

UNION TOWNSHIP BOARD OF EDUCATION
WORKSESSION MINUTES – February 14, 2017

NOTICE OF MEETING:

TO ALL BOARD OF EDUCATION MEMBERS:

The worksession meeting of the Board of Education of the Township of Union was held on Tuesday, February 14, 2017 at 7:00 p.m. at the James Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey 07083

Mr. McDowell called the meeting to order at 7:04 p.m.

PRESENT AT ROLL CALL:

Mr. David Arminio, Dr. Guy Francis, Mr. Ron McDowell, Mrs. Nancy Minneci, Mr. Jeffrey Monge, Mr. Vito Nufrio, Mrs. Nellis Regis-Darby, Mrs. Mary Lynn Williams, Mrs. Nancy Zuena

ABSENT AT ROLL CALL:

None

ADMINISTRATORS PRESENT:

Mr. Gregory Tatum, Mrs. Annie Moses, Mr. Gerry Benaquista, Mr. Gregory Brennan, Mr. Barry Loessel, Mrs. Ann Hart, Mrs. Sandra Paul

FLAG SALUTE: Mrs. Jill Hall

OPEN PUBLIC MEETINGS ACT:

Mr. Brennan read the statement required under the “Open Public Meetings Act”, a copy of which is on file in the office of the Board Secretary.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS IN BOLD:

None

APPROVAL OF MINUTES:

Minutes will be approved at next week’s regular meeting.

COMMUNICATIONS:

These are typical communications for leaves and resignations and as more detailed in P-3 and P-4.

SUPERINTENDENT’S REPORT:

Mr. Tatum stated what is on agenda is coming up next week. We will continue the series of Supervisors this year and next week we will hear from Maureen Corbett and Terry Matthews – Elementary Supervisors. There will be a security update from Mr. Benaquista. The harassment and bullying update for the first period - September 1, 2016 to December 31, 2016 will be delivered by yours truly.

Mr. Monge I'm not sure what did we decide about the presentation for tonight on ID program. Mr. Monge stated we will push it to next week. Mr. Tatum stated so next week we will change that date from February 14th to February 21st and we will talk about the ID program by Sgt. Boll and Mrs. Mackey. We spoke a little bit about this at the last meeting as well and that is for the special needs students in the District.

Mr. Tatum stated Mr. Benaquista wants to do the security update tonight, can we do that as a point of order. Mr. Griggs stated if it is important to the public, you need to do it next week. Mr. Benaquista stated it is more to the questions of the Board. Mr. Griggs stated then that is fine but if it is something important to the public. Mr. Tatum stated could there be an overview and give us an update and then he can give a report because sometimes security information you can't do in a public. Mr. Benaquista stated I can do a brief overview tonight and then next week again. Mr. Griggs stated that is fine because if you do an overview the Board may have questions.

Mr. Benaquista stated there were some questions and we had the Director of Security look into it and one was handicapped parking. He looked at all our buildings and talked to our principals. We are as far as the State law, it is adequate as far as handicapped parking. With talking to the principals, as soon as the weather gets warmer, we are going to work with maintenance and there are some buildings that would like to add a handicap parking spot even though by law we are covered. He also said some lines need to be repainted so by looking at the schools as far as handicapped parking, we are going to do some updates. Some may just be maintenance of those spots and making sure the signs are still up. The police officers cannot come in if someone is illegally parked in a handicapped spot unless the stripes are clear and the sign is up. Based on us looking into this, there are some recommendations and again as soon as the weather gets warm, and some of it is just repainting lines and stuff like that. But as far as the law, we are meeting the law as to handicapped parking and some schools would like to add one and we are going to work on that. Several years ago we added one to the high school.

The other security item is looking into making sure all our buildings have some sort of plan as far as evacuation with handicapped staff as well as students. I do have a binder of all our buildings and their plans in reference to evacuating a building if someone is handicapped. In March we will have a real drill with the fire department at one of our schools and I'm working that out with the fire department as well as Mr. Ardito. We will go through a real live drill as long as the parent of the child is o.k. with it happening. We will have a drill evacuating the building and you can't use an elevator and certain parts of the building will be down because say there is a fire. Each building has a safe zone where the fire department knows where to dispatch to. Each of our buildings has a zone. First responders are the only ones who can move the handicapped students. Our personnel is not allowed to carry them down and that is why the first responders know where to go in each building. The communication depending on the building may be a little different because high school has security and Kawameeh and Burnet, security is more involved. At the elementary levels that don't have security, it is really the building principal that leads the whole show. We are moving forward and making sure that if anything like this ever happens, we are prepared. Not too long ago at the high school, where there was that incident, we were well prepared and I think we did a great job with everything and I think it is because of the practice, the drills and everyone involved. I will be able to give you a further

update once it is set in stone and the drill is planned. I think it is a great way to ensure that we are ready for anything that may happen.

Mr. Nufrio stated those students that require this extra special attention, are they being brought to a safe area as close to an exit as possible. Mr. Benaquista stated yes and it only depends on certain periods because not all periods are they on the high floors. Mr. Nufrio stated as long as they are near an exit which is accessible to the first responders.

Mr. Monge stated so each school I'm assuming there is somewhere written saying these are the kids and staff members that have special needs and folks know what they have to do in order to make sure they are safe. Mr. Benaquista stated I have a meeting set up with the fire chief and part of it is going to be him reviewing our plans to make sure that he doesn't have any recommendations so that is the next step. They are all documented and I made sure that every school prepared one and now it is about getting recommendations from him. His guys are the ones responding. We want to make sure that he doesn't have any recommendations based on what is here to make sure that we don't need to change anything. That communication is open and when we have questions we do communicate with them.

Mr. Tatum stated going back to the high school incident, in speaking to the incident commander that day and when we had our review the next morning, the debriefing – one of the things that they emphasize to the Board and they said that they would actually come to the Board and speak to you on this, is the fact that when they come they are in charge. I think I was talking to Jeff about this one day on the telephone. When they come into the building, we take directions from that group. They are in charge and on that day that incident occurred, that building was turned back to the Union Board of Education about 11:30-12 noon, not too long before we were dismissing the students. We were all there when the building was dismissed and they are very serious and they brought in their own specialists. It wasn't just people from the County that came in. It wasn't just the administration of the high school and the Central Office administrators in charge. This is the same thing when you have a fire drill or an alarm trip. Our job is to look for any fire sources to get the building evacuated but when the fire department comes in, they make a full assessment of that building and determine whether or not we can return. If I teacher said to me, can we go back into the building? I have to say no, I can't let you go back in until the incident commander or first responder says to me it is safe for everyone to return to this building. Sometimes the word gets out there that we are not getting information out there quickly enough and I want to emphasize that a lot of times when information gets out there very quickly, you find that we probably violated some type of regulation because it is very clear that we have to wait until control is given back to the school district before we can take any actions. Paul is there anything further regarding that? I think the Board needs know that so if you do get phone calls and you read things about they did a, b, c and d, please understand that we are following the protocol exactly as to how we communicate information to the public.

Mrs. Minneci stated you are going to pick a school throughout the course of the year, any schools that have that will they sporadically do a drill with each one. Mr. Benaquista stated with a drill, I have to get the parent consent to want to do it. Obviously it is a sensitive thing. If it is someone severally disabled and you cannot move the child from the wheelchair, that is not someone we are going to practice with. It is someone who can move themselves. Again I want

the parents' buy in to know that it is important for the safety of their child as well as other children. We want to make sure we are prepared. Depending on that, I have not gotten to explore yet. I am going to try to find a school and parent and student that is willing to help us in preparing for an emergency that we might not expect but we have to be prepared. Worst case scenario if I can't get someone to volunteer and be o.k. with it and it is something I need to speak with Mr. Griggs about because it is something new and involving a student. We would still go through with the fire department and do it up to that point. I want to know the response time, how long it takes to get to one of our buildings, how long it takes them to get upstairs -- I don't know what procedures they have to go through before they actually enter the building. I want to be able to work with that to know I can honestly say within four minutes first responders were on that level ready to evacuate that student. That would give me a good game plan if something is happening to know that I would feel comfortable that this student or staff is safe. It is taking too long than we have to come to the table and say how can we make this faster. Unexpected things happen, but hopefully they don't. We have to be ready for everything.

Mr. Nufrio stated the other thing is I always dispatched a nurse immediately to that site to accompany that student even if they had a personal assistant but the medical person was there waiting for the first responder. That is important. Only a medical person can take action on a child that has physical limitations. Mr. Benaquista stated thank you.

EDUCATION/STUDENT DISCIPLINE COMMITTEE RESOLUTIONS:

Mrs. Darby presented the Education/Student Discipline Committee agenda.

DISCUSSION:

None

FISCAL AND PLANNING COMMITTEE RESOLUTIONS:

Mr. Monge presented the Fiscal and Planning Committee agenda.

Mr. Monge stated I know we always talk about this but I'm going to talk about high-level as we talked about in the Finance Committee. We are going to try to do that. I am going to take the first dive at this. We have gone over some of the comments that it pertains to some of these items. We did go over the budget presentation. Mr. Brennan is going to email a couple of powerpoints to the Board to take a look at it. One of the presentations is actually a workshop. I have been talking about this for about a year so thank you very much. To basically have a 101-102 budget presentation to educate Board members on what makes up the budget. There is something that he is going to send out and we are going to try to set up a sit down meeting to potentially be on call and maybe we can do it half meeting/half call. We will figure that out. It was a great presentation. Thank you very much for that. If anybody has any questions on the budget presentation, I think you can offer that up to Mr. Brennan.

Outside of that, that is it and I don't think there was anything else beyond the things on the agenda. Let me offer you my questions.

Just a couple of clarifications - I asked about the high school electrical upgrade line item. We have been carrying that and the feedback was we are still going through the closeout process and once that closes out we will be able to push that money to capital reserves.

This is F-1 – I'm just telling you highlights versus pointing out what is on there. There is a Washington School line item that we are going to closeout because it has one cent that we have been carrying and we are going to transfer that one cent and closeout that line item.

We talked about the budget presentation. There is a budget presentation that folks are going to receive. I am confirming that we will have last year's actual numbers – what we actually spent last year against what we are proposing for this year. We are going to confirm that presentation. Mr. Brennan stated yes that is what Mr. Vieira told me. Mr. Monge stated if that is the case we need to change the total on that. I think that is going to be a really good example of exactly where we were and where we have been going to where we want to be.

F-6 – question about a trip to Atlanta. We talked about that in the past that we were going to try to restrict travel within the State of New Jersey and if not, there would be some justification for it. Mrs. Zuena stated what is it for? Mrs. Regis-Darby stated professional learning. Mrs. Zuena stated we talked about that. Didn't you bring up that they could do something nearby? Mrs. Regis-Darby stated that is different one.

If I could just piggyback off Jeff; I have some concerns too. It is seven different people that is going to Atlanta with a price to the District of almost \$12,000 for three days. When you look at the presenters, those presenters can come into District for \$2,000 and it is at the end of the school year. Where are they going to turnkey that information? Mr. Benaquista stated I asked them to put together a rationale and I can make copies for you guys if you want it. It is a continuation of last year's PD. The team last year was only four teachers. They are expanding it this year to include different grade levels. Right now the PLCs in their buildings is working for them and they want to take that step further and move it successfully and implement PLCs and the RTI process.

Mrs. Regis-Darby stated but the State is offering RTF for free to the District so that doesn't make sense and what is the rationale of having two people from the same building going. Mr. Benaquista stated like I said I can share this with you and we are not voting on it this week as well as the funds are Title IIA so they are not District funds as far as the regular budget – they are the PD side of IIA. Mr. Monge stated but those same funds could be used for the kids. Mr. Benaquista stated yes. Mr. Monge stated I think it is kind of going back to you guys and saying can we get the same type of results cheaper, in district or at least in State. Mr. Benaquista stated I can talk to them and ask them to look at some of the presenters you want and see about bringing them here for a PD day in our District. Mrs. Regis-Darby stated there are 12 presenters for that PD day and I'm telling you right now that at least three of them have worked in New York City and they come into the City to do presentations so I'm sure for less than \$12,000, they will come into Jersey to do a presentation. Mr. Nufrio asked do they limit the number of participants? Mrs. Regis-Darby stated we had about 35 participants and two presenters. Mr. Nufrio stated you can have more than what we would be approving. Which sounds like it is more effective anyway.

Mr. Monge stated it is a number of months from now so maybe a consideration at least pulling that. Mr. Benaquista stated we can do more research on that.

Mr. Tatum stated regarding in-State and out-of-state travel – I understand that there is a desire to limit the out-of-state travel; however, you have to recognize that some contracts have provisions for national conferences that are not always in the State of New Jersey. There are also regulations that govern the in-District, in-State and out-of-state travel. There are particular circulars that come out and there are websites you have to go to, to actually spell out the amount of money you can spend per person so it is very clear in terms of that. I hear the Board in terms of their concern about money that could be reallocated. I think we have done a lot lately so I certainly support that idea. I think this conference was a part two that was approved last year by the same token RTI is certainly something that we can find in-State but I want to make it clear that most of the out-of-State travel is for those conferences that are in DC, different areas of the country, that are nationally designed for some purpose and we have some contracts that spell it out. In some cases we will not be able to deny those because they are part of a contract. I believe there are provisions in the administrative contract and I know Central Office people have a provision that they may attend one conference a year.

Mr. Monge stated I think we are saying and we aren't disagreeing with you, it is just about making sure this is only way to get that information then I get it but if it not – I'm just making sure. Mr. Tatum stated the point is well taken but I just want to be clear that we can limit to a degree the out-of-state travel.

Mr. Monge stated F-10. We have an out-of-district placement and maybe I missed this in the past for Millburn High School. I understand that it might be an IEP situation but I never heard of Millburn High School being an IEP destination – out-of-school district placement. Maybe this is something you can look into and give us some feedback on that and you don't have to give it right now but it kind of stuck out like a sore thumb. Mr. Tatum stated let me take a stab at this and then we can get more information. One of the things that we talked about in our visit with the County office not too long ago was something like this. If we can find a program at a public school that would actually accept our student on a tuition basis rather than paying \$50,000 for the same program, then we should try to use them.

Mr. Monge stated I am just surprised because I have never heard of Millburn being such a school and to me it is if Millburn can do it why can't we do it? Mr. Tatum stated we have done it. Mr. Monge stated the need for us to move a kid from Union to Millburn, I never heard that Millburn had anything special that we didn't have. There has to be a story behind this. Mr. Tatum stated obviously there is because we wouldn't be able to just decide that we are going to drop the student in Millburn. We will find out more about the person; that is a very good question.

Mr. Nufrio stated the location is not the question, it is the program. You will be just as surprised that Scotch Plains has it, Westfield has it, Summit has it. There are many districts that have certain accommodations that the sending district doesn't have. If it is justified, then it is.

Mr. Tatum stated when we have to move a student because of anti-bullying, they can go to another high school on a tuition basis and it actually costs us less money.

Dr. Francis asked who determines that? Is it the parents? Mr. Tatum stated if it is a special education program like this, it is no different than when you are taking them out to see a school. If they have a program that is recognized and costs us less money, a lot of time if we can show that this program is just as good or better than another program, then certainly this could be one; but the parents do have an input in every placement. If we can find a placement in Millburn which is very close, it will cost us less money and it is a real good program. If a program is lacking or not compatible to what that child needs then this would be something that a person would say I want to see something else.

Mr. Nufrio stated to answer a little bit more to your question, it is not just the parents that make that decision. Obviously the Special Ed department does its research and does its homework and then recommends possibly one to three districts and then it is cooperatively arrived at in terms of what the needs are and who is going to best fill and deliver the needs. Maybe what might be helpful Greg, maybe if we got an idea of what was that need and then everybody's concerns would be quelled because it sounds like we are sending a kid to Millburn and Millburn is a great town and school, there must be something that they are able to accommodate that we cannot. Mr. Tatum stated it could just be a particular program that meets the disability.

Mr. McDowell stated more than likely it probably is and if Mrs. Conti was here tonight she could have explained that tonight. Mr. Nufrio stated she probably could exactly. Mr. McDowell stated if it was required in this child's IEP. Mr. Nufrio stated or medically required. Mr. Tatum stated we have accommodated students from other districts and on a tuition basis. Mr. Benaquista stated one is from Chatham.

Mr. Monge stated F-12 maybe we can get some answers during the week. One of the things that I asked is this is an increase basically over a 100% increase for additional evaluation services. I asked a question, why are we doubling our evaluations? Mr. Tatum stated we talked about this the other day and as I recall, it seems that we have gone above this number already and we are at this point in the school year and there is still time. We did talk about this idea Mr. Monge and we thought the recommendation was that we increase it to this amount because there may be others that will use this service. I don't know if we will use all the money but it is one of those balances that decrease as they do the testing so just so we have enough. Mr. Monge stated one of the things that we talked about on the budget side and I know that there are things that happen but it always seems that on special service, those budgets transfers always seem to be all over the place and I understand some of the nuances and Mr. Nufrio has made that clear in the past but one of the things that I challenge Mr. Brennan on and his folks is when we get these requests, a lot of times we are getting them last minute. I don't even know if Mr. Brennan gets the opportunity to look at some of the stuff that comes from the department. My challenge was to go and scrub these requests so that when we have these questions, we don't have to have Mrs. Conti here. His department and you guys should be able to answer these questions. Sometimes I feel like it's their own school. We can only get answers from her and I don't think that should be the way. Mr. Tatum stated we just did Jeff, we just answered your question and that was the

answer. Mr. Monge stated the start date says December 1st which I don't know and it seems like it is a retroactive agreement. Mr. Tatum stated it was for the 16-17 school year. Mr. Benaquista asked was it an invoice? Mr. Monge stated yes, it seems like there was a dispute and I got some feedback but it wasn't 100% clear.

Mr. Tatum stated the way we are trying to reallocate dollars, I think that comes with it next year and Mr. Benaquista has been very vocal on this and that is the money really has to be spent and within that budget. Mr. Brennan stated they have to hold to their budget. Mr. Tatum stated because we actually beat that up significantly over this school year so we have to do a better job putting that money in appropriate places so that it lasts.

Mr. Monge stated with F-16 – I looked at that and something was sent to me and it said something about annual reports. I think this goes to anyone. If we are going to seek somebody or renew someone, we should know how they perform and if they have an annual report, we should look at their annual report and there should be some justification behind it. We have done a great job over this last year getting backup because we use to just get motions to accept the renewal but we should also have the annual reports.

Mr. Griggs asked what do you mean by “annual reports”? These are driven by the children of your school where there is neurological requirement and if they are in your district, the only choice this Board has is select another person to do it and it may be more reasonable, if you can find that person. In my experience, they are difficult to find.

Mr. Monge stated their contract says that one of their deliverables is an annual report so that is what I'm looking for from last year.

Mr. Nufrio stated I would like to make a recommendation. Worksession meetings are to hash out information that we were kind of able to do it to some extent. You might consider asking your Directors, such as Mrs. Conti, that if she knows ahead of time that she cannot attend the worksession meeting, that perhaps she could send a DH in her place. Mr. Tatum stated sure.

Mr. Nufrio stated if somebody is here and something is on the agenda and that person can answer it.

Moved by Mr. Monge, seconded by Mrs. Zuena, that the following resolution be adopted:

F-7. APPROVE DISTRICTWIDE STUDENT FIELD TRIP DESTINATIONS

That the Board Pre-approve districtwide student field trip destinations and purposes pursuant to N.J.A.C. 6A:23A-5.8 in accordance with the information appended to the minutes.

DISCUSSION:

Mr. Nufrio stated F-7 – is this within the District and is that what you mean districtwide. Mrs. Zuena and Mr. Brennan stated these are field trips. Mr. Tatum stated these are all field trips that are being approved for the students in the District. Mr. Nufrio stated I just wanted an understanding of what you meant by districtwide so it is not intra-district, it's not within the District, going from one school to another. Mr. Tatum stated no, it could be that too, but anyone

going on a field trip. Mr. Nufrio stated it is like an umbrella resolution where it covers everything.

AYES: Mr. Arminio, Dr. Francis, Mrs. Minneci, Mr. Monge, Mr. Nufrio, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

OPERATIONS COMMITTEE RESOLUTIONS:

Mrs. Zuena presented the Operations Committee agenda.

Mrs. Zuena stated Barry to go over briefly with us in our committee about O-2 and there was a change in the chimney.

Dr. Francis stated I thought the fire department was not going to come back to us because they had a run in with one of the supervisors. Mrs. Zuena stated she had the run in with them – it was more of a behind the scene thing but it could have been a run in. Mrs. Minneci asked was it resolved? Mrs. Zuena stated yes. Mr. Nufrio stated when did it happen because I don't remember it. Mrs. Zuena stated I don't want to discuss it. It was when the supervisors moved to Hamilton.

Moved by Mrs. Zuena, seconded by Mr. Monge, that the following resolution be adopted:

O-4. APPROVE TOWNSHIP OF UNION POLICE DEPARTMENT TO USE SCHOOLS FOR TRAINING

That the Board approve use of the following schools by the Township of Union Police Department for training purposes on the following dates: (a) Union High School - February 20 and February 27, 2017, (b) Jefferson School - September 12 and September 18, 2017 and (c) Kawameeh Middle School - November 6 and November 7, 2017.

DISCUSSION:

Mr. Nufrio asked was there an issue with O-4 as well. Mrs. Zuena stated there was a complaint by the same woman.

AYES: Mr. Arminio, Dr. Francis, Mrs. Minneci, Mr. Monge, Mr. Nufrio, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

PERSONNEL COMMITTEE RESOLUTIONS:

Mr. Arminio presented the Personnel Committee agenda.

Mr. Nufrio stated P-6, I looked at the back-up Gerry and you had something in there about "minimum experience" – how do you determine minimum experience. I never saw it worded that way. Mr. Benaquista stated it shouldn't have been numbered one and that is the

minimum experience that is listed. I will go back and look at my original. Mr. Tatum stated maybe you should just say minimum requirements.

Mr. Monge stated it was very thorough but how did we come up with that job description? Mr. Benaquista stated from a bunch of different places and I did a lot of research and Mr. Brennan helped us out as well. Mr. Brennan stated Mr. Griggs provided to me. Mr. Nufrio stated so you will reword it. Mr. Benaquista stated I will repost.

Moved by Mr. Arminio, seconded by Mr. Monge, that the following resolutions be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That Personnel Actions be approved in accordance with the information appended to the minutes.

P-2. AMEND SUBSTITUTE LISTS – 2016-2017

That the Board amend Substitute Lists for the 2016-2017 school year in accordance with the information appended to the minutes.

DISCUSSION:

None

AYES: Mr. Arminio, Dr. Francis, Mrs. Minneci, Mr. Monge, Mr. Nufrio, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

POLICY COMMITTEE:

No report from the Policy Committee.

RESIDENCY COMMITTEE RESOLUTIONS:

Mrs. Zuena presented the Residency Committee agenda.

Mrs. Zuena stated there could be more after we come out of closed session.

Mr. Nufrio stated to Mr. Benaquista, you had sent the Policy Committee a policy for us to look at. I sent out a date that we would be discussing that. I asked Mrs. Zuena and she will attend as well. My question to you is that you had an ASAP. Mr. Benaquista stated we agreed upon next Thursday so we will discuss it then. Mr. Nufrio stated it will go on in March. Mr. Benaquista stated yes. The first reading will be at the worksession.

Mr. McDowell stated there may be the removal of more than students it depends on how things go in the Executive Session.

TECHNOLOGY COMMITTEE:

Mr. Monge stated this is like the first time that we have this. I would probably suggest that Mrs. Paul give us or I can talk about what we talked about. Mrs. Paul do you want to start with your updates and then we can talk about our discussions yesterday.

Mrs. Paul stated as far as the update is concerned. All of the Chrome Books have been delivered and we have them stored very safely. The wi-fi infrastructure at the high school has been completed. Also the Central Office wi-fi has also been completed. The District internet upgrade went from 1GB to 2GB, that has been completed. The only thing we are working on is the Chrome Books distribution and the student-parent Chrome Book agreement and that has been reviewed by Mr. Griggs and we will be using that to hand out to the parents when they come in to pick up the Chrome Books.

The distribution of the Chrome Books – there is a letter on the high school and District websites when they will be distributed.

Mr. Nufrio stated Mrs. Paul earlier in the Finance Committee, we were discussing that \$45 fee and can you elaborate as to the practicality of it. Mr. Monge stated we are not doing it any more. Mr. Nufrio stated I want to hear what she has to say. What we understood is that it was just a random number selected. Mrs. Paul stated yes, but we are not charging the parents for it. Mr. Nufrio stated that is important and that's an update.

Mr. Monge stated I was going to offer that. We actually had a conference call yesterday and I think we are going to do that going forward with the Technology Committee because we are just slammed on Tuesdays and we just don't have any time. We have Dr. Francis, myself and Mrs. Paul were on a call. We only got to two items. The first item we talked about was revisiting the technology audit and specifically as it pertains to the staffing. Our understanding was that we were going to hire Mrs. Paul and there was going to be an evaluation of the team and making recommendations and executing that. At least my personal opinion and I don't know if others feel the same way, if that is something we want to look at and Mrs. Paul is going to come back to us. Mr. Benaquista stated we started the discussion at Personnel tonight. They received information from Mrs. Paul and we are going to further discuss it next month because we didn't have time tonight.

Mr. Monge stated the other thing that we talked about was the Chrome Books and there was a furious movement of emails because the rollout was messed up. At least putting it out there – I think we have to do a better job. Mr. Tatum and I had an opportunity to talk this morning and I told him about our conversation last night but there was an idea and it was something I verbalized last week and it became a potential thing of charging \$45 per student as skin in the game but the logistics just didn't make any sense so we asked the committee to go back and say please scrap that it makes no sense. It is going to cause further complications because online the dates were wrong; which we changed this morning. We just had a robo call that just went out tonight. It said the parent agreement was supposed to be on and it just finally went on this afternoon. We have great things that we are trying to do and we need to make sure that we communicate them much better because we can't do things last minute and it happened with the academy so the suggestion was that we really need to figure out who is in charge from

A to Z because at least in my opinion and I told Mr. Tatum that he should be crossing “t’s” and dotting “i’s” and it should really be ready to go and that didn’t happen up until this day. Cross our fingers that everything rolls out.

Mrs. Zuena stated I spoke with Mr. Tatum and Mrs. Moses earlier about this. I have a freshman and I was given a day’s notice so if you have plans tomorrow and there really isn’t much time. There isn’t a back-up to what do you do if you can’t make it tomorrow or what do you do if you have multiple students. We talked about it earlier and the communication part of it has to get clearer.

Mr. Nufrio stated since it is the technology period of time and this is something you should also be aware of. I suggested to Mr. Brennan in the committee earlier that since this cost of the Chrome Books can become quite large and we may be able to look into Title I funds for those children who are under the Title I umbrella. From those funds, we should be able to, I believe in my opinion and maybe things have changed drastically and you can’t, that you can treat that Chrome Book as if it was a textbook. It is a learning device and that Title I funds may actually be able to be incorporated and utilized and that would probably cut our overall cost by 40%. Once you look at the free and reduced lunch. Mr. Tatum stated that is a good point. We talked in the planning session how we can better utilize Title I funds. That is a question when the guy from the State comes we can raise.

Mr. Nufrio stated I suggested to Mr. Brennan that he should look into it and I wanted you to be cognoscente of it. I think is doable and I think it would drastically reduce the cost.

Mr. Benaquista stated we are meeting with the State next week and that is something I will ask.

Mr. Monge stated we talked about training and I know we have been having some workshops for the teachers that Mrs. Paul has been doing and I think she has done 3-4 teaching people how to use the Chrome Book which is fantastic. I don’t know what is going to happen with the kids and I don’t know if there is going to be a training for the kids but they would probably figure it out but some may not. The other thing is as it pertains to curriculum. We actually had a couple of teachers that said this is fantastic but how do I use it with my classroom. If you had a training just for English teachers and say here are unique ways to use a Chrome Book as it pertains to the curriculum and Mrs. Darby was talking about how do you incorporate it into the curriculum – you need the Chrome Book to be able to execute i-Ready or whatever it is going to be. But that is something that we talked about and Mrs. Paul said there is stuff out there and maybe it is something the District can offer to the teachers.

Mr. Tatum stated we talked about that in terms of almost a simultaneous process and this is part of the whole idea of the organizational structure of the department because PD is a huge piece here and I know we have a number of UTEA here tonight and we have had numerous discussions on just this topic. We are planning on giving the teachers some professional development and it was on the agenda last week about starting at the high school and having extensive training for that group because they are the first and then filtering it down but PD will have to be ongoing as we are phasing it in.

It is like what the County Superintendent said to us, you guys are doing a lot in a little bit of time. We also recognize that we are a little further behind then we should be in terms of using some of this stuff. We are trying to get to the point where we become functional. It is a step-by-step process.

Dr. Francis asked what if a senior doesn't want to take the Chrome Book? Are they required to take the Chrome Book? Mr. Tatum stated I would say that we would certainly like them to take the Chrome Book because it will be part of their use because we are moving in the direction of Google Classroom, where it is going to be Google Docs.

Dr. Francis stated so it is going to be mandatory at some point. I have a senior that works for me in my office and she told me she is not going to take one. She wants to use her own. Mr. Tatum stated can we bring our own device? Mrs. Paul stated eventually but not right now. Mr. Nufrio and Mrs. Zuena stated she won't be able to get on wi-fi. Mr. Monge stated there are restrictions. These Chrome Books are useless outside of Union High School. They are built for us. To have somebody else come in with their own Chrome Book I think it is not... Mrs. Paul stated we don't have the technology to do that.

Mrs. Zuena stated they can use it at home with their own wi-fi. Mrs. Paul stated right but they have to sign on with their "twpunionschools.org" account. It is under the District umbrella. They can get wi-fi anywhere. It will be their first full name.last name@twpunionschools.org. That is how they will have to sign on that way.

Mr. Nufrio stated the second part of that suggestion I made about Title I funds is if there are possible grants from Title I that we can apply for to help subsidize the cost of the Chrome Books and possibly even the PD. I did write down the PD too. If there are grants available we need to get on that and work some cash out of it.

Mr. Monge stated we talked about some kids that didn't want to receive the Chrome Books and keeping them at the library. Mrs. Moses stated it is a check-in, check-out. If a student says he or she doesn't want the responsibility of a Chrome Book but they are in class and they need a device; they are a student and they are entitled to it and it says it in the agreement that they can go and get one from the library and use it in the class and return it. Not every kid will want it but when they are in class and they are working in collaborative groups, they have the right to go in and say I want to check out a Chrome Book.

Mrs. Regis-Darby stated say we have 25 students at the end of the day say they don't want to take it home and they take it back to the library and those kids are bus kids and that bus leaves on time -- what does that process look like to get them in and out of there quickly. Mrs. Moses stated the process would look like this and it is just like any other school when kids are checking out to get on the bus when dismissal is at 3:05 and they begin to check out at a certain time. So if they have a Chrome Book, they have the pass to checkout early.

Mr. Monge stated my final point is it will be great for next meeting for Mrs. Paul to give us a demonstration of the Chrome Book and how it works. Mrs. Moses stated we did have the student pilot it. Mr. Monge stated have a kid come in and do the presentation.

Mr. Arminio stated we are going to dismiss the students early from period 9 who want to go to library to check their Chrome Books. Mrs. Zuena stated only if they go on the bus. Mrs. Moses stated bus student already have to leave early. They leave earlier than normal dismissal time because they have to board the bus and the bus has to pull out.

Mr. Monge stated if they do have afterschool activities that ends up being an issue as well. Mrs. Moses stated if they have afterschool activities, stop by the library, drop it off. Mr. Monge stated I think we should keep an eye on that activity because if it ends up being 100 kids it becomes a problem. It is something to keep an eye on.

Mr. Benaquista stated the high school kids don't leave early. Mrs. Moses stated they will get there. Mr. Monge stated this is a learning process. Mr. Benaquista stated as you said earlier, there are going to be bumps along the way. Mrs. Moses stated that is the process and we will work through them.

Mr. Nufrio stated hopefully the child's ID number is being recorded that they took out a Chrome Book.

APPROVAL OF BILLS:

Bills will be approved at the regular meeting.

UNFINISHED BUSINESS:

Mr. Arminio stated I told the President of the Board and just to remind everyone that we have to take ethics training. It is up to the Board President to schedule that or at least to inform the NJSBA that we need ethics training. Mr. Brennan stated I will contact Gwen Thornton and I already spoke with Mr. Tatum about this. I will do that tomorrow. Mr. Arminio stated so we can schedule it and get it over with. Mr. Brennan stated maybe March worksession.

Mr. Arminio stated next week Wednesday, Friday and Saturday we are hosting the regional wrestling tournament for all you wrestling fans.

For everyone's information, Union Center is having a makeover from Vauxhall Road all the way down to the Cannon – one half this year and the other half next year. The reason I am mentioning it is that part of the makeover is going to be putting wi-fi into that whole Union Center area which I know our Technology Committee and department will make sure that the kids can access the wi-fi when they are in Union Center and use the free wi-fi that is available to them.

We had a problem with hosting the "Unsung Hero". Is there any update? We are definitely not doing it. We are just having a person finally after all these years. Mrs. Moses stated we will have a person there and everything was submitted. Mr. Arminio asked did you

hear anything about next year? Mrs. Moses stated we didn't hear anything about next year. Mr. Arminio stated I will continue to work on that.

Board members and guests – tomorrow night at the ConnectOne new branch, not the one in Union Center but the one up the road on Morris Avenue is hosting “Meet the Mayor” from 5-7 p.m. She is going to be talking about her vision for the new year if you want to go just let me know and I will make sure you are on the list.

The Town is running an MLK writing contest. I don't know if information went out to the schools but they are extending the contest because not enough kids entered. Mr. Tatum stated we sent a second correspondence out regarding the contest. Mr. Arminio stated I don't know what the problem is in the schools. Mrs. Zuena stated the prize is a trip. Mr. Arminio stated some of the categories they don't even have enough contestants to give 1st, 2nd and 3rd prizes. Let's try another email to the schools. Mrs. Zuena stated it has been posted on the Forum.

Dr. Francis stated why don't we just tell the teachers to assign it. Mrs. Moses stated I just said that. Mr. Nufrio stated an extra credit assignment.

Mr. Arminio stated only two more items. For Black History Month – on March 19 at 2 p.m. at Connecticut Farms Church, a speaker Betty Livingston Adams from Yale University; she is going to be speaking on “Black Women's Christian Activism Seeking Social Justice in a Northern Suburb”. It is women's history and Black History Month combined.

There is something at Union County Performing Arts Center in Rahway. It is called a Beautiful Symphony of Brotherhood – a musical journey of Martin Luther King.

Mrs. Regis-Darby stated I just want to add one thing to the women thing. If you know any woman that wants to go, if you come on my team to go and a group of ten – there is a big kick off celebration on March 8th and we can get pins and everything and we will be recognized on that day. Let me know if you want to go as a team or not.

Dr. Francis stated if you could ask the Town because they had something last Tuesday – if we could have it on separate days so we can attend as well. Mrs. Zuena stated if they have it on the off week. They have it every other week so if they can have it on the off week for us. Dr. Francis stated it seems like we are not interested.

Mrs. Minneci stated I went to the Hannah Caldwell PTA meeting and they are doing a lot of nice things over there. They had a Father-Daughter Dance, Zumba fundraiser and they are doing a lot of nice things and I enjoy going there and I will probably go every month.

Mrs. Williams stated there is one event that we can all go to it is on February 18th at Jefferson School and they are going to be airing South Side – Obama and Michelle Story and that is part of the Black History Month. Auditorium – 2 p.m.

Mr. Monge stated Connecticut Farms traffic. Mr. Benaquista stated we did reach out to Captain Tims and he has been out sick. As soon as he gets back we will have a meeting with them and hopefully they can help us in this project as well.

Mr. Monge stated we are going to push the ID program for next week. I know I spoke to Mr. Tatum and just a feedback to everybody else – we had talked about a written report on what happened unfortunately to Mrs. Mackey's child as far as the busing situation. It is something that they are working on and they will get to us in the near future.

We also talked about the Transportation Director coming but she is on vacation so she will be pushed until next month. Mrs. Zuena stated two transportation people. Mr. Benaquista stated no, special services and Ms. Calderone.

NEW BUSINESS:

Mr. Monge stated since this is piggy backing off of this situation, I had the opportunity to confirm that there was a situation with a child. Mr. Tatum stated we looked into it as well. I don't know whether or not we can talk about that. We will talk about that after. I and Gerry have some details as well.

COMMENTS FROM THE PUBLIC:

Elsie Mackey stated does the transportation person come next week? Mr. Monge stated next month. Mrs. Mackey stated both Mrs. Conti and Miss Calderone. Mr. Tatum stated yes.

I was looking at the Board website today and I noticed that each Board member is assigned to a school; but who is assigned to the out-of-district students? They are your students. What Board member is assigned to the out-of-district kids? Dr. Francis stated we are the liaison between the PTA and the Board more so than anything. Mr. Nufrio stated the principal as well.

Mrs. Moses stated what we know is that a child that is out-of-district, his home school is Connecticut Farms, the high school – that is their home school. Mr. Nufrio stated their sending school. Mrs. Mackey stated but that is not realistic. Mrs. Moses stated right. I know I had students that were out-of-district and partake activities at the school because that is their home school. I knew if the student came to any of the events. Mrs. Mackey stated we know that is not true. Mrs. Moses stated that happened. I know that is how I saw it then. I don't know if every school is doing that.

Mr. Benaquista stated I can attest the times that I was at the high school, like in charge of the prom, I would work with the CST or graduation to make sure they got the information and pushed for them to attend. But I can't speak for everyone.

Mrs. Mackey stated is it safe to say that the Board members when you are visiting the schools and you are interacting that you are aware of the out-of-district students? Mr. Griggs stated I don't think legally the Board members go to a school that they can really get involved with students that are classified because it is confidential. Similarly, in terms of out-of-district students, I think the correct interpretation as Mrs. Moses said, they have a home school where they can participate.

But what did you mean by out-of-district because there is a confidentiality issue? Mrs. Mackey stated each Board member is assigned to a school and you have the interest of the school and report back and you see what is going on in the schools. Mary Williams knows that they are having the South Side. You know that at the high school they are doing the Chrome Books. You know the environment of the school. There are things that you know that is going on in the school because each of you are assigned to school and you go to the PTA meetings. You are designated to that school to report back what is going on. It is not about confidentiality of the school, you are invested and assigned to the school so what happens to the students that are out-of-district. So if you are assigned to that school, who is looking out for them.

Mrs. Moses stated to make sure that they participate. Mrs. Mackey stated are you in the mix of the activities for the children – it is not about the confidentiality of the kids – I’m not getting into the logistics of all of that. Mrs. Moses stated I know what you are saying. Mrs. Mackey stated that is not where I’m going with that. I am going with how are we going about that. Mr. Griggs stated to me, the genesis of this is the particular school district and communicating those activities in the school building. Communicating those activities which you are talking about going on in the schools but that should be done by an employee of the District and not by a member of the Board of Education. I don’t know what members do when they go to schools.

Mrs. Mackey stated what do you do? Mr. Nufrio stated it is more of what we can’t do then what we can. Mrs. Zuena stated we are not allowed to go to a school unless we are invited. I as a Board member or any one of us cannot walk into a school and walk around. We have to be invited or ask permission from Mr. Tatum to go to a school. The PTA meetings are after school so that is something we can attend as the liaison. The events that they have we can attend those events if we are invited to them. We can’t take it upon ourselves to go to anything that is going on, on a daily basis, unless we are invited into the school.

Mrs. Mackey stated you are designated. Mrs. Zuena stated we are designated if they need us and they can contact us. Mrs. Mackey stated they can contact you for what. Mrs. Zuena stated if they have an issue with the playground that they want me to bring to the meeting and say the playground was vandalized or they is not enough woodchips on the playground, at Battle Hill they have goose poop on the playground.

Mrs. Mackey stated it goes back to my point then. Mrs. Moses stated are you saying that who is coming in to check out-of-school district to see that things are being taken care of as they should be? Mrs. Mackey stated bingo because if you are all designated to a school, for someone designated to say Connecticut Farms traffic is really bad and a kid is going to get hit by a car, we need you to intercede on our behalf and if a kid is out-of-district and their designated to go to Connecticut Farms but they don’t go to Connecticut Farms, how is that affecting the kid that goes to Millburn High School?

Mr. Monge stated I’m Connecticut Farms, even though I can’t go to the meetings anymore because it is the same time that we have our meetings which is unfortunate but when I did go last year, I came, I sat and I gave a report, an update of what is going on at the Board of

Ed and there were times that they said here are our issues. First and foremost we push it back to the principal because we can't go over her head in that situation but if it was something she needed help with, which was the traffic situation, then we were able to bring it back. To your point, as long as we understand the responsibility of what a liaison is – to be able to designate either all of us at the high school. I am covering the kids that are designated for Connecticut Farms but they know they have a name and face that is on the Board to contact if there are any issues.

Mrs. Mackey stated that is my point. The thing is if it is not going to be a designated person, I understand that when we do our assessments and evaluations, we have to go to that school that we are in zone with and do the evaluation so that the principal at that school submits the report to special services and we start the evaluation process. Julian belongs to Kawameeh Middle School so whoever is Kawameeh's liaison would be the liaison for Julian but that is unrealistic because if he has problems, he is at the out-of-district high school. My question is the designated person would technically be special services but who do we talk to in here who communicates like you go with the principals, who is the liaison with special services. Mr. Tatum stated that is the appropriate question. To the lawyer, it is not about the confidentiality, it is about having a bridge.

Mr. Nufrio stated all concerns whether it is Connecticut, Hannah or whatever, we as Board members cannot take independent action. He is the chief school administrator and I can say "by the way Greg I was at Washington School and I noticed that there is a wall that is going to come down and I said something to the principal, can you look into it". What we need to do as Board members is to keep that in focus. When we do meet the principals at the times that we may be visiting the schools, we may have to say "by the way, are all your activities being conveyed to the out-of-district students and if not, perhaps you need to look into it with special services" – somebody is a conduit and special services is your first conduit. The second conduit is the principal of that building that the student was sent from. Mr. McDowell stated the home school. Mr. Nufrio stated we should make that a point of discussion and thank you for bringing it up. I really never thought of it because I know when an out-of-district student is out-of-district and if something occurs in that building that the student is in, it is not under our purview but eventually he is going to find out about it. Mr. Tatum stated many days, the Morris Union Jointure, where I happen to be a sitting Board member as well, they contact me via the special services department.

Mrs. Mackey stated I agree. It just needs to be consistent across the board for all children in the District, including our special needs population. If we are going to put all of the kids under the umbrella under the scope and we are Union and we are a districtwide school, all kids need to be fair. If the kids are special needs kids, you know I'm a big ole advocate and champion for them and if the Board has a liaison for schools within District, maybe we need to have a stronger kind of consistent thing for the kids out-of-district is all I'm saying.

Mr. Tatum stated let me throw an idea out there. Just as the President gets to designate a person who is the liaison to each of the buildings, maybe there is a liaison he designates and that person is the contact person if there is indeed an issue that needs to be addressed or communication via the Child Study Team and Case Manager that it comes from that point to that

person on the Board as the liaison same as if what Mr. Nufrio said a moment ago. If they are visiting the building and there is something that the person saw, it is going to come back to me anyway. To your point, there is a designated person.

Mrs. Mackey stated I agree and I feel that we all hit it on the nail that with the kids out-of-district, they are all followed by special services so even though they are at the home school district, they're still at the scope of special services so there needs to be a liaison for special services within the Board is all I'm saying. There needs to be a connection. Mr. Tatum stated I think I finally got this.

Mr. Nufrio stated usually that is the case manager who assigned the student to that particular district. Mr. Tatum stated for example if there is a condition in one of the schools that gets reported to us, we have a contract with the school and that is where communication from this level happens because it is reported to us and reported to the liaison and the liaison brings it to our attention or a discussion at a Board meeting. Mr. McDowell stated the liaison would be Mrs. Conti right now. Mr. Tatum stated it would be her or the case manager. Someone should be reporting it to her.

Mr. Nufrio stated they have to go out to the schools all the time. Mr. Tatum stated they are going out and checking on the students and making sure that their program is running properly. It would be that to her and then it could be a person she communicates here on the Board.

Mr. McDowell stated maybe the home school liaison that Mrs. Conti has to share that with or the home school liaison makes sure that student is getting all the information from his home school.

Dr. Francis stated those parents of the special needs child needs to attend those PTA meetings because it is just like any other child. Mrs. Mackey stated we will be here all day and I'm not going to keep you all day and that is for another meeting. It is Valentine's Day and we all need to go home. We will touch on that another day.

The other thing I wanted to bring up – for students – I know that the District have Title I schools and the others that are not Title I. Often times the Title I schools are able to get the Saturday Academy and get all of the programs, but schools like Kawameeh don't have the luxury of certain programs. What is in the mix for the schools that are not eligible for Title I. Unfortunately, we are not eligible but we would love to have some of these programs.

Mr. Benaquista stated during our meeting next week we are going to be talking to the gentleman from the State about becoming a district. Where as long as you are meeting certain standards you can use those funds districtwide but it is an application process and we are going to be talking to the gentleman on Tuesday because me and Mrs. Moses went to a professional development. We started a conversation with him and he will help us through the process but we do have to meet certain criteria. If we meet that criteria, he will walk us through the application and we will be able to use those funds not just districtwide but AP down to your basic skills.

Mrs. Mackey stated that is great because that is what causes the divide in the Town between the haves and the have nots but it really isn't a haves and have not it is really what side of wherever you are and at the end of the day no one reaches in anyone's pockets and this is something that everyone should have.

Mr. Benaquista stated when we meet with him and find this out, it is not for next school year. The application had to already be submitted. He said he will make sure we are ready, if we qualify, for the following school year. It will be 18-19 as long as we meet the qualifications.

Mr. Nufrio stated the qualifications begin with a percentage. Mr. Benaquista stated districtwide. Mr. Nufrio stated a districtwide percentage but I heard you say something about Title I funds – Saturday academy are not subsidized by Title I funds. Mr. Benaquista stated that is district funds. Mr. Nufrio stated it has no bearing on the Saturday academy or the afterschool academy.

Mrs. Mackey stated maybe it is best to have communications to family members to put it out there because what happens is certain schools are able to get certain benefits and then the miscommunication is out there where a certain other side can't get certain things and it causes a divide that doesn't need to happen. If we put the necessary information out there.

Mr. Nufrio stated those activities are not funded by Title I. Mrs. Mackey stated that is fine but that is a miscommunication that is out there. If we put it out there we don't have to...Mr. Nufrio stated it should be clarified. Mrs. Mackey stated right.

Mr. Arminio stated Kawameeh does have academy. Mrs. Mackey stated not Saturdays. Mrs. Zuena stated nobody has Saturdays. Mrs. Mackey stated I'm just putting out there like the rumblings out there is that only Burnet Middle School will have Saturday academy and Kawameeh will not. Mr. Tatum stated right now what we have in place is the middle school academy in both buildings and it is during the week.

Mrs. Mackey stated I'm just letting you know when communication went to one of the principals it was this was not happening in Kawameeh but Burnet would have some certain types of stuff so there is miscommunication out there that is not being filtered correctly to the parents.

Mr. Tatum stated Burnet is a Title I building but they both have the academy.

Rich DiVanza, UTEA Vice President, stated I have a question on P-6, the job description on Project Manager. Who did the job before? And why do we need this new position? Mr. Tatum stated first of all it is a position that is already funded for. We are redefining it. We had a Supervisor and an Assistant Supervisor of Buildings and Grounds and because of the departure and the interview process and the needs of the District, we have engaged and uncovered, rather than bring back an assistant, we will have a supervisor and a project manager. We have a lot of projects that need to be taken care of. The day-to-day operations is one side of it, and the other side of it is the actual projects that we need to undertake. So what we want to do is take that salary that we have in the budget and turn it into a new position rather than calling it an Assistant Supervisor again.

Mr. Nufrio stated if you remember the Jefferson project, there were not one but two project managers because the first one we learned was not fully certified by the State and they had to get someone else – it is not a question of need, but I'm not sure if I saw in the job description the requirements or the State certification for a project manager. Does it require that? Mr. Tatum stated I thought we were requiring the exact same certification as the facility manager. Mr. Griggs stated construction manager – would you require that? I don't think it is.

Mr. Nufrio stated it would require that certification or we are going to fall into the same pit that we did in Jefferson. Mr. Tatum stated what I thought we were doing and it is actually requires the Facility Managers Certification for this position because with that certification you can oversee construction of the projects. Mr. Nufrio stated I'm not sure of that so that is why I'm asking. Mr. Griggs stated I think there are two things – there are construction manager, the big project and then there is facilities guy. Mr. Nufrio stated which one do you believe is the correct one. Mr. Monge stated I think it would be a CCM. Mr. Griggs stated a facilities manager – it depends what you want the person to do. Mr. Nufrio stated look at the job description and I thought I saw construction projects and that requires a special certification. Mr. Griggs stated Certified Construction Manager is what you are talking about. Mr. Tatum stated we are calling it a project manager. Isn't it the same certification? Mr. Griggs stated I don't think so. Mr. Brennan stated we will find out. Mr. Monge stated we will verify that but to your point, the ideal situation is that someone that is a certified construction manager – I thought it was called a CCM but I could be wrong – I think that is what we would be looking for. The facility manager is very different. It is maintenance. Mr. Nufrio stated unless you refine your job description and what is expected of the person. It is either that or you have to look for somebody who has a CCM.

Mr. Tatum stated we are looking for someone who can manage the projects that are needed in the District. So we don't have two people chasing behind the same issues. Mr. Nufrio stated the word construction is where I'm getting stuck. Mr. Tatum stated we just need to refine that. Mr. Nufrio stated refine the actual work that is expected of the person or go all out and get the CCM person. Mr. Tatum stated I don't think we are looking for somebody that is an actual construction official but someone who knows construction and is able to evaluate things for us internally.

Mr. Monge stated I know architects carry a certification and they do project management all the time. I don't know if it is the same certification but I know they have the capability of overseeing. Mr. Griggs stated they can do the construction management and they can do the architectural work. Mr. Monge stated yes. Mr. Griggs stated they can try to sell that. To me I don't think it is a good idea because you need a checks and balance. Mr. Monge stated I'm just saying to have that background.

Mr. Brennan stated we will send the job description to Mr. Griggs. Mr. Nufrio stated I looked at it pretty carefully and I remember the Jefferson project and the problems that we had with the project manager. There is a lot of interaction between this guy with architects and unless that person has the certification, what are they going to see.

Anne Margaret Shannon stated thank you Mrs. Zuena and Mr. Loessel - good news the clanging in my classroom has been gone for almost two weeks. I hope that is permanent. Thank you very much.

I want to thank you that there is going to be a second baseball team in middle school. Mr. Tatum stated as far as I know yes. Ms. Shannon stated I'm hoping and can't wait for the time line to bring back the two basketball teams but I don't know if everyone is aware but when I did basketball, you had to literally cut 50 or more girls and I kept 22 and you only play five girls at a time. I checked with coaches this year, in middle school basketball, they cut about 30 or so girls and the boys they cut about 50. I'm hoping this is the beginning of bringing back the middle school. I know there is softball too but I'm going for field hockey before softball. I'm only saying basketball tonight. I'm going in easy. Besides just getting more kids to play, when I played in Union there was a great rivalry between Burnet and Kawameeh. I really think it is good for the community to have the kids play against each other and outside schools too but I just hope the baseball team rolls into next year's basketball team – put that on your to do list.

Residency – you know how you have the cumulative number of kids over the year, what happens when kids come back – do you decrease that, is it announced in the minutes? Mrs. Zuena stated what do you mean when they come back. Ms. Shannon stated kids that were removed and back to school – at least two kids that I know. I'm just curious on our data keeping. Mr. Tatum stated you might be talking about an appeal. Sometimes what happens on an appeal, we may move to remove a student but on an appeal, they are allowed to reenter the District because the State has to put a ruling on the appeal. Ms. Shannon stated they were gone for about a month and then came back. Mrs. Moses stated they can move back. Mr. Griggs stated she should have a conversation with you. Ms. Shannon stated just for record keeping. Mr. Tatum stated we have to have that conversation.

Dr. Francis stated the data is up to what time of the year. Is it November or October that we get credit for? Mr. Tatum stated October 15th is the date you are referring to – ASSA.

Ms. Shannon stated when new kids come in so the enrollment goes up again. Mrs. Zuena stated they were already accounted for in the number. Mr. Griggs and Mr. Tatum both stated it doesn't make a difference. Mrs. Zuena stated they were only temporarily out of placement.

Ms. Shannon stated the last thing on the Chrome Books. I wasn't sure how kids got notified because I thought it was on the website. Mrs. Zuena stated we got robo calls too.

Cathy Sharpe stated I am very glad to hear about parking spaces for special needs/handicap parking spaces but I have two schools that I know of that do not have enough parking spaces for their own staff and by contract, I think that should come before worrying about more...Mr. Tatum stated we need to have a conversation about that too and what buildings they are. Mr. Benaquista stated some principals did recognize that and even though we are meeting the State law, they recognize the needs of their building and they did propose when the weather breaks to put more in. Ms. Sharpe stated I'm talking about regular parking spaces by contract. I know Burnet and Jefferson that don't have adequate parking for their staff so that should be a high priority and I hope it moves a little faster than Battle Hill. Mr. Tatum stated we

got Battle Hill but it took a little longer. Ms. Sharpe stated we got it but it took a long time. Mr. Tatum stated we will talk about what the needs are.

MOTION FOR EXECUTIVE SESSION:

Moved by Mrs. Minneci, seconded by Mr. Nufrio, that the Board go into Executive Session to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-2b.

- Pending or anticipated litigation, contract negotiation and matters falling under the attorney-client privilege.

The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

AYES: Mr. Arminio, Dr. Francis, Mrs. Minneci, Mr. Monge, Mr. Nufrio, Mrs. Regis-Darby, Mrs. Williams, Mrs. Zuena, Mr. McDowell

NAY: None

ABSTAIN: None

MOTION CARRIED

The Board returned to public session at 10:30 p.m.

MOTION TO ADJOURN:

There being no further business before the Board in public session it was moved by Mrs. Regis-Darby, seconded by Mr. Nufrio, that the meeting be adjourned at 10:30 p.m.

RESPECTFULLY SUBMITTED,

GREGORY E. BRENNAN
BOARD SECRETARY