



ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION

369 Passaic Avenue
Fairfield, New Jersey 07004
Tel: (973) 405-6262, x244 / Fax: (973) 405-6555

JACQUELINE A. YOUNG, Ed.D.
Superintendent
www.ecesc.com

July 7, 2014

Ms. Gail Calderone
Supervisor of Transportation
Union Public Schools
2369 Morris Avenue
Union, New Jersey 07083

Dear Ms. Calderone:

We are again prepared to offer transportation services in the 2014-2015 school year for special education and vocational students from your school district.

The Commission has always been committed to cost effective transportation as well as the safety and well-being of the children. We maintain constant communication with our contractors to ensure the best possible transportation. Every effort will always be made to improve the system.

Enclosed, for your consideration, are four (4) copies of the Transportation Services Agreement for 2014-2015. The Agreement outlines our responsibility to coordinate transportation for all applications submitted to the Commission.

The Agreements must be **signed, dated and notarized** by the President of your Board of Education, by your Board Secretary and County Superintendent **Please return to this office ASAP.** We request that the Agreements be accompanied by a Board Resolution authorizing the Commission to coordinate, and administer the transportation for all the applications submitted by your district.

PLEASE RETURN ALL (4) COPIES OF THE TRANSPORTATION SERVICES AGREEMENT. We will process them through the County Superintendent of Schools' Office and return a copy to you upon approval.

As always, we look forward to the new school year and working with you to provide safe, cost effective and reliable transportation.

Very truly yours,

A handwritten signature in cursive script that reads "Jacqueline A. Young".

Jacqueline A. Young, Ed.D.
Superintendent

JAY/dfm
Enc.

ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION
TRANSPORTATION DIVISION
TRANSPORTATION SERVICES AGREEMENT
SCHOOL YEAR 2014- 2015

The Board of Directors of the Essex Regional Educational Services Commission hereby agrees to furnish school transportation to all students of Union of whom applications for transportation are submitted. Transportation will be arranged by the Board of Directors of the Essex Regional Educational Services Commission through contractual agreement with responsible school bus contractors. The Essex Regional Educational Services Commission shall inform the bus contractors of any specialized instructions for any Special Education who need transportation. In turn, the bus contractors shall duly inform the bus drivers in writing of these specialized services prior to picking up the students the first time.

The Board of Directors of the Essex Regional Educational Services Commission agrees to transport all students in accordance with State Law and Code and with the rules and regulations governing pupil transportation as set down by the State Board of Education. All vehicles used to transport students will be approved by the County Superintendent of Schools of Essex County.

The Board of Directors of the Essex Regional Educational Services Commission agrees to provide all the necessary administration and supervision inherent in providing this service for an administrative fee of 4.75%

The Board of Directors of the Essex Regional Educational Services Commission will bill its member and participating districts for transportation costs as follow:

Districts will be billed monthly for all pupils assigned to a route. The Commission does not accept responsibility for a pupil who arranges other transportation or fails to be transported on an assigned route. Once assigned to a route, the billing for the pupil's reserved seat will continue until the Commission is otherwise notified in writing. The timely remittance of the monthly bills to the Commission by the contracting district is of utmost importance in order for the Commission to meet its contractual obligations; therefore; in the event a district fails to forward the necessary funds within 30 days the Commission shall have the right to discontinue services immediately, without further notice.

Since the final billing must be presented during the month of June, no cancellations to route lists can be made after June 1, 2015. After this date, the Commission will commence final billing and all pupils assigned and listed on a route will be included in the billing for the remainder of the school year.

The terms of this Agreement shall be in effect from July 1, 2014 to June 30, 2015.

The Board of Education of Union hereby agrees to submit applications for transportation for all students by June 1, 2014 for initial bidding purposes. The Board of Directors of the Essex Regional Educational Services Commission agrees to accept applications through the school year as additions to existing routes and if necessary, subsequent bidding procedures.

The Board of Education of Union agrees to allow the Board of Directors of the Essex Regional Educational Services Commission to act its agent in the routing, scheduling, bidding, and awarding of all routes.

The Board of Education of Union agrees to pay the Board of Directors of the Essex Regional Educational Services Commission a sum of money equal to a proportionate share of monthly transportation route costs on all routes on which there are students from the district.

BOARD OF DIRECTORS OF THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION

Approved:

Sal Camorelli 7-11-14
President (ERESC) (Date)

Jacqueline A. Young 7.7.14
Secretary (ERESC) (Date)

BOARD OF EDUCATION OF THE DISTRICT OF _____

Union

Approved:

President (District) (Date)

Secretary (District) (Date)

Approved:

County Superintendent (of district other than Essex County)

Approved:

County Superintendent (of Essex County)

The Essex Regional Educational Services Commission is an Equal Opportunity Employer and as such, is governed by the employment goals promulgated by the Treasurer pursuant to New Jersey Public Laws of 1975, Chapter 127 as amended and supplemented from time to time.