



Building Partnerships for Tomorrow

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Westfield New Jersey 07090  
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Terry Foppert  
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tfoppert@ucesc.org

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October 4, 2013

Dr. Patrick Martin  
Union Board of Education  
Administration Building  
2369 Morris Ave  
Union, NJ 07083

Dear Dr. Martin:

Enclosed are two copies of the Nonpublic School Technology Initiative Program Agreements, for the following participating schools within your district: Holy Spirit and St. Michael.

These agreements contain: (a) a written statement verifying that the required conference with the Nonpublic School Administrator was held and (b) a copy of the signed technology agreement and (c) a description of how the technology will be provided to the nonpublic school. **Kindly have these agreements approved at your next Board of Education meeting** by including the following motion on your agenda: **"Motion to approve the Nonpublic School Technology Initiative Program Agreements for the participating schools located within this district."** (Note: You have previously had your Board approve UCESC to administer the Nonpublic School Technology Initiative Program for your district.)

A copy of the minutes showing your Board's approval of this agreement along with a signed copy of the agreement(s) must be mailed to the Union County Educational Services Commission immediately following your board meeting. The Commission cannot process the purchase orders until we receive the approval from your district. Retain one copy for your records. The Commission will forward a copy to the nonpublic schools and the County Superintendent. A self-addressed envelope for the UCESC is enclosed for your convenience.

Thank you for your attention in this matter.

Sincerely,

Terry Foppert  
Superintendent

TF/lj

Enclosures



Laura Baker  
 Director  
 lbaker@ucesc.org  
 908-233-9317, ext. 226

Pamela J. Spindel  
 Director  
 pspindel@ucesc.org  
 908-233-9317, ext. 227

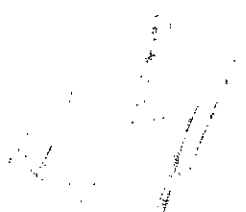
William N. Presutti  
 Superintendent  
 wpresutti@ucesc.org

Nonpublic School Services  
 45 Cardinal Drive  
 Westfield, New Jersey 07090  
 Phone: 908-233-9317, ext. 225  
 Fax: 908-233-2479

Nonpublic School Technology Consultation Meeting

District: Union

Participation Meeting



<u>Signature</u>	<u>School/Organization</u>	<u>Date</u>
<i>Barbara Prescott</i>	<i>Holy Spirit</i>	<i>8/12</i>
<i>Nona Wollstein</i>	<i>" "</i>	<i>" "</i>
<i>AMM</i>	<i>St. Michael</i>	<i>10-3-13</i>
<i>Paul Spudis</i>	<i>ucesc</i>	<i>8/12/13, 10/3/13</i>
<i>Linda Jakubowski</i>	<i>ucesc</i>	<i>8/12/13, 10/3/13</i>



AGREEMENT  
2013-2014

I have received and read the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative Program. I certify that pupils who will use the technology purchased under this program qualify under the guidelines.

It is understood that the equipment, supplies and materials purchased with the state-aid funds are to be used solely for the purpose of enhancing the instructional process for the nonpublic school student. The use of equipment, supplies and materials purchased with the state funds for religious purposes, the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State-aid funds must be used to meet the specific technology needs of students and teaching staff members. State-aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All technology provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes.


It is understood that equipment purchased with state-aid is the property of the public school district. Equipment will be purchased by the UCESC and delivered to the nonpublic school. Upon receipt, the equipment will be labeled by the nonpublic school with labels provided by the UCESC.

Within (1) one week of receipt of the equipment, the nonpublic school will record the serial numbers of all equipment indicated on the copy of the purchase order supplied by the UCESC. This purchase order copy along with the signature of the school designee will be faxed or sent to the Director of Nonpublic School Service, 45 Cardinal Drive, Westfield, NJ 07090.

It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the public school district. Further, it is understood that only the public school district may dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of "Public School Contract Law".

Any piece of equipment purchased with state-aid funds will have a maintenance agreement or the nonpublic school will be responsible for repairs. State-aid funds may be used to purchase such maintenance agreements through the selected vendor. Implementation of maintenance agreement and warranties are the responsibility of the nonpublic school.

It is agreed that funds must be committed by January 5, 2014, in order to insure the student can make use of this technology during the current school year. All purchase orders must be received and signed-off by April 30, 2014 or they will be cancelled by the business office.



\_\_\_\_\_  
Commission Superintendent

10/4/13

\_\_\_\_\_  
Date



\_\_\_\_\_  
Nonpublic School Principal

5/7/13

\_\_\_\_\_  
Date



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lbaker@ucesc.org  
908-233-9317, ext. 226

Pamela J. Spindel  
Director  
pspindel@ucesc.org  
908-233-9317, ext. 227

William N. Presutti  
Superintendent  
wpresutti@ucesc.org

### Nonpublic School Technology Consultation Meeting

District: Union

Participation Meeting

Signature

School/Organization

Date

*Barbara Prescott*

*Holy Spirit*

*8/12*

*Mona Walster*

*"A"*

*" "*

*AKL*

*St. Michael*

*10-3-13*

*Ann Spudis*

*UCESC*

*8/12/13, 10/3/13*

*Linda Jakubowski*

*UCESC*

*8/12/13, 10/3/13*

*The mission of Union County Educational Services Commission is to build partnerships and provide innovative educational solutions that support school districts and benefit all 21<sup>st</sup> century learners.*

**Union County Educational Services Commission**  
[www.ucesc.org](http://www.ucesc.org)



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2013-2014

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Commission Superintendent

10/4/13  
Date

  
\_\_\_\_\_  
Nonpublic School Principal

5.7.13  
Date