## **Township of Union Public Schools**

## Acceptance into Honors/AP courses

To apply for the Honors/AP program, students must first complete an application, containing the following information:

Name

Grade

Course applying for

Course currently taking

Current Teacher name

Parent signature

The following criteria will be used to determine student eligibility for honors/AP courses:

- 1. Teacher Recommendation
  - a. Based on Department Tally Sheet
  - b. Inputted into Genesis
- 2. Previous Department Course Grades
  - a. Honors to Honors/AP Must have maintained a B or better
    \*in science, students must maintain a B or better in both math and science
  - Regular to Honors/AP Must have maintained an A or better
    \*in science, students must maintain an A or better in both math and science
  - c. May not have failed any departmental courses
- 3. Quarts/Midterms/Finals
  - a. Must have earned a C or better on all Midterms/Finals/Quarts in all courses.
- 4. Overall cumulative GPA must be 2.75 or greater.
- 5. Standardized test scores
  - a. Used as a final determining factor (when necessary)
    - i. Must have scored advanced proficient

To be accepted into honors, students must meet or exceed 4 of the 5 above criteria.

Please note: Departments may require additional submissions and/or criteria which may include but not be limited to writing samples and/or assessments.

## **Appeal Process**

All students have the right to apply and request acceptance into an honors/AP course. Any student may ask to be reevaluated by the department supervisor. The appeal must be made in writing before June 30<sup>th</sup> of the application year.