



# Potter Architects

Architecture and Planning L.L.C.  
410 Colonial Avenue • Union, NJ 07083-7347

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AMERICAN INSTITUTE OF ARCHITECTS  
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Registered Architects

Licensed Professional Planners

Established 1932

May 30, 2012

Mr. James J. Damato, Esq.  
Board Secty/General Counsel  
Union Twp. Board of Education  
2369 Morris Avenue  
Union, NJ 07083

UHS Cafeteria and Kitchen HVAC Equipment  
2350 North 3rd St., Union, NJ  
LETTER OF RECOMMENDATION

Project No. 12-021

Dear Jim:

This letter will serve as a recommendation to you with regard to the above referenced project.

Bids for this project were received on May 24, 2012. The lowest qualified bidder is Envirocon, LLC, 490 Schooley's Mountain Rd., Hackettstown, NJ 07840; phone 908-813-1600; fax 908-813-0460; email envirocon@juno.com; contact: Arun Gupta.

We have reviewed the qualifications of this bidder and have received positive responses from submitted references. Additionally, we have personally spoken with the Owner of this company and he has confirmed that his pricing is accurate.

We are recommending the award of the following: Base Bid - \$149,817 (no contingency allowance).

We have reviewed the qualifications of this bidder and have received positive responses from submitted references. Additionally, we have personally spoken with the estimator and he has confirmed that his pricing is accurate. Based upon these findings, the aforementioned contractor would be acceptable and recommendable by this firm. The Board's Attorney should review the bid package for conformity as to enclosures required.

Based upon these findings, the aforementioned contractor would be acceptable and recommendable by this firm. The pricing is within the architects budget estimate.

The Board's Attorney should review the bid package for conformity as to enclosures required.

Please be sure that your award letter also serves as the NOTICE TO PROCEED with preparation of Start Up Documents. You may also want to make mention that the timelines and liquidated damages will be STRICTLY ENFORCED. Please be sure to copy our office so that we can prepare the AIA Owner-Contractor Contract. Please obtain a current Wage Rate Determination, which will become an attachment to the Contract. This information is printable from website: <http://www.nj.gov/labor/lssse/pubcon.htm>.

If you have any questions, please do not hesitate to contact me. Thank you.

Sincerely,

Thomas R. Potter AIA, Project Architect