

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Pat Ditri
FROM: Joseph T. Seugling 
RE: Board Agenda
DATE: 08-10-2012

The committee recommends and I so move that the board approve the establishment of Pull/out, support programs listed below at Union Senior High School effective September 6, 2012 in accordance with the information in the hands of each board member.

ENG 3/4 Support 1 ESTABLISH

Union Senior High School
(Pull/out, Support)

1. The students IEPs will be reflective of the program placements. Their goals and objectives will be addressed in this environment through the provision of proper supports and related services by providing Pull/Out support programs in Union Senior High School. Therefore, there are no unmet student needs.

2.

- a. The age range in Union Senior High School is as follows: 15-19 years of age, for a single subject support class for the domain of Reading. Up to 9 special education students will be included per section. The number of sections to be established is listed below.

ENG 3/4	Support	1	ESTABLISH
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- b. The Core Curriculum Content Standards are addressed through instruction with the district adopted curriculum.
- c. Establishment of these classes allows students to remain in programs as mandated by the Individualized Education Program to meet identified student needs.
- d. Interaction with nondisabled peers will not be afforded through the creation of this class.
- e. One certified special education teacher is needed per class.

New Jersey State Department of Education
Union County Office of Education

Request to Establish or Eliminate a Special Education Program or Service

Complete **both** sides of this form and send to the county office of education for review and approval

District: Township of Union School: Union Senior High School Date: 8/10/2012

Check One: Establish a Program/Service Eliminate a Program/Service

Check Type of Program:

Preschool/Elementary Resource Program:

- Pull/out, support
- Pull/out, replacement
- In-class, support
- In-class, replacement
- Team Teaching Model

Secondary Resource Program¹:

- Pull/out, support
- Pull/out, replacement
- In-class, support
- In-class, replacement

Elementary Special Class Program:

- Auditory Impairments
- Autism
- Behavioral Disabilities
- Cognitive Impairments, mild
- Cognitive Impairments, moderate
- Cognitive Impairments, severe
- Learning/ Language Disabilities, mild/moderate
- Learning/ Language Disabilities, severe
- Multiple Disabilities
- Preschool Disabilities
- Visual Impairments

- Extended School Year Program

- Other program/service, please specify:

Secondary Special Class Program²:

- Auditory Impairments
- Autism
- Behavioral Disabilities
- Cognitive Impairments, mild
- Cognitive Impairments, moderate
- Cognitive Impairments, severe
- Learning/ Language Disabilities, mild/moderate
- Learning/ Language Disabilities, severe
- Multiple Disabilities
- Visual Impairments
- Secondary Special Class (taught by regular education teacher)

Note: Each newly proposed resource program, special class program and service must be located in a space that has been approved by the County Superintendent of Schools. Forms for substandard use are available in the county office. Facility approval must be obtained before approval of the request to establish a new program can be granted.

¹ Secondary resource programs are located in schools that contain any combination of grades 6 through 12, where the organizational structure is departmentalized for general education students.

² Secondary special class programs are located in schools that contain any combination of grades 6 through 12, where the organizational structure is departmentalized for general education students.

On a separate page, describe your request based on the following corresponding criteria/questions.

To Establish a New Program/Service

1. Document the unmet student needs that will be addressed by the proposed program.
2. Describe the proposed program and explain how it will meet student needs:
 - a. Identify the age range and number of students to be served.
 - b. How will the Core Curriculum Content Standards be addressed?
 - c. How does this program address least restrictive environment?
 - d. What opportunities will be available for interaction with non-disabled peers?
 - e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c)).

To Eliminate a Program/Service

1. Provide a rationale for eliminating the program/service.
2. If the elimination of the special education program/service will result in a change to one or more students' current IEP(s), describe how the students' needs will be met.

I assure that the attached proposal to establish a new program/service is in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities. (Attach the Board Resolution approving the establishment of the new program.)

Board Approval Date: _____ **Signed:** _____
(Chief School Administrator)

I assure that any change in a student's program/placement necessitated by eliminating the special education program/service described in the attached proposal will be implemented in accordance with N.J.A.C. 6A:14, Special Education. (Attach the Board Resolution approving the elimination of the program/service.)

Board Approval Date: _____ **Signed:** _____
(Chief School Administrator)

Approved _____ Denied _____
Signed: _____ Date _____
(County Supervisor of Child Study)