

## SCHOOL SECURITY DRILL NOTIFICATION

District: Union

Month of April 2017

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Burnet MS	Evacuation(non-fire) to other location	Entire student body and staff	9/26/16 8:30 am
Burnet MS	Active shooter	Entire student body and staff	10/13/16 9:03 am
Burnet MS	Shelter In Place	Entire student body and staff	11/22/16 12:54
Burnet MS	Bomb Threat: shelter in place	Entire student body and staff	12/15/16 9:38 am
Burnet MS	Lockdown	Entire student body and staff	1/30/2017 10:33
Burnet MS	911 call and radio check	Personnel w/radio & outside line	2/17/2017 10:30
Burnet MS	Table top field trip/accident	Admin, VP, security , office staff	3/23/2017 10am
Burnet MS	Lockdown: shelter in place	Entire student body and staff	4/4/2017 8:50am
Burnet MS			
Burnet MS			

# SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: March 2017

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Union High School	Table Top Drill	Principal, vice principal, head custodian, crisis management team members, nurse and security if assigned to your building.	3-30-17 9 AM
Burnet Middle School	"	"	3-23-17 10 AM
Kawameeh Middle School	"	"	3-6-17 10 AM
Jefferson School	"	"	3-9-17 930 AM
Battle Hill School	"	"	3-7-17 930 AM
Connecticut Farms School	"	"	3-10-17 1030 AM
Livingston School	"	"	3-17-17 930 AM
Washington School	"	"	3-8-17 1030 AM
Franklin School	"	"	3-24-17 10:00 AM
Hannah Caldwell School	"	"	3-7-17 1030 AM
Hamilton School- Supervisors Bldg.			
BOE Admin. Bldg.			

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

**School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).**

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
  - 1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
  - 1. Date of the drill;
  - 2. Time of day the drill was conducted;
  - 3. School name;
  - 4. Location of the drill;
  - 5. Route number(s) included in the drill; and
  - 6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: 3/23/17

Time of day the drill was conducted: 9:00 A.M.

School Name: JEFFERSON

Location of the Emergency Evacuation Drill: Front Parking Lot

Route Number(s): All busses

Name of the school principal/person(s) overseeing the drill: Gina Calderone, Vice Principal

**Other information relative to the emergency evacuation drill:**

Bus students only participated in the drill.

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## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, March 9, 2017

Time of day the drill was conducted: 9:05-9:35

School Name: Burnet Middle School

Location of the Emergency Evacuation Drill: BMS 1000 Caldwell Avenue, Union (field and Stone St)

Route Number(s): All bus students and staff, including contracted outside buses completed this week.

Name of the school principal/person(s) overseeing the drill: Mr. Tommy Harrell, Vice Principal

### Other information relative to the emergency evacuation drill:

This is our final bus evacuation for all bus students and staff. It was successful. A special thanks to our transportation department.

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## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: March 13, 2017

Time of day the drill was conducted: 9:00 AM

School Name: Franklin Elementary

Location of the Emergency Evacuation Drill: Front Of School

Route Number(s): All

Name of the school principal/person(s) overseeing the drill: Latee Walton-McCleod

Other information relative to the emergency evacuation drill:

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## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

Wednesday 4/5/17

Time of day the drill was conducted:

9:10 AM + 1:00 PM

School Name:

Washington Elementary School

Location of the Emergency Evacuation Drill:

Playground

Route Number(s):

2/a

Name of the school principal/person(s) overseeing the drill:

Mr. Thomas Matthews

Other information relative to the emergency evacuation drill:

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