

EXHIBIT B-1

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL: BURNET MIDDLE SCHOOL

DATE: February 11, 2013

ACCOUNT NAME: Yearbook Acct.

ACCOUNT # 2014

VENDOR: Jostens

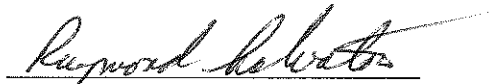
AMOUNT \$4,668.22

Purpose of Expenditure (Attach Appropriate Invoice (s))

Yearbook - 2014 Yearbook Account - Ms. Maria Fiordilino

Raymond Salvatore, Principal

Name



Signature

Board Approval Date _____

Per the Student Organization Funds-Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached

James J. Damato/ Board Secretary

Date



Remittance Only To:
21336 Network Place
Chicago, IL 60673-1213

All Returns & Correspondence Should Be
Mailed To Your Customer Service Plant.

Customer Service: 1-800-262-9725
L N ESPOSITO JR

MARIA FIORDILINO YRBK ADV
BURNET MIDDLE SCHOOL
1000 CALDWELL AVE
UNION NJ 07083

Plant
42
Invoice Date
6/25/12

Job No.	Year	Customer	City	State	Deposit Nos
07594	12	BURNET MIDDLE SCHOOL	UNION	NJ	
Juns No.	Account Rec No.	Invoice No.	Terms	Cust P O No.	
5199830	1056260	955738	NET 10 DAYS		1
Ship Date	Program Code	Trim Size Code	No. of Copies	No. of Pages	
6/06/12	R	153	275	64	
275 COPIES, 64 PAGES (COLOR) 13 EXTRA COPIES STUDIO LITHO COVER LAMINATION 100# GLOSS PAPER ENDSHEET APPLICATION 275 AUTOGRAPH SECTIONS AUTOGRAPH PAGES NOT BOUND IN BOOK 14 JDS SIGNATURE PACKAGE 3 JDS DELUXE PACKAGES 275 WORLD BEAT 9 CLEAR PROTECTIVE COVERS 41 PERSONALIZATION - 1 LINE 4 PERSONALIZATION - 2 LINES 43 PERSONALIZATION - ICONS 1 HEAR THE YEAR TOTAL SPECIAL SERVICES EXTRA COPIES RETURNED CREDIT ADJUSTMENT					
Total Sales	+ Tax	+ Packaging, Shipping & Handling	= Total	- Deposit	= Balance Due
9,881.44	EXEMPT	350.66	10,232.10	4,343.88	5,888.22
Thank you for your order. We appreciate your business and look forward to working with you again next year.			A service charge of 1.5% a month on the unpaid balance (18% annual % rate) or the maximum rate allowed by local law, will be assessed for late payment.		

REPRINT WAS REQUESTED BY: YUT0010

Send check to: Jostens

Attn: Jimmy Nitro

86 Roseville Rd.

Andover, NJ

07827

A 4,668.22

Memo

To: Pat Ditri

From: Phyllis Lang, Secretary
Athletic Office

Re: Student Expenditure in excess of \$1000.00 Request

Date: 2/21/13

-
- 1) Please add this expenditure request onto the agenda for the next Board meeting. This will be for estimation of Volleyball Jackets and jerseys that will be ordered for the volleyball team. The vendor is through Midwest Volleyball Warehouse but the reimbursement will be from Cesar Vega.

Thank you.

Phyllis Lang

C/c Linda Ionta- Director of Athletics, Health, Phys. Ed & Nurses

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL Union High School Athletics

DATE 2/21/13

ACCOUNT NAME Girls Volleyball Team Reimbursement

ACCT.# 3330

VENDOR Cesar Vega- Head Coach for Midwest Volleyball Warehouse AMOUNT 1300.00

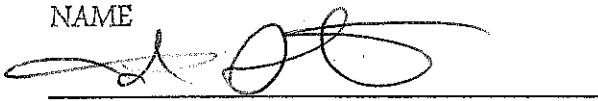
PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

This is for an estimation of the reimbursements due Cesar Vega, The volleyball coach. The order will be for end of the year jackets and jersey. The team raised money through the sales of fruit snacks all year long. These items are for senior and others that have ordered jackets and jerseys

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Linda Ionta- Director of Athletics, Health, Phys Ed & Nurses

NAME



SIGNATURE

BOARD APPROVAL DATE: _____

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

KAREN M. DUNN/BUSINESS ADMINISTRATOR

DATE

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00.

School: Kawameeh Middle School

Date: February 13, 2013

Department: Farewell Booklet

Vendor: Jostens, Inc.

Amount: \$1,680.00


PURPOSE OF EXPENDITURE (Attach appropriate invoice(s):

Work In Progress Deposit for 2013 Yearbook

In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Jason Malanda – Principal

Name



Signature

Per the Student Organization Fund - Policy and Procedural Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.

I approve the purchase of goods/services per the attached.

James J. Damato, Board Secretary

Date

Manny Vieira, Business Administrator

Date



Accounts Receivable Department
 Phone: 1-800-854-7464
 Ext. 17186
 8 a.m. to 5 p.m. Central Time

Date: 9/26/12
 Your Job Number: 17353
 Production Year: 2013
 Plant Number: 43
 Amount Due: \$1,680.00

YEARBOOK DEPOSIT NOTICE
*****FIRST REQUEST*** - FOR WORK-IN-PROGRESS DEPOSIT DUE**

Thank you for working with all of us at Jostens. We appreciate your business and look forward to working with you to produce an outstanding publication. If you are not this year's adviser, please let us know and forward this email to the appropriate person.

As we produce your custom-crafted yearbook, work-in-progress deposits are required to cover costs we incur during the year. These expenses include purchasing the materials we need, costs of providing service, guidance and training, and costs for the production of your cover and pages.

We know your schedule can be very busy. For your convenience, we have provided this deposit notice so that you can print, examine, or start your school's methods and paperwork necessary for payment processing. The original, hard copy deposit notice was mailed earlier this week. If you would prefer to take care of this now, please return the payment coupon with your payment to our mailing address listed below.

Please send your first work-in-progress deposit of \$1,680.00. Payment is required by 11/01/12. According to our records, no early payments or web based payments have been received as of the date of this notice.

A second work-in-progress deposit of \$1,680.00 will be due on 03/01/13. You will also receive a final invoice about one week after your completed books have shipped. That invoice will show the total costs of your publication, including printing and binding, extra options ordered during the year, any additional copies sent, and possible charges for page revisions, book shipment, and applicable state or local taxes. Your local Jostens representative can help determine the approximate amount of your final payment and total invoice. Payment within ten days is expected and appreciated.

Please accept in advance our sincerest thanks for the timely remittance of your first deposit. We wish you the best of success in your publication endeavor. If you have questions or concerns, please reply to this e-mail.

For web order details and a listing of recorded deposits received, please go to www.YearbookAvenue.Jostens.com under "Status/Payments".

 DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT. KEEP UPPER PORTION FOR YOUR RECORDS.

JOSTENS, INC.

AMANDA MAXWELL YRBK ADV
 KAVAMEEH MIDDLE SCHOOL
 490 DAVID TERRACE
 UNION NJ 07083

Please make check or money
 order payable to Jostens, Inc.

Please check the box if your address has changed
 and update your address on the back of this remittance.

Payment Address:
 Jostens, Inc.
 21336 Network Place
 Chicago, IL 60673-1213

JOB NUMBER:	17353
PLANT CODE:	43
YEAR:	2013
DUE DATE:	11/01/12
AMOUNT DUE:	\$1,680.00

Amount Paid:	_____
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17353 43 2013 0000168000 3

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00.

School: Kawameeh Middle School Date: February 25, 2013

Department: Musical Production

Vendor: Audio Incorporated Amount: \$2,283.48

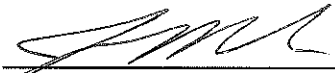
PURPOSE OF EXPENDITURE (Attach appropriate invoice(s):

Sound System Design, Installation & Rental for Kawameeh Musical

In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Jason Malanda – Principal

Name



Signature

Per the Student Organization Fund - Policy and Procedural Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.

I approve the purchase of goods/services per the attached.

James J. Damato, Board Secretary Date

Manny Vieira, Business Administrator Date

Audio

INCORPORATED

Sound System Design, Installation & Rental

170-172 West Westfield Ave
 Roselee Park, NJ 07204
 Phone: 908-620-1007 Fax: 908-620-1006
 WWW.AUDIOINCORPORATED.COM

RENTAL QUOTATION

7153

Quote Date 1/29/2013

Client Information

Kawameeh Middle School
 Deana Toma-Rittenhouse
 490 David Terrace
 Union NJ 07083
 Phone # 908 851 6570
 Fax # (908) 687-5741
 Job Number 18016 - 7153


Start Date 3/4/2013

Event **School Show 2013**
Godspell
 Load-in **Monday March 4th**
 Load-out **Saturday March 9th**

Period 1-Week
 Truck Rental Days 2 # of Load in/out 1
 30

<u>Qty.</u>	<u>Description</u>	<u>Rate</u>	<u>Price</u>	<u>Total</u>
Speakers - Main			Section Total	\$126.06
2	Electrovoice QRx-112/75-BLK SPEAKER SYSTEMS AND COMPONENTS - 12-inch two-way, 75° x 50° asymmetrical HF with DH7, 300 watts, passive/biamp, flying, pole mount, black -	\$30.02	\$60.03	\$126.06
Speakers - Mounting Hardware & Accessories			Section Total	\$0.00
2	Ultimate Support TS-30BT Accessory - Discontinued: -	\$5.40	\$10.80	\$0.00
Amplifier Multi Zone			Section Total	\$20.74
1	QSC PLX1202 Amplifier - 200w 8?, 325w 4?, 600 w 2? Stereo. 400w @16?, 700w 8?, 1200w 4? Mono-Bridged. -	\$9.77	\$9.77	\$20.74
Main Audio Control Console			Section Total	\$140.03
1	Racked Systems Mixer/eq rack Rpc 0167 06 - 1 Gundorf rack containing ; 1-Allen & Heath 16/2 1-PL8 ; 1-MPX100 ; 1-PEQ450 ; 2-dbx 2231 ; 1-Dn1800 -	\$66.68	\$66.68	\$140.03
Microphones Wireless			Section Total	\$655.41
16	MIPRO ACT-707TM Mipro Wireless Mixers (Frequency Agile) - UHF Frequency-Agile Bodypack Transmitter, magnesium alloy case with display, less microphone -	\$8.19	\$131.04	\$275.18
Sixteen wireless beltpack transmitters				
1	Racked Systems Mipro 707 RF rack RSK0067 Wireless System - Comprehensive sixteen channel MiPro 707 series wireless system in SKB 19-908U rack RSK0067. Includes one AD-707/6a, four ACT 707F, sixteen ACT 707MC, two AT-70 and ten rg58au (TNC) link & antenna cables. - . . .	\$101.06	\$101.06	\$212.23
Sixteen wireless receivers				
16	MIPRO MU-55LX Microphone - 4.5 mm Omnidirectional Lavalier Microphone with Mipro mini-XLR connector & clip (beige) -	\$3.50	\$56.00	\$168.00
Sixteen wireless lavalier mics				
Communications System			Section Total	\$306.54

<u>Qty.</u>	<u>Description</u>	<u>Rate</u>	<u>Price</u>	<u>Total</u>
4	Clear-Com CC-95 Communications - Durable, professional headset with smooth, full-range audio response and great comfort. Flexible boom arm features a specially designed, noise-cancelling mic; rotate for left- or right-side use. Custom foam-filled ear cushion provides acoustic isolation in moderate-noise-level environments. 5.5-foot cord with 4-pin female XLR-type connector.	\$11.13	\$44.52	\$106.85
1	Clear-Com PS-22 Communications - Rugged, lightweight unit provides system power, program feed, and line termination for a one- or two-channel intercom system. Powers up to 30 beltpack/headset stations or 10 speaker stations. Individual channel short-circuit protection and auto-reset, with power "short" and "good" LED's for each channel. Front-panel link switch for single-channel operation.	\$21.00	\$21.00	\$50.40
4	Clear-Com RS-502 Communications - Two-Channel Beltpack Dual-listen with monaural output, and with individual volume control for each channel. Programmable switching lets user listen to both channels simultaneously, and select which channel to talk on. Has 6-pin loop-through connector.	\$15.72	\$62.88	\$149.29
Perishables			Section Total	\$84.70
2	Nexcare 3/4" clear first aid tape Accessory - Flexible clear tape, 3/4 in X 252 in (7 yd). A latex-free, hypoallergenic, transparent and perforated plastic tape that offers strong adhesion.	\$2.75	\$5.50	\$5.50
4	Duracell Procell Dur PC1500 Batteries - Alkaline Coppertops 1.5v Box of 24 <i>Three rehearsals / one Senior show 3/710am / three shows / 16 beltpacks / three battery changes / 96 AA batteries</i>	\$19.80	\$79.20	\$79.20
System Installation and Operational Crew			Section Total	\$750.00
1	Technicians A-4 Show Labor - Show rate for audio technician. <i>Three rehearsals / one Senior show 3/15 10am / three shows</i>	\$250.00	\$250.00	\$750.00
Transportation			Section Total	\$200.00
1	Audio, Inc. Cartage Transportation - Unit of trucking <i>Load-in Monday March 4th in time for 3pm rehearsal / load-out Saturday March9th after 7pm show</i>	\$100.00	\$100.00	\$200.00

<u>Qty.</u>	<u>Description</u>	<u>Rate</u>	<u>Price</u>	<u>Total</u>
	System requires Audio, Inc. technicians to set up and operate equipment listed - Reasonable selection of microphones will be provided any special microphones will be itemized - Basic cable and distribution is included any special items will be listed.		Sub Total	\$2,283.48
			Res Sales Tax	\$0.00
			Cash Total	\$2,283.48
	Above listed equipment has a replacement value of \$29,900.67 lessor assumes the responsibility for it's replacement in the event of loss.			
	Please sign acceptance and fax copy with your purchase order number, to: Stephen Tolve at: (908) 620-1006		Credit Card Total	\$2397.65
	Signature <i>[Handwritten Signature]</i> Date 2/11/13			

Rental Terms and Conditions:

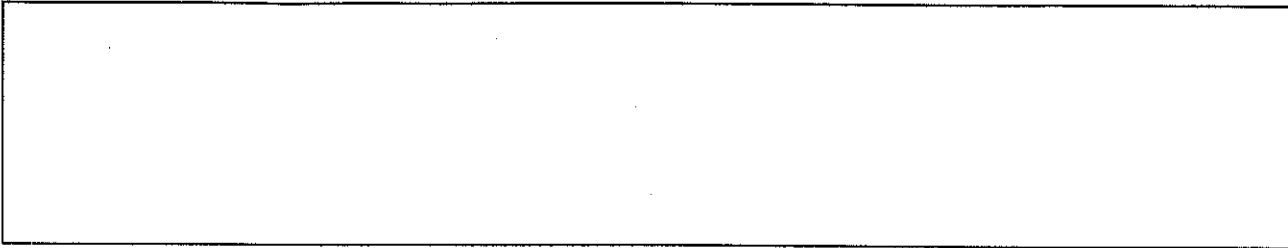
All rentals are subject to Audio Incorporated's Standard Terms and Conditions.

<http://audioincorporated.com/terms/>

Audio Incorporated accepts Visa, MasterCard, Discover & American Express. All quotes include a 5% discount that is not available if a credit card is used as a form of payment.

All equipment rental payment is due in full on the day of performance.

Check payments will need to clear our bank prior to day of performance.



Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Fundraiser Sr. Class of 2013

ACCT.# 2010

VENDOR Six Flags Great Adventure

AMOUNT \$ 7,606.00
approx. amount

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

payment of senior trip tickets to Six Flags Great Adventure in
Jackson, NJ
see attached

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$ approximately 7,606.00 to the order of Six Flags Great Adventure and charge the account of Class of 2013 Acc't. No. 2010

Purpose: to pay for Senior trip tickets to Six Flags Great Adventure Class of 2013
Club or Activity _____ Faculty Adviser - Signature _____

* * * * *

II. Account Balance 1209.00 Verified by [Signature]
Date 3/4/13 Comment *check will not be cut until all monies are collected.

III. Approved _____ Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

2013 Six Flags Non Catered Group Order Form 100+



Day and Date of Trip: Thursday, May 23, 2013 **Customer #** NEW
Group/School Name: UNION HIGH SCHOOL - Senior Class
Name: Jaclyn Edge **Title:** Senior Class Advisor
Shipping Address: 2350 North Third Street
 (Sorry, no P.O. Boxes): **County:** UNION
City: Union **State:** NJ
Zip: 07083 **Phone (land line):** 908-851-6500
Fax: 908-687-5204 **Phone (mobile):**
Email: jedge@twpunionschools.org **Tax Exempt** Yes

Ticket Type	Main Gate Price	Your Group Rate	Tickets	Total \$
Theme Park Early Bird Tickets (Order must be paid in full by 4/30/2013) (Valid Any Operating Day On or Prior to October 13, 2013)				
Early Bird Theme Park <small>(Paid in full by 4/30)</small>	\$67.40 <small>(\$62.99+\$4.41 tax)</small>	Save \$38.52 per ticket	\$26.99 <small>(\$26.99 + \$1.89 tax)</small>	200 \$ 5,398.00
*Hurricane Harbor	\$41.99	\$17.50	\$24.49	\$ -
Complimentary Tickets (1 ticket issued for every 10 purchased, as specified on the lines above) NO				
<small>complimentary tickets will be issued if order is not received within 10 days of visit date.</small>				
Theme Park With	\$67.40 <small>(\$62.99+\$4.41 tax)</small>	Save \$67.40 per ticket	FREE	20 \$0.00
Hurricane Harbor	\$41.99	Save \$41.99 per ticket	FREE	0 \$0.00
Meal Deal <small>(Valid Any Operating Day)</small>	Not available at Main Gate or online	Great Meal, Great Deal!	\$10.99 <small>(\$10.99 + \$.77)</small>	200 \$ 2,198.00
Daily Parking Fee <small>(Valid Any Operating Day)</small>	Get in fast by paying in advance! <small>ALL CARS/SUVs will be charged a \$22.00 parking fee on site.. All BUSES will be charged \$25.00 parking fee on site.</small>		\$18.69 <small>Per Vehicle or Bus (\$18.69+\$1.31tax)</small>	\$ -
Processing Fee	1 per order form. Your order will not be accepted if processing fee is omitted.		1	\$ 10.00
<small>Minimum order is 100 paid tickets.</small>				
If you have any questions, please call Lisa Dillon (732) 685-6571 Fax your completed order to (732) 919-0495			TOTAL	\$ 7,606.00

Orders must be postmarked or received paid in full 10 days before visit date. Orders must be paid in full by 4/30/2013 to receive the Early Bird Price. Payment for orders received after 4/30/2013 will be charged \$29.99 + \$2.10 tax= \$32.09. Orders will not be accepted within 5 days of visit. Children 2 years and under are FREE. ONLY NJ Public Schools paying with a school check or purchase order are exempt for NJ State Sales Tax. Private Schools and Schools from other states must pay NJ State sales tax unless a copy of a NJST-8 form accompanies this order. Minimum order is 100 paid tickets. All sales are final. Allow 10 business for reorder of additional tickets. Reorders placed after event date will be subject to current Good Any Day rate.

Method of Payment: INVOICE BY: 3/15/2013 Mail Check or Money Order Payable to: SIX FLAGS GREAT ADVENTURE 1 Six Flags Blvd. Jackson, NJ 08527- 0120 Attn: Group Sales / Lisa Dillon Check # Check Amount \$	Fax Your Credit Card Order To: (732) 928-7724 <input type="checkbox"/> AMEX <input type="checkbox"/> MC <input type="checkbox"/> DISC <input type="checkbox"/> Visa Amount: \$ _____ Acct Number: _____ CVV: _____ Exp Date: _____ Name on Card: _____ Billing Address (if different than above): _____ _____ Signature: _____
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FOR OFFICE USE ONLY Received by: _____ Past Attn'd	Date: _____ Projected	Rep #: 85
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Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL Union High School

DATE 3/4/13

ACCOUNT NAME Fundraises Sr. Class of 2013

ACCT.# 2010

VENDOR Villani Bus Company

AMOUNT ^{\$} 2,420.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S)):

bus transportation to Six Flags Great Adventure
see attached

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 2/25/13

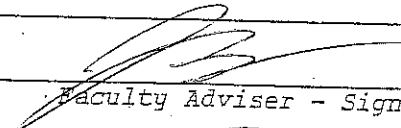
I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

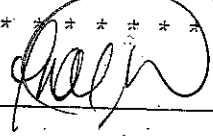
pay \$ 2,420.00 to the order of Villani Bus Company
and charge the account of Class of 2013 Acc't. No. 2010

Purpose: to pay for bus transportation to Six
Flags Great Adventure

Class of 2013

Club or Activity


Faculty Adviser - Signature

II. Account Balance 3629.60 Verified by 

Date 3/4/13 Comment _____

III. Approved _____ Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____



Villani Bus Company

811 East Linden Avenue
 Linden, NJ 07036
 Phone: 908-862-3333
 Fax: 908-474-8058
 Website: www.villanibus.com
 Email: info@villanibus.com

Charter Confirmation

Jacklyn
 Jacolyn Edge
 Union High School
 22350 N. 3rd. Street
 Union, NJ 07083 USA

Confirmed: 01/23/13
 Charter No. : 39694
 Phone: 973-886-8885
 Fax: 908-687-5204
 Order Date 01/23/13
 SalesRep:

Thank you for selecting Villani Bus Company for your upcoming trip. We are committed to providing you with the very best service possible, and I am sure that you will be pleased with the quality of our equipment and drivers. This Confirmation serves as your contract for your transportation needs shown below. We must receive your deposit along with one signed and dated copy of this letter by the due date of the deposit shown below. Please review the following information to confirm our understanding of the services we will provide.

Group Name: *Jacklyn* # Coaches: 4
 Group Leader: *Jacolyn Edge* Equipment: 4-54 School Buses
 Destination: Jackson, New Jersey
 Leave Date: Wednesday, May 29, 2013 Return Date: Wednesday, May 29, 2013
 Spot Time: 8:45 am
 Leave Time: 9:00 am Retn\Drop Time: 8:00 pm
 Pickup Location: Union High School
 Location: North 3rd Street
 Union NJ Destination: Great Adventure
 Details: NJ TPKE exit 7-A
 I-195 to exit 16
 Jackson NJ

Description	# Coaches	Qty	Rate	Charge
Single Day School Bus Trip	1	4.00	\$605.00	\$2,420.00
OPERATORS GRATUITY IS NOT INCLUDED IN RATE	1	4.00	\$0.00	\$0.00

Due Dates	Description	Amount	Date Received	Transport Charge:	\$2,420.00
01/23/13	Signed Contract	\$0.00		Amount Paid	\$0.00
				Balance Due	\$2,420.00

If you have not already done so, please remember to send us an itinerary complete with addresses to insure the success of your trip. Please call me if you have any questions.

[Signature]
 Charter Party Authorized Signature
 1/25/13
 Date

Sincerely,

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Chorus/Band Fundraiser

ACCT.# 2045

VENDOR Heritage Festivals

AMOUNT \$20,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

2nd installment for Washington, DC Trip
see attached

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Dario DelMunio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 12/5/12

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$20,000 to the order of Heritage Festivals and charge the account of Chorus/band Acc't. No. 45
Purpose: Installment 2 - DC trip

Spring trip
Club or Activity
[Signature]
Faculty Adviser - Signature

II. Account Balance \$31,316.40 Verified by [Signature]
Date 3/4/13 Comment _____

III. Approved _____ Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

ESTIMATED EXPENSE SUMMARY

Union High School Band and Choir

20-Jun-12

WASHINGTON D.C. FESTIVAL MAY 2-5, 2012
4 DAY/3 NIGHT PACKAGE

HF EVENT PACKAGE (Price Per Person)

- Heritage Approved, Student Friendly Hotel Accommodations
- Performance in a national music festival w/ on-stage mini clinic
- Positive, constructive adjudication with taped & written comments
- Gala Awards Ceremony
- Dinner and Dance
- Commemorative gift for each student
- Largest, most comprehensive insurance policy in the industry
- Opportunity for director to earn professional development points
- Opportunity for students to earn one semester of performing arts credit
- One free participant for every twenty-five packages purchased (Applies only to basic package, not add ons)

	Rate	Qty	Total Price
Quad	\$315.00	80	\$25,200.00
Triple	\$376.00	0	\$0.00
Double	\$496.00	10	\$4,960.00
Single	\$860.00	0	\$0.00
Free	\$0.00	0	\$0.00
Total Package		90	\$30,160.00

MEALS ("estimated" costs used to calculate "total meals" unless "adjustment" fields are populated)

# of people	Breakfast		Lunch		Dinner		Total Meals
	Estimate	Adjustment	Estimate	Adjustment	Estimate	Adjustment	
# of days	3						
est. cost per meal	\$13.50						
TOTAL MEALS	\$3,645.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,645.00

RECOMMENDED ACTIVITIES (Prices subject to change and based on availability)

	Rate	Qty	Total
Smithsonian Museums/Holocaust Museum	incl.	90	\$0.00
National Symphony Orchestra Concert	\$55.00	90	\$4,950.00
Spirit of DC moonlight cruise	\$67.00	90	\$6,030.00
Six Flags America Theme Park 1-Day Pass	\$30.00	90	\$2,700.00
Six flags Meal Voucher	\$13.00	90	\$1,170.00
Hard Rock Café DC	\$21.00	90	\$1,890.00
City Tour of monuments and memorials (with guide, including Arlington Cemetary)	incl.	90	\$0.00
Gala Awards Banquet and Dance	incl.	90	\$0.00
Tour Shirt	\$25.00	90	\$2,250.00
Total Activities			\$18,990.00

ESTIMATED EXPENSES

FESTIVAL PACKAGE	\$30,160.00			
MEALS (breakfast included in hotel package)	\$3,645.00			
RECOMMENDED ACTIVITIES	\$18,990.00			
ESTIMATED SUBTOTAL WITHOUT TRANSPORTATION	\$52,795.00			
TRANSPORTATION (Please note that the price per bus is fixed. Cost per person will vary based on final numbers)				
Bussing (47 seats standard)	Price per bus	\$5,715.50	Number of buses	2
Driver Hotel Rooms 3@219.00	Price per driver	\$657.00	Number of drivers	2
TOTAL ESTIMATED TRANSPORTATION				\$12,795.00
ESTIMATED TOTAL INCLUDING TRANSPORTATION				\$65,590.00
Installment 1				\$22,500.00
Installment 2				\$20,800.00
Installment 3				\$11,135.00
Installment 4 (chaperone payment from Rrago budget)				\$8,885.00
Remaining Balance				\$0.00

Heritage Festivals - (800) 223-4367

NOTE: PRICES SUBJECT TO CHANGE. PRICES AND AVAILABILITY NOT GUARANTEED UNTIL BOOKED AND DEPOSIT SENT.

Handwritten notes and circled area:

- 1st
- 2nd
- 3rd

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Chorus/Band Fundraiser

ACCT.# 2045

VENDOR Heritage Festivals

AMOUNT \$14,155.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

3rd installment for Washington, D.C. trip
see attached

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 12/5/12

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

pay \$ 14155 to the order of Heritage Festivals

and charge the account of Chorus/band Acc't. No. 2045

Purpose: Installation 3 - final payment
DC trip

Spring trip
Club or Activity

[Signature]
Faculty Adviser - Signature

II. Account Balance * \$11,316.40

Verified by [Signature]

Date 3/4/13

Comment Monies still being collected.

III. Approved _____
Principal - Signature

Date _____

IV. Date Paid _____

Check No. _____

Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME German Club

ACCT.# 2042

VENDOR Freedom Fundraising

AMOUNT \$2546.40

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S)):

balance due for snack purchase
see attached

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 2/6/2013

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$ 2,546.40 to the order of FREEDOM FUNDRAISING and charge the account of German Club Acc't No. 42

Purpose: To pay the balance due for the snacks we sold.

German Club Club or Activity Schnoll Faculty Adviser - Signature

II. Account Balance \$ 2670.64 Verified by [Signature]
Date 3/5/13 Comment _____

III. Approved _____ Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____



www.freedomfundraising.com

INVOICE

For Your Convenience
Please Charge My:

- Visa Mastercard
 American Express Discover

Number _____

Exp. Date _____

Invoice Number 534257	Account Number FF908851650G
Invoice Date 01/11/13	Due Date 02/17/13
Purchase Order Number	Amount Enclosed \$ _____

UNION HIGH SCHOOL
BEN SCHMOLL
2350 N 3RD ST
UNION, NJ 07083-5085

Please Remit to:

Freedom Fundraising
PO Box 219
Chandler IN 47610

For proper credit fill in amount enclosed and return this top section with your payment.

ITEM #	DESCRIPTION	QUANTITY ORDERED	PRICE	AMOUNT
15510	CREATE YOUR OWN SNACK**FREE**	4	\$0.00	\$0.00
15510	CREATE YOUR OWN SNACK**BONUS**	6	\$39.90	\$239.40
15510	CREATE YOUR OWN SNACK	60	\$38.48	\$2,308.80
B1RKT	BAG OF 10 RICE KRISPIES TREATS**FREE*	5	\$0.00	\$0.00

Bonus: \$239.40

Deduct the above amount from the total if your payment is mailed by 2/17/2013.

This amount represents your bonus cases and is subject to the agreed upon terms with Freedom Fundraising.

Net due 30 Days	
Customer Credit	
Purchase Order:	

Subtotal: \$2,548.20
Freight: \$237.60
Total: \$2,785.80

239.40
2,546.40

Account Representative: LYN

The total amount you will collect on your free merchandise is \$278.00. This will completely cover your freight.

Thank you for your order! Customer Service 1-800-500-2500.

Please record your account number or invoice number on your check.

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$1,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Policeman's Benevolent Association Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to
 pay \$ 1,000 to the order of to be determined
 and charge the account of Senior Awards Acc't. No. 2018
 Purpose: Policemen's Benevolent Association

Sr. Awards
 Club or Activity

E. E. Esposito
 Faculty Adviser - Signature

II. Account Balance 9050.00 Verified by [Signature]
 Date 3/4/13 Comment _____

III. Approved Board to Approve Date _____
 Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$ 1,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Union Plaza Fund Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

COMPLETE SECTION I ONLY

Date 3/4/13

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$ 1,000 to the order of to be determined and charge the account of Senior Awards Acc't. No. 2018
Purpose: Union Plaza Fund

Senior Awards
Club or Activity

E. Esposito - E. Esposito
Faculty Adviser - Signature

II. Account Balance \$8050.00 Verified by [Signature]
Date 3/4/13 Comment _____

III. Approved Board to Approve Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$ 1,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Special Children's Committee of Union Elks Lodge # 1583 Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 3/4/13

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

pay \$ 1,000 to the order of to be determined

and charge the account of Senior Awards Acc't. No. 2018

Purpose: Special Children's Committee OF Union Lodge
Elks #1583

SR Awards
Club or Activity

S. Esposito - E. Esposito
Faculty Adviser - Signature

II. Account Balance \$7050.00

Verified by [Signature]

Date 3/4/13 Comment _____

III. Approved Board to Approve
Principal - Signature

Date _____

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT ^{\$}1,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Special Children's Committee of Union Lodge (Elks) #1583 Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 3/4/13

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to
 pay \$ 1,000 to the order of to be determined
 and charge the account of Senior Awards Acc't. No. 2018
 Purpose: Special Children's Committee of Union Lodge
Elks #1583
Sr Awards Club or Activity
E. Esposito Faculty Adviser - Signature

II. Account Balance \$6050.00 Verified by [Signature]
 Date 3/4/13 Comment _____

III. Approved Board to Approve Date _____
 Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT ^{\$} 1,500.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Khalid Shahid Memorial Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 3/4/13

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

pay \$ 1,500 to the order of to be determined

and charge the account of Senior Awards Acc't. No. 2018

Purpose: Khalid Shahid Memorial Scholarship

Sr. Awards
Club or Activity

E. Esposito - E. Esposito
Faculty Adviser - Signature

II. Account Balance \$ 5050.00 Verified by [Signature]

Date 3/4/13 Comment _____

III. Approved Board to Approve Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$1,500.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Khalid Shahid Memorial Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$ 1,500 to the order of to be determined and charge the account of Senior Awards Acc't. No. 2018
 Purpose: Khalid Shahid Memorial Scholarship

Sr. Awards
 Club or Activity

E Esposito - E. Esposito
 Faculty Adviser - Signature

II. Account Balance \$3550.00 Verified by [Signature]
 Date 3/4/13 Comment _____

III. Approved Board to approve Date _____
 Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$ 1,500.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Bob O'Dell Scholarship Award

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

COMPLETE SECTION I ONLY

Date 3/4/13

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

pay \$ 1,500 to the order of to be determined

and charge the account of Senior Awards Acc't. No. 2018

Purpose: Bob O'Dell Scholarship

SR Awards
Club or Activity

E. Esposito - E. Esposito
Faculty Adviser - Signature

II. Account Balance \$ 50.00

Verified by (Signature)

Date 3/4/13

Comment * money to be provided by Board of Education as per
F. Manocchio & J. Simato

III. Approved Board to Approve
Principal - Signature

Date _____

IV. Date Paid _____

Check No. _____

Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$2,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Douglas M. Krueger Memorial Award

see attached

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

pay \$ 2,000 to the order of to be determined

and charge the account of Senior Awards Acc't. No. 2018

Purpose: Douglas M. Krueger Memorial Award

SR. Awards
Club or Activity

E. Esposito
Faculty Adviser - Signature

II. Account Balance \$1,450.00

Verified by [Signature]

Date 3/4/13

Comments Money to be provided by Board of Education as per J. Manocchio & J. D'Amato

III. Approved _____
Principal - Signature

Date _____

IV. Date Paid _____

Check No. _____

Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/4/13

ACCOUNT NAME Senior Awards

ACCT.# 2018

VENDOR Recipient to be determined

AMOUNT \$2,500.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

Wayne Russo Memorial Scholarship Award
see attached voucher

In accordance with the Student Organization Funds -- Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio
NAME

Laurie DelGuercio
SIGNATURE

BOARD APPROVAL DATE: 3/19/13

Per the Student Organization Funds - Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

Manuel E. Vieira, Business Administrator

DATE

Date 3/4/13

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$ 2,500 to the order of to be determined and charge the account of Senior Awards Acc't. No. 2018
Purpose: Wayne Russo Memorial Scholarship

Sr. Awards
Club or Activity

E. E. F. ESPOSITO
Faculty Adviser - Signature

II. Account Balance \$-3,450.00 Verified by [Signature]

Date 3/4/13 Comment * money to be provided by Board of Education as per Fernanda Maricchio & James D'Amato

III. Approved _____
Principal - Signature Date _____

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

**ATHLETIC
DEPARTMENT**

Memo

To: Pat Ditri
From: Phyllis Lang, Secretary
Athletic Office
Re: Student Expenditure in excess of \$1000.00 Request
Date: 3/5/13

- 1) Please add this expenditure request onto the agenda for the next Board meeting, on ~~3/12/13~~^{3/19/13}. This will be for estimation of Teen Fit sweat suit apparel.

Thank you.

Phyllis Lang

C/c Linda Ionta- Director of Athletics, Health, Phys. Ed & Nurses

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL Union High School Athletics

DATE 3/5/13

ACCOUNT NAME Teen Fit Account

ACCT.# #3420

VENDOR Name Droppers

AMOUNT 2500.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

This is an estimation of cost for team sweatsuit apparel which will be
ordered for the team. This order will be paid for by the athletes.
The ordered will be collected over the next few weeks.

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Linda Ionta- Dir. of Athletics, Health, Nurses & Phys Ed.

NAME



SIGNATURE

BOARD APPROVAL DATE: _____

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

KAREN M. DUNN/BUSINESS ADMINISTRATOR

DATE