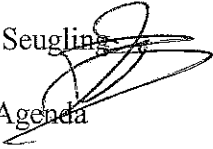


DEPARTMENT OF SPECIAL SERVICES  
Township of Union Public Schools  
M - E - M - O - R - A - N - D - U - M

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TO: Pat Ditri

FROM: Joseph Seugling 

RE: Board Agenda

DATE: 06-03-2014

The Superintendent recommends and I so move that the board approve New Jersey Child Assault Prevention 2014-2015 Grant Application Elementary, Teen and Special Needs (CAP) in accordance with the information in the hands of each board member.



## NEW JERSEY CHILD ASSAULT PREVENTION

### 2014/2015 Grant Application

#### Elementary, Teen & Special Needs

The NJ Child Assault Prevention Project (CAP) is a statewide prevention program whose mission is to provide schools and communities with information and resources to reduce children's vulnerability to assault and bullying. NJ CAP, a program of the Educational Information and Resource Center (EIRC) and the NJ Department of Children and Families, has trained over 3 million children and 500,000 parents and teachers since its inception in 1985. NJ CAP has 21 county offices with an additional office in the city of Newark and over 200 program facilitators. To learn more visit [www.njcap.org](http://www.njcap.org)

Applications should be submitted electronically at <http://njcap.org/grant-applications/>

The District Superintendent will complete the following application, review and sign implementation timelines and contract criteria, and submit it to **CAP State Office**, by **June 30, 2014**.

In order to provide this lifesaving program to more children across the State, each district is requested to provide a minimum contribution of **30%** of the total cost of implementation.

The district match may only be waived if there is a demonstrable financial need, eligibility for urban aide funding or other related factors. In these circumstances, a waiver letter on school district letterhead from the Chief School Administrator, must accompany this application. Applications requesting exemption will not be accepted without the waiver letter.

**Depending on availability of funds, districts may be responsible for additional funding.**

#### Applicant Information

County :

Union

School District :

Township of Union

School Name :

Township of Union Public Schools

District Superintendent Name:

Mr. Gregory Tatum

Phone :

908.851.6418

Your Email :

gtatum@twpunionschools.org

Fax :

908.851.6421

Mailing Address :

2369 Morris Avenue  
Union, NJ 07083

A project of the Educational Information and Resource Center (EIRC)

107 Gilbreth Parkway, Suite 200

Mullica Hill, NJ 08062

Phone -- (856) 582-7000- Fax: 856.582.3588

[www.njcap.org](http://www.njcap.org)

### Elementary CAP Program

#### Elementary CAP Program

This application is for Pre-K, Kindergarten, and 1st - 6th Grades. (See page 7 for specific information about each program.)

#### PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in conjunction with the CAP County Coordinator. The CAP program requires a **1½ hour staff in-service** of continuous time for teachers who have not had CAP training in the last four years. The in-service date should be reserved in advance. A **1½ hour parent workshop** is also required for each school; however, where low attendance is anticipated, schools are encouraged to combine these workshops.

**Funding may not be authorized to districts who cannot guarantee in-service dates. Please indicate a tentative in-service date below :**

9-04-2014 to begin program

Elementary Program (Pre K through 6th grades)

a) Number of **Pre-K classes**

0

x \$181.00 =

0

b) Number of **Kindergarten classes** (AM Classes & PM Classes)

33

x 169.00 =

5577

c) Number of **1st - 6th classes** (Includes **all classes other than** cognitively impaired - see page four for special needs classes)

27

x \$130.00

3510

d) \$168.00 x number of **Staff workshops**

6

x \$168.00 =

1008

e) Number of **Parent workshops**

6

x \$168.00 =

1008

Total cost of implementation (a+b+c+d+e)

11103

District contribution - 30% minimum minus

3330.9

State CAP Funding:

7772.1

**Partial grants may be awarded.**

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources. Visit the NJ CAP website at [www.nicap.org](http://www.nicap.org) to download additional applications.

## TEEN CAP PROGRAM

Teen CAP Program

This application is for **Teen CAP, 7th-12th Grades.** (See page 7 for specific information about program.)

### PLEASE COMPLETE FUNDING REQUEST:

The following should be completed in conjunction with the CAP County Coordinator. The CAP program requires a **1½ hour staff in-service** of continuous time for teachers who have not had CAP training in the last four years.

The in-service date should be reserved in advance. A **1½ hour parent workshop** is also required for each school; however, where low attendance is anticipated schools, are encouraged to combine these workshops.

**Funding may not be authorized to districts who cannot guarantee in-service dates. Please indicate a tentative in-service date below :**

9-04-14 to begin program

Teen CAP Program (7th through 12th grades)

a) Number of **classrooms** in district

22

x \$191.00 =

4202

b) Number of **Staff workshops**

1

x \$168.00 =

168

c) \$168.00 x number of **Parent workshops**

1

x \$168.00 =

168

Total cost of implementation (a+b+c)

4538

District contribution – 30% minimum minus

1361.4

State CAP Funding:

3176.6

**Partial grants may be awarded.**

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources. Visit the NJ CAP website at [www.nicap.org](http://www.nicap.org) to download additional applications.

**SPECIAL NEEDS CAP PROGRAM**

**Special Needs CAP Program**

This application is for the CAP program designed for **cognitively impaired** students. (See page 7 for specific details on program.)

**PLEASE COMPLETE FUNDING REQUEST:**

The following should be completed in conjunction with the CAP County Coordinator. The CAP program requires a **1½ hour staff in-service** of continuous time for teachers who have not had CAP training in the last four years. The in-service date should be reserved in advance. A **1½ hour parent workshop** is also required for each school; however, where low attendance is anticipated schools, are encouraged to combine these workshops.

**Funding may not be authorized to districts who cannot guarantee in-service dates. Please indicate a tentative in-service date below :**

9-04-14 to begin program

Special Needs CAP Program

a) Number of **cognitively impaired classes**

2

x \$307.00 =

614

b) \$168.00 x number of **Staff workshops**

1

x \$168.00 =

168

c) \$168.00 x number of **Parent workshops**

1

x \$168.00 =

168

Total cost of implementation (a+b+c)

950

District contribution – 30% minimum minus

285

State CAP Funding:

665

**Partial grants may be awarded.**

If the application is not approved for CAP funding, the district may still implement the CAP program using other funding sources. Visit the NJ CAP website at [www.nicap.org](http://www.nicap.org) to download additional applications.

**Please complete the following**

1. What needs does the CAP program meet in your school and/or community? :

To promote a positive school culture by increasing the safety and well being of students in and

2. Please provide a statement of broad-based community support in each school. :

A committee of staff, representing different areas of expertise within the schools developed a

3. Please provide a statement of in-kind contribution which teaching staff will render on behalf of the project (e.g. additional in service time, public relations, community outreach, curriculum additions focusing on prevention issues, bulletin boards, etc.) :

Additional in-services, such as building level meetings, will be provided for staff to exchange ideas

4. Please provide a statement of the service which parent/home organizations will render on behalf of the project :

The building PEAs would be involved to support the CAP mission by helping to promote parent

5. Please provide a statement of future integration of Child Assault Prevention programming in the district. (Will there be plans to continue with a maintenance CAP program?) :

In order to continue the establishment of a safe, positive school culture and prevent students from

**NEW JERSEY CAP TIME LINES/DEADLINES**

**By February 2014**- CAP State Office will have communicated with all county superintendents, notifying them of the potential Child Assault Prevention monies in their county. This notification will be accompanied by program time lines, program description, and county coordinator roster.

**By March 2014** - CAP application will be available on-line at [www.njcap.org](http://www.njcap.org).

**By June 30, 2014** - All District Superintendents interested in applying for CAP monies will complete the application, receive school board approval and return application to the CAP State Office.

**By September 8, 2014**- The CAP State Office in conjunction with County Superintendents and CAP County Coordinators will have selected school districts and notified them of this selection.

**By January 30, 2015**- All CAP grant workshops will have been scheduled with the CAP County Coordinator.

**By May 29, 2015** - All CAP workshops will have been completed. Deadline extensions must be approved by the State CAP Office.

**Program evaluation will be completed one month following the finalization of services and will be conducted by CAP county coordinator in conjunction with school administrator.**

**I have read and agreed to the above deadlines and I understand that they are essential for the efficient implementation of the CAP program within my district. I understand that by signing this document, the school**

District Superintendent Signature :

*Gregory Tate*

Date :

5/9/14

**CONTRACT CRITERIA**

**A school district which chooses to nominate itself will meet the following criteria:**

1. Will agree to have CAP County Coordinator and CAP Facilitators implement the CAP programs according to the design of the International Center for Assault Prevention, including:

**Teacher-Staff Workshops** - provide 1 1/2 hours of **continuous** and **uninterrupted** time for teacher/staff in service.

**Support Staff** - (e.g. bus drivers, crossing guards, maintenance, lunch aides and kitchen staff) will be invited to participate in parent or staff workshops.

**Parent Workshops** - provide space to conduct a 1 1/2 to 2 hour parent workshop.

**Pre-K**- provide one hour on three consecutive days for the classroom workshop and for review time. The school will allow the post workshop review to take place in the classroom. Children interested in participating in the Review Time shall be permitted the time to attend.

**Kindergarten**- provide one hour on two consecutive days for classroom workshop and for review time. The school will allow the post workshop review to take place in the classroom. Children interested in participating in the Review Time shall be permitted the time to attend.

**Elementary CAP Children Workshops** - provide 1 1/2 hours of uninterrupted time for each workshop and for post workshop review. The school will provide space for the post workshop review. Children interested in participating in the Review Time shall be permitted the time to attend.

**Teen CAP Student Workshops** - provide additional staff coverage for day two and three. Provide time for each class to attend three student workshops on three sequential days, within a maximum of seven school days. The school will provide the following: space on the first day for one joint workshop which will include both male and female students; space for two separate and simultaneous workshops, one male and one female, the second and third day; space for the post workshop review for individual students to meet with workshop facilitators each day.

**Special Needs (Cognitively Impaired)** - provide five consecutive days for student workshops (Day 1 and 5 taught by the classroom teacher. Day 2, 3 & 4 are presented by CAP Facilitators. One hour of uninterrupted time for each workshop and for post workshop review.) **(Note: This program is designed for students with moderate to severe cognitive impairment in self-contained special education settings. Students with mild cognitive disability should receive CAP in the regular education classroom with typically developing peers.)**

2. All elementary and/or secondary schools in a district will participate.
3. All districts will have school board approval.
4. All districts will have support of home/school organization.
5. All districts will be available for implementation during the months of September 2014-May 2015.
6. All districts will participate in a CAP evaluation process which will involve evaluations of the classroom workshop by classroom teacher and an exit interview with School Principal or Chief School Administrator.

**I have read and agreed to the above terms for application to this grant funding:**

Before submitting please Print This Page for Your Records

Validate & Send the form!

Name of School/District: Township of Union

**1) What needs does the CAP program meet in your school and/or community?**

To promote a positive school culture by increasing the safety and well being of students, in and outside of school, so they are more available for learning. Our goal is to empower students so they can self advocate without worry of appraisal to prevent and reduce their susceptibility to being victims. Also, to maintain a safe learning environment, it is important to empower staff and parents so they can talk effectively about preventing abuse and communicate with children who are victims, and how to respond to the situation.

**2) Please provide a statement of broad-based community support in each school.**

A committee of staff, representing different areas of expertise within the schools developed a District wide mission statement regarding HIB during the 2012-2013 school year. The mission was and will continue to be presented on the District website and displayed in the schools. The mission statement supports NJCAP initiatives by facilitating the goal of helping to empower students to advocate for themselves and others so they are not victims to allow them to reach their potential.

**3) Please provide a statement of in-kind contribution which teaching staff will render on behalf of the project (e.g. additional in-service time, public relations, community outreach, curriculum additions focusing on prevention issues, bulletin boards, etc.)**

Additional in-services, such as building level meetings, will be provided for staff to exchange ideas and how to implement the CAP program, discuss concerns, and/or receive further training. Non-instructional staff would be provided the opportunity to attend. To spread the CAP initiatives to the community and to further obtain their support, NJCAP will be discussed at PTA meetings, and we will advertise on the marquee in front of the board of education office as available. The CAP mission and initiatives will be carried out via Physical Education and Health curricula in addition to our Harassment, Intimidation, and Bullying (HIB) program, such as anti-bullying clubs, posters and counseling groups. Bulletin boards that convey the mission of CAP will also be created by the School Counselors/SAC and be displayed in the schools as available. Communication with the Union Police Department will also occur to discuss ways to integrate CAP initiatives into the DARE program. The CAP mission could also be implemented through the PBSIS incentive program.

**4) Please provide a statement of the service which parent/home organizations will render on behalf of the project.**

The building PTAs would be involved to support the CAP mission by helping to promote parent participation and attendance at meetings. Staff would present the program at PTA meetings.

**5) Please provide a statement of future integration of Child Assault Prevention programming in the district. (Will there be plans to continue with a maintenance CAP program?)**

In order to continue the establishment of a safe, positive school culture and prevent students from being victims, it would be integral to integrate the CAP program, each year, across curricula, in HIB and bullying programs, extra-curricula activities, and by actively seeking the support of local community organizations and agencies, and the PTA.

<http://njcap.org>

"Empowering Children to be  
Safe, Strong & Free!" ®

Home (<http://njcap.org>)  
 About CAP (<http://njcap.org/category/about/>)  
 Contact Info (<http://njcap.org/contact-us/>)

## Our Programs

## County Projects

## CAPtivating News

## Publications

<http://njcap.org/category/programs/> (<http://njcap.org/locations/county-projects/>)  
 Grant Applications Evaluation

<http://njcap.org/publications/>

<http://njcap.org/grant-applications/> (<http://njcap.org/evaluation/>)

<http://www.facebook.com/pages/New-Jersey-Child-Assault-Prevention-CAP/106021099418193?ref=hl>

<http://www.youtube.com/user/NewJerseyCAP>

## What is CAP? (<http://njcap.org/what-is-cap/>)

The NJ Child Assault Prevention Project, known as CAP is a statewide child abuse prevention program with its central headquarters located at the Educational Information Resource Center [www.eirc.org](http://www.eirc.org) (<http://www.eirc.org>) in Mullica Hill, New Jersey. NJ CAP is supported and funded through the NJ Department of Children and Families <http://www.nj.gov/dcf/families/assault/> (<http://www.nj.gov/dcf/families/assault/>). It has 21 county offices with an additional office in the city of Newark and over 200 program facilitators.

Since its inception in 1985, CAP has trained over three million children, parents and teachers to prevent peer abuse or bullying, stranger abduction and known adult assault. CAP seeks to integrate the best resources of a community in an effort to reduce a child or young person's vulnerability to any type of verbal, physical and/or sexual abuse. New Jersey's CAP projects work closely with the local school districts, parent/teacher associations and home school groups, and other community groups. CAP has a threefold educational approach to child abuse prevention which includes trainings in the following areas: Staff In service, Parent Programs and Individual Classroom Workshops for children and teens.

NJ CAP is one of 35 CAP Regional Training Centers of the International Center for Assault Prevention [www.internationalcap.org](http://www.internationalcap.org) (<http://www.internationalcap.org>).

### **The CAP Motto**

CAP is based on an empowerment philosophy. All of its curricula seek to reduce children's vulnerability to abuse and violence by increasing awareness that children have rights and providing prevention strategies and resources to children.

Its motto is: "All Children Deserve to be Safe, Strong and Free."

## Mission Statement (<http://njcap.org/mission-statement/>)

The mission of the New Jersey Child Assault Prevention (CAP) Project shall be to improve the quality of life for the children in New Jersey by reducing the level of interpersonal violence through assault prevention education.

Since 1985, NJ CAP has offered the parents, teachers and children of New Jersey empowering information around issues of child safety. Through the efforts of CAP trained facilitators in all 21 counties, three million children have learned they have the right to be 'Safe, Strong and Free'.

## History (<http://njcap.org/history/>)

### **CAP History**

The Child Assault Prevention (CAP) Project originated in the late 1970's, in Columbus, Ohio, as a response to the rape of a young child. Early in 1978, project staff of Women Against Rape (WAR) received a phone call from a teacher whose second grade student had been raped. The students in her class and parents of the school and the entire community were disturbed and frightened. At that time, few people discussed adult rape, let alone a sexual assault against a child. These families wondered how they could protect other children from abuse. Offering emotional support and empowering prevention information, the staff at WAR responded by developing the original Child Assault Prevention (CAP) curriculum. A year later, funding from a Ms. Foundation Challenge Grant allowed the program to be piloted in schools throughout Columbus. As CAP's successes caught on beyond the city of Columbus and the state of Ohio, the National Center for Assault Prevention (NCAP) was created as a CAP training center. Sally Cooper, a champion of women's and children's rights, became its first Director. Sally, with her dedicated staff, went on to establish CAP in 40 of the 80 counties of Ohio and trained projects throughout the USA and in several other countries, including Canada, Germany, Netherlands, Costa Rica, Grand Bahamas, Israel, and Ireland.



<http://njcap.org/wp-content>



### History of NJ CAP



<http://njcap.org/wp-content/uploads/2011/10/July-17-1985-CAP1.jpg>

NJ Governor Tom Kean in 1985 greets children as he recognizes NJCAP as the States first primary prevention program.

In 1985, New Jersey's Governor Thomas Kean, the Governor's Task Force on Child Abuse and Neglect, the NJ Department of Human Services with the support of the NJ Department of Education selected CAP as the New Jersey's first statewide primary prevention program.

It was through the tenacious efforts of a former educator, Pat Stanislaski, which brought CAP to the attention of the Task Force. Pat had started the first local CAP project in her home town of Hillsborough. The success of the program convinced her that other districts throughout the State would benefit from CAP as well.

In 1985, The NJ Department of Human Services selected the New Jersey CAP (NJ CAP) project to be administered by the Educational Information & Resource Center (EIRC) located in Sewell, NJ. The EIRC, a public agency specializing in education-related programs and services for parents, schools, communities, and nonprofit organizations ([www.eirc.org](http://www.eirc.org)) was the perfect host for the CAP program. CAP local offices were established in all 21 counties of the state. New Jersey CAP demonstrated how local community based CAP programs supported by statewide government can be tremendously effective.



<http://njcap.org/wp-content/uploads/2011/10/Pat.jpg>

Pat Stanislaski, Founder and first Director of NJ CAP.

Because of its outstanding record of statewide governmental and community support; the NJ CAP project at EIRC, in 1991 was awarded the copyright of the CAP® program and asked to be the new site of the International CAP Center ([www.internationalCAP.org](http://www.internationalCAP.org)).

Pat Stanislaski went on to initiating projects in 22 US states and in 8 countries.

In 1994, under a George Soros grant, ten Eastern European countries received CAP training and projects were established. Pat retired from CAP in June, 2006 leaving the leadership of NCAP/ICAP to Jeannette Collins and Cheryl Mojta. Both women had been with CAP for over 20 years working closely with Pat, establishing new projects throughout the world.

Currently Cheryl who is serving as Director of Operations and Jeannette who is the Director of Curricula supervise the NJ CAP Network of 21 County CAP Projects. Under their leadership, CAP has expanded the CAP's Bullying Prevention program to include children in Kindergarten to 2nd grades. Most recently in the 2011-12 School Year, they have introduced CAP's "Cyber-Empowerment" program ([Found Here \(/?p=243\)](#)).



<http://njcap.org/wp-content/uploads/2011/10/DSC00449.jpg>

NJ CAP Directors with NJ DCF Commissioner; (l-r) Cheryl Mojta, Dr. Alison Blake, Jeannette Collins



<http://www.eirc.org/>



<http://www.state.nj.us/education/>



<http://www.state.nj.us/dcf/>



<http://www.internationalcap.org/>

NJ CAP is located at the Educational Resource Center, and is a RTC of the International Center for Assault Prevention. It partners with state, national and worldwide prevention advocates.