.
323700

BILL TO

**BOARD OF EDUCATION
TOWNSHIP OF UNION**
COUNTY OF UNION
2369 MORRIS AVENUE • P.O. BOX 3139
UNION, NEW JERSEY 07083-1939
(908) 851-6408, 6409 or 6410 • FAX (908) 964-1462

BUDGET YEAR
2011->2012

PURCHASE ORDER NUMBER
12-02594
THIS NUMBER MUST APPEAR ON
ALL PACKAGES, INVOICES AND
CORRESPONDENCE.

DATE:
01/12/2012

VENDOR:
STAPLES ADVANTAGE
ATTN. DATA ENTRY TEAM #1055076
125 MUSHROOM BLV.
ROCHESTER, NY 14623

SHIP TO:
BUSINESS OFFICE
2369 MORRIS AVENUE
UNION, NJ 07083

P.O. TYPE		MISC. DESCRIPTION			Partial	Complete
Po_type= State					<input type="checkbox"/>	<input type="checkbox"/>
QUANTITY ORDERED	CATALOG / UNIT	ITEM DESCRIPTION / ACCOUNT NUMBER	UNIT PRICE	TOTAL AMOUNT		
1	Each	C9733A HEWC9733A HP LASER JET TONER CART MAGENTA	271.20	271.20		
12	Each	137513 ACM-40711 MAGNIFYING COMPUTER PRINTOUT RULER	3.88	46.56		
1	Each	392507 AVE-11423 INDEX AVERY CLEAR LABELS	79.32	79.32		
2	Each	487493 STP-487493 9 X 12 ENVELOPES	14.19	28.38		
2	Each	487494 STP-487494 10 X 13 ENVELOPES	15.89	31.78		
2	Each	186999 STP- 186999 6 X 9 ENVELOPES	5.17	10.34		
10	Each	380435 STP-380435 2" CLEAR PLASTIC TABS	0.96	9.60		
10	Each	117762 STP-117762 2" WHITE PAPER INSERTS	0.33	3.30		
2	Dozen	DIX14209 DIXON TICONDEROGA ERASABLE COLORED BLUE PENCILS	2.36	4.72		
3	Dozen	492005 STP-492005 2 1/4 X 150 ADDING MACH TAPE	9.13	27.39		
1	Each	HWLHCM6009 HONEYWELL QUIETCARE HUMIDIFIER 9 GALLON	176.33	176.33		
				\$688.92		

INSTRUCTIONS TO VENDORS - (ADDITIONAL INFORMATION ON REVERSE SIDE)
VERBAL ORDERS ARE PROHIBITED.

- Invoices must be rendered on the enclosed voucher form.
- Make a separate invoice for each order.
- Do not make any shipments "Collect". Prepay transportation charges, and include amount on bill, unless otherwise agreed.
- Enclose shipping memo with each shipment.
- The right is reserved to cancel this order if reasonable shipment cannot be made.
- The purchase is exempt by statute from payment of all Federal, State and Municipal excise, sales and other taxes.
- All hazardous Chemical Products must be accompanied by material safety data sheets and labeled with CAS numbers.

**ORDER INVALID UNLESS SIGNED BY THE
BUSINESS ADMINISTRATOR/BOARD SECRETARY**

M. V. [Signature] 1/12/12
BUSINESS ADMINISTRATOR/BOARD SECRETARY DATE

VENDOR ACCEPTANCE CERTIFIES COMPLIANCE WITH FEDERAL AND STATE REGULATIONS REGARDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX, AFFECTIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, FAMILIAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL OR NON-APPLICABLE LIABILITY.

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BUDGET YEAR
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PURCHASE ORDER NUMBER
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DATE:
01/12/2012

VENDOR:
STAPLES ADVANTAGE
ATTN. DATA ENTRY TEAM #1055076
125 MUSHROOM BLV.
ROCHESTER, NY 14623

SHIP TO:
BUSINESS OFFICE
2369 MORRIS AVENUE
UNION, , NJ 07083

P.O. TYPE		MISC. DESCRIPTION		Partial	Complete
Po_type= State				<input type="checkbox"/>	<input type="checkbox"/>
QUANTITY ORDERED	CATALOG / UNIT	ITEM DESCRIPTION / ACCOUNT NUMBER	UNIT PRICE	TOTAL AMOUNT	
BOE-1	/17/12				

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ORDER INVALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR/BOARD SECRETARY
M. Viora *BM* 1/12/12
 BUSINESS ADMINISTRATOR/BOARD SECRETARY DATE
 VENDOR ACCEPTANCE CERTIFIES COMPLIANCE WITH FEDERAL AND STATE REGULATIONS REGARDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX AFFECTIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, FAMILIAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL OR NON-APPLICABLE POSSIBILITY.

VENDOR NO.
381001

BILL TO

**BOARD OF EDUCATION
TOWNSHIP OF UNION**
COUNTY OF UNION
2369 MORRIS AVENUE • P.O. BOX 3139
UNION, NEW JERSEY 07083-1939
(908) 851-6408, 6409 or 6410 • FAX (908) 964-1462

BUDGET YEAR
2011->2012

PURCHASE ORDER NUMBER
12-02508
THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

DATE:
12/31/2011

VENDOR:
JAMES J. DAMATO, BD SEC'Y
UNION BD OF EDUC PETTY CASH
NJ

SHIP TO:
Attn To : JAMES J. DAMATO, BD.
SEC.
BUSINESS OFFICE
2369 MORRIS AVENUE
UNION,, NJ 07083

P.O. TYPE		MISC. DESCRIPTION		
Po_type= Other		REIMBURSE PETTY CASH ACCT.		
		Partial <input type="checkbox"/> Complete <input type="checkbox"/>		
QUANTITY ORDERED	CATALOG / UNIT	ITEM DESCRIPTION / ACCOUNT NUMBER	UNIT PRICE	TOTAL AMOUNT
1	Each	Reimburse petty cash - board secretary	66.17	66.17
1	Each	Reimburse petty cash - maintenance	181.83	181.83
1	Each	Reimburse petty cash - transportation	85.15	85.15
BOE APPROVAL - 01/17/12				\$333.15
7458/	11-000-261-610-01-26-	(\$181.83)		
7558/	11-000-270-610-04-27-	(\$85.15)		
7256/	11-000-230-890-01-54-	(\$66.17)		

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ORDER INVALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR/BOARD SECRETARY

BUSINESS ADMINISTRATOR/BOARD SECRETARY _____ DATE _____

VENDOR ACCEPTANCE CERTIFIES COMPLIANCE WITH FEDERAL AND STATE REGULATIONS REGARDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX AFFECTIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, FAMILIAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL OR NON-APPLICABLE LIABILITY.

BOARD OF EDUCATION TOWNSHIP OF UNION

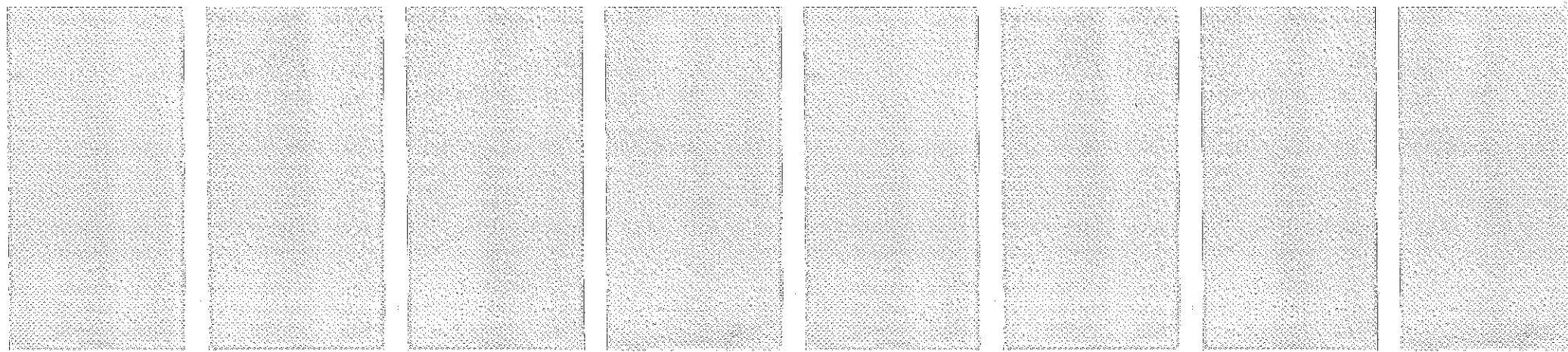
Entered Purchase Order Report By PO Number For Batch 33

va_po04.041003

01/17/2012

Approval Status Legend: IR=Incomplete Requisition, CR=Completed Requisition, EP= Entered PO

PO#	Control#	Vendor#/Name	Account #	Description	Date	Batch	Entered By	Approval Status (2 needed)	PO Amount
12-02009		2591/TIME FOR KIDS	20-003-100-890-03-20-	CF SCHOOL AC	10/28/11	33	NANCYE	EP-ELLEN	2,443.72
12-02351		385966/UNION LEARNING & TESTING INC.	20-231-100-500-01-20-0054	TITLE I DW OT PU SVS SES	12/09/11	33	DLFORNL	EP-LYNN	1,112.00
12-02356		386138/THE ELDRIDGE OVERTON	20-231-100-500-01-20-0054	TITLE I DW OT PU SVS SES	12/09/11	33	DLFORNL	EP-LYNN	1,112.00
12-02358		382979/CENTRAL JERSEY OFFICE EQUIP.	11-000-240-890-01-06-	OTHER EXP-PRIN/ C-5	12/09/11	33	DEBBIES	EP-LYNN	484.75
12-02380		3000/SCHOOL SPECIALTY, INC.	11-214-100-610-01-19-	AUTISM SUPPLIES	12/13/11	33	CLAIRE	EP-LYNN	83.83
12-02390		3000/SCHOOL SPECIALTY, INC.	11-000-218-610-01-42-	SAC SUPPLIES/6-12	12/14/11	33	PHYLLISL	EP-LYNN	220.74
12-02391		3000/SCHOOL SPECIALTY, INC.	11-000-218-610-01-42-	SAC SUPPLIES/6-12	12/14/11	33	PHYLLISL	EP-LYNN	212.71
12-02393		323700/STAPLES ADVANTAGE	11-190-100-610-02-06-	INST SUPP CENTRAL FIVE	12/14/11	33	DEBBIES	EP-ELLEN	1,044.95
12-02395		323700/STAPLES ADVANTAGE	11-000-240-890-01-06-	OTHER EXP-PRIN/ C-5	12/14/11	33	DEBBIES	EP-LYNN	206.42
12-02396		323700/STAPLES ADVANTAGE	11-000-240-890-01-06-	OTHER EXP-PRIN/ C-5	12/14/11	33	DEBBIES	EP-ELLEN	118.60
12-02397		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-02-07-	INST SUPP LIVINGSTON	12/14/11	33	ELLENM	EP-LYNN	332.71
12-02398		323700/STAPLES ADVANTAGE	11-000-218-610-01-42-	SAC SUPPLIES/6-12	12/14/11	33	PHYLLISL	EP-LYNN	202.74
12-02402		1389/DELL COMPUTER CORP.	11-000-240-610-55-03-	TECH SUP NON-INST CF	12/14/11	33	NANCYE	EP-ELLEN	1,159.88
12-02408		1389/DELL COMPUTER CORP.	11-190-100-610-55-03-	TECH SUPPLY INST CF	12/14/11	33	NANCYE	EP-ELLEN	7,445.05
12-02410		2471/HERE'S THE STORY	11-190-100-610-02-54-PK05	INST SUPPLY - ADMIN	12/14/11	33	LLFORTM	EP-LYNN	1,516.00
12-02411		1389/DELL COMPUTER CORP.	11-190-100-610-86-10-	For AutoCad classes-Career Ed	12/14/11	33	JBFORYL	EP-LYNN	902.81
12-02413		385966/UNION LEARNING & TESTING INC.	20-231-100-500-01-20-0054	TITLE I DW OT PU SVS SES	12/16/11	33	DLFORNL	EP-LYNN	1,112.00
12-02421		386131/CONVENIENT EDUCATION	20-231-100-500-01-20-0054	TITLE I DW OT PU SVS SES	12/19/11	33	DLFORNL	EP-LYNN	1,112.00
12-02424		1232/APPLE COMPUTER, INC.	11-190-100-610-02-10-	MO ITUNES	12/19/11	33	LISAPE	EP-LYNN	200.00
12-02425		2431/MCGRAW-HILL COMPANIES, INC.	20-092-100-600-10-20-	DEBELLONIA-STREET LAW	12/19/11	33	LISAPE	EP-LYNN	500.27
12-02426		297600/RIVERSIDE PUBLISHING	11-190-100-610-15-54-0612	Answer Books for Gr 9, 10	12/19/11	33	JBFORNL	EP-LYNN	2,966.50
12-02433		3000/SCHOOL SPECIALTY, INC.	11-000-240-890-01-07-	tardy slips	12/19/11	33	ELLENM	EP-LYNN	20.64
			11-190-100-610-02-07-	INST SUPP LIVINGSTON	12/19/11	33	ELLENM	EP-LYNN	328.87
Total For 2 Transactions On PO# 12-02433									\$349.51
12-02449		1232/APPLE COMPUTER, INC.	20-092-100-600-10-20-	MERCK-APPLE IPADS	12/19/11	33	LISAPE	EP-LYNN	6,891.95
12-02460		2743/SUPPLIES, SUPPLIES, INC.	11-190-100-610-02-09-	INST SUPP KMS	12/21/11	33	LISAP	EP-LYNN	199.60



BOARD OF EDUCATION TOWNSHIP OF UNION

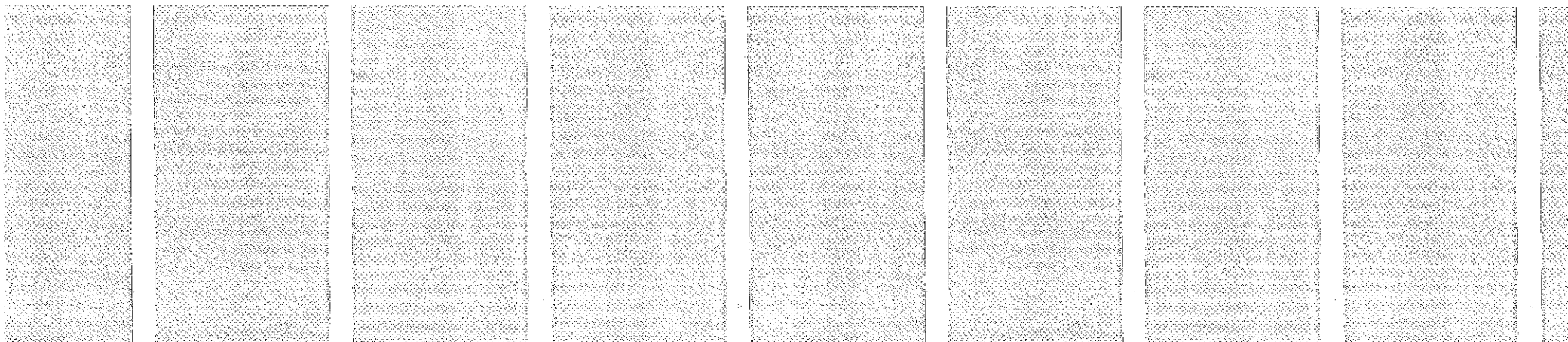
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12-02464		1232/APPLE COMPUTER, INC.	11-000-240-890-01-03-	OTHER EXP-PRIN/CF	12/21/11	33	NANCYE	EP-ELLEN	2,210.00
12-02466		334450/TEACHER'S DISCOVERY, INC.	11-190-100-610-02-09-	INST SUPP KMS	12/21/11	33	LISAP	EP-ELLEN	126.00
12-02468		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-02-09-	INST SUPP KMS	12/21/11	33	LISAP	EP-LYNN	489.91
12-02473		3000/SCHOOL SPECIALTY, INC.	11-000-240-890-01-12-	office supplies	12/22/11	33	ELAINEN	EP-LYNN	286.80
12-02477		386322/THE CREATIVE CO.	11-000-222-610-01-11-	LIBRARY BOOKS BURNET	12/22/11	33	LINDAB	EP-LYNN	164.65
12-02478		2981/BAKER & TAYLOR	11-000-222-610-01-11-	LIBRARY BOOKS BURNET	12/22/11	33	LINDAB	EP-LYNN	236.11
12-02481		2743/SUPPLIES, SUPPLIES, INC.	11-190-100-610-55-03-	TECH SUPPLY INST CF	12/22/11	33	NANCYE	EP-ELLEN	222.94
12-02486		2743/SUPPLIES, SUPPLIES, INC.	20-250-200-600-01-20-	IDEA SUPPLIES	12/23/11	33	CLAIRE	EP-LYNN	4,587.87
12-02487		386332/WEST MILFORD PUBLIC	11-000-100-561-01-54-	TUITION OTHER LEAS REGUL	12/23/11	33	ARLENE	EP-LYNN	2,221.40
12-02488		311500/SCOTT FORESMAN & CO.	11-190-100-640-01-03-	TEXTBOOKS - CONN FARMS	12/23/11	33	NANCYE	EP-ELLEN	731.64
12-02489		2743/SUPPLIES, SUPPLIES, INC.	11-000-240-610-55-03-	TECH SUP NON-INST CF	12/23/11	33	NANCYE	EP-LYNN	100.00
			11-000-240-890-01-03-	OTHER EXP-PRIN/CF	12/23/11	33	NANCYE	EP-LYNN	233.98
Total For 2 Transactions On PO# 12-02489									\$333.98
12-02493		2431/MCGRAW-HILL COMPANIES, INC.	11-190-100-610-01-03-	WORKBOOKS - CONN FARMS	12/29/11	33	NANCYE	EP-ELLEN	231.66
12-02495		3000/SCHOOL SPECIALTY, INC.	11-000-240-890-01-03-	OTHER EXP-PRIN/CF	12/29/11	33	NANCYE	EP-LYNN	1,133.14
12-02496		2431/MCGRAW-HILL COMPANIES, INC.	11-190-100-640-01-03-	TEXTBOOKS - CONN FARMS	12/29/11	33	NANCYE	EP-ELLEN	260.92
12-02510		337900/THE LIBRARY CORPORATION	11-000-222-890-01-54-0612	Library Automation System	12/31/11	33	JBFORNL	EP-ELLEN	2,081.00
12-02512		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-02-07-	chess sets for club	12/31/11	33	ELLENM	EP-LYNN	114.40
12-02515		2743/SUPPLIES, SUPPLIES, INC.	11-216-100-610-01-19-	PS DISAB FT SUPPLIES	12/31/11	33	KATHY	EP-LYNN	61.36
12-02523		323700/STAPLES ADVANTAGE	11-190-100-610-18-54-0612	Enhance GT instruction	12/31/11	33	JBFORNL	EP-ELLEN	999.95
12-02524		385453/LEARNING A - Z	20-250-100-600-01-20-	SUPPLIES INST IDEA	12/31/11	33	KATHY	EP-LYNN	1,259.10
12-02526		323700/STAPLES ADVANTAGE	11-190-100-610-16-06-	Enhance learning in GT	12/31/11	33	JBFORYL	EP-ELLEN	199.99
			11-190-100-610-16-12-	Enhance instruction in ESL	12/31/11	33	JBFORYL	EP-ELLEN	199.99
Total For 2 Transactions On PO# 12-02526									\$399.98
12-02528		385966/UNION LEARNING & TESTING INC.	20-231-100-500-01-20-0054	TITLE I DW OT PU SVS SES	12/31/11	33	DLFORNL	EP-LYNN	1,112.00
12-02533		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-02-07-	folding tables needed	12/31/11	33	ELLENM	EP-LYNN	549.36



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12-02534		323700/STAPLES ADVANTAGE	11-000-270-800-01-27-	TRANS OFFICE SUPPLIES	12/31/11	33	GAIL	EP-ELLEN	574.33
12-02536		385598/GALE CENGAGE LEARNING	11-000-222-610-02-11-	MAGAZINES/PERIODICAL BMS	12/31/11	33	LINDAB	EP-LYNN	50.00
12-02537		3000/SCHOOL SPECIALTY, INC.	11-000-240-890-01-06-	OTHER EXP-PRIN/ C-5	12/31/11	33	JCFORCV	EP-LYNN	452.31
12-02538		323700/STAPLES ADVANTAGE	11-190-100-610-16-04-	Enhance ESL instruction	12/31/11	33	JBFORYL	EP-ELLEN	399.98
12-02539		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-16-04-	Supplies for ESL classroom	12/31/11	33	JBFORYL	EP-LYNN	30.02
12-02540		323700/STAPLES ADVANTAGE	11-190-100-610-16-04-	Supplies for ESL classroom	12/31/11	33	JBFORYL	EP-LYNN	39.92
12-02549		3000/SCHOOL SPECIALTY, INC.	11-000-222-610-15-04-	Supplies	12/31/11	33	KAREND	EP-LYNN	142.60
12-02551		323700/STAPLES ADVANTAGE	11-402-100-610-01-42-	ATHLETIC SUPPLIES	12/31/11	33	PHYLLISL	EP-LYNN	77.46
12-02552		3000/SCHOOL SPECIALTY, INC.	20-012-100-890-12-20-	HC SCHOOL AC	12/31/11	33	ELAINEN	EP-ELLEN	1,430.95
12-02570		3000/SCHOOL SPECIALTY, INC.	11-190-100-610-02-07-	dry ease easel	01/10/12	33	ELLENM	EP-LYNN	241.08

Report Totals

Current Entered \$55,183.56
 Prior Entered \$0.00
 Total Entered \$55,183.56

