

November 14, 2012

To: Dr. Martin
Mr. Corey Lowery
Mr. Tom Tsirikos
Mrs. Tiffany Moutis

Cc: Kimberly Gentilicore

I am writing this letter regarding my upcoming maternity leave. My final day here will be December 21st, 2012 as my anticipated due date is January 7th, 2013. Upon completion of my 19 remaining sick days, and temporary disability, I wish to use the full 12 weeks of FMLA, until May 6th, 2013 to care for my newborn, in accordance with the New Jersey Family Leave Act. Please note, that I will not be using 20 days before my due date because we will be on our holiday break. I will only be using 4 days before and will use the remaining 16 after the baby is born.

I anticipate returning back to work Tuesday May 7th, 2013.
Should you have any questions or concerns, please contact me at (718) 926-5817.

Thank you,

Mrs. Christine Drivas
A.A.P Teacher
Franklin & Livingston
Elementary Schools