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# APPLICATION FOR CHANGE OF USE OF EDUCATIONAL SPACE
# 2011-2012 SCHOOL YEAR

County: Union District: Union Township Board of Education
School or Building: Union High School
Address of School: 2350 North Third Street
Original Use: Attendance Proposed Use: Classroom, apartment living, job training

**Submit the following with this application:**

1. A building floor plan showing the location of the space(s) to be changed.
2. An educational description of the new use.
3. A description of any work to be done.
4. A sketch of the room(s) on an 8 ½" X 11" sheet of paper indicating:
   - location of air supply and exhaust
   - direction of door swing
   - listing of all fixed/moveable furniture/equipment and amount of floor space each occupies.
5. Fill in details for each item listed below
   - dimensions, and total gross area in square feet 1,035 sq. ft.
   - ceiling height 9 Ft.
   - type of flooring Vinyl Tile
   - foot-candles of light 45
   - description of door hardware Passage Door Knobs
   - number of occupants: students 8 teacher and/or aides 1 Teacher/1 Aide

Upon receipt of the above information, we will advise you as to whether or not your request can be approved by the County Office or whether formal plans are to be submitted to the Office of School Facilities Financing by a licensed architect or registered engineer.

The Board of Education approved the Change of Use Application for the 2011 - 2012 school year on _____(Date).

*****A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED*****

Certified by: _____
(Chief School Administrator) (Date)

_____
(School Business Administrator) (Date)

**FOR EXECUTIVE COUNTY SUPERINTENDENT'S USE ONLY**

Date of Inspection by County Office: _____ Inspected by: _____
Included in Long-Range Facility Plan: Yes _____ No _____
Beginning with the 2011 - 2012 school year, approval: is granted _____ is not granted _____
subject to the following conditions: _____
_____(Executive County Superintendent)_____(Date)