



Written on February 13, 2016 by Judy Cataldi  
Revised on February 29, 2015 by Judy Cataldi

15-16 – NJN - 175r1

# Standards Solution Holding, LLC.

*Aligning Practices with the Common Core State Standards*  
Proposal for

## Township of Union Public Schools

District ELA Teachers  
School Year 2015 -2016

### Table of Contents

Introduction.....	2
Overview of Activities .....	3
Timeline and Key Milestones.....	4
Schedule of Services.....	5
Terms and Conditions.....	6
Contacts, Signatures, and Acceptance.....	7

## Introduction

---

Standards Solution is a team of educators that are specialists in curriculum, instruction, and assessment. Standards Solution consultants will assist the district to prepare for the Common Core State Standards by leading workshops to align practices with the Common Core State Standards, as well as by creating documents to assist the district to transition to PARCC. Standards Solutions consultants and product developers are certified educators with years of distinguished service as teachers, supervisors, and administrators.

## Overview of Activities

### Professional Development

#### **Creating Quality Literary Analysis Task - Grades 3-5**

their students to create comprehensive essays that address all elements of literature. The participants will experience numerous activities that they can use in the classroom to hone students' understanding of literary elements. Instructors will have a keen understanding of the task focus for each grade level on PARCC's Literary Analysis Tasks. Districts and schools can select from a variety of grade-level configurations (3-5, 6-8, HS) and workshop materials and activities will be selected to address students' developmental levels.

#### **Preparing Students for the Research Simulation Tasks - Grades 3-5**

**Description:** PARCC's Research Simulation Tasks require students to analyze and synthesize three pieces of informational text and multimedia and construct a comprehensive piece of literature. This arduous task is challenging and significantly novel for students. This workshop provides a framework that instructors can employ to assure students' success on the RST. Instructors will learn how to construct RSTs in their classroom and will receive numerous resources that they can use throughout the school year. Districts and schools can select from a variety of grade-level configurations (3-5, 6-8, HS) and workshop materials and activities will be selected to address students' developmental levels.

## Timeline and Key Milestones

---

Cohort	Date	Activity
Grades 3-5 Teachers	May/June TBD	Creating Quality Literary Analysis Tasks (AM)/Preparing Students for the Research Simulation Task (PM)

## Schedule of Services

---

Activities	Quantity	Price	Cost	Total
Conduct PARCC Workshops	1	\$2,000	\$2,000	\$2,000
<b>TOTAL</b>			<b>\$2,000</b>	<b>\$2,000</b>

\* Unless otherwise agreed upon in writing, districts must make copies of handouts needed for purchased services.

\*\* Workshop participants cannot exceed 50 per session.

## Terms and Conditions

1. **Duties:** The Consultant will provide services to the Board, District, and/or School (the "Board") as an educational consultant in accordance with the activities outlined in the Schedule of Services incorporated herein. Specifically, the Consultant shall perform, to the commercially reasonable satisfaction of the Board, such duties as are outlined in the Schedule of Services under the terms and conditions set forth herein. Unless otherwise agreed upon by the Parties, the Consultant shall provide all services defined by this Agreement on behalf of the Board in a commercially reasonable manner, and the Consultant shall devote commercially reasonable efforts to the rendering of educational consulting services required to be provided under this Agreement.
2. **Planning Meeting and Scheduling:** In preparation for the successful launch and implementation, the Consultant strongly encourages districts to participate in a Planning and Implementation Meeting which is conducted between Standards Solution, LLC and the appropriate Board representative. The objective of the meeting is to solidify the implementation timeline, schedule, and district (and consultant's) expectations for the implementation of services. *The Board is required to furnish a purchase order to the Company prior to the commencement of services under this agreement. Failure to provide a purchase order may result in a delay of scheduling and commencement of services under this agreement.*
3. **Compensation:** In consideration of the Consultant's services to the Board hereunder, the Board shall pay to the Consultant as compensation the sums set forth in the Schedule of Services based upon the following terms:
  - i. New clients or other clients may be expected to pay in advance for services rendered.
  - ii. Invoices from the Consultant shall be paid within twenty-one (21) days of the date of invoice.
  - iii. The Consultant will issue Invoices no later than seven (7) days following the month of service. However, the Consultant reserves the right to invoice immediately upon completion of service for each month.
  - iv. If any amount invoiced is disputed, the Board shall inform the Consultant within seven (7) days of the delivery of services. The Board shall pay the Consultant the value of the invoice less the disputed amount in accordance with these payment terms.
  - v. Invoices that remain unpaid for thirty (30) days after the due date may be assessed a surcharge equal to 2.5% of the outstanding amount.

The Consultant is an independent contractor, and is not an agent or employee of the Board and will not hold itself out as, or give any person any reason to believe that it is, an employee, agent, or partner of the Board.

4. **Termination:** The Parties may mutually terminate this Agreement at any time on thirty (30) days written notice to the other Party, *provided, however*, that any of the outstanding payments provided for in Paragraph 3 of the Terms & Conditions of this Agreement will be paid to the Consultant up to the effective date of the termination of this Agreement.
5. **Nondisclosure of Confidential Information by either Party; Intellectual Property:** "Confidential Information" shall include, but is not limited to, each respective Party and its parent's, subsidiaries', and affiliates' past and/or current performance, sales, financial, pricing, cost, contractual and marketing information, ideas, strategy, work product, communications, knowledge and data, and all processes, products, formulae, designs, practices, techniques, trade secrets, research, know-how and customer lists, unless such information is in the public domain to such an extent as to be readily available to competitors. Without limiting the generality of the foregoing, any and all work product, ideas, inventions, know-how, information, techniques, customer contacts, forms of contract and works of authorship conceived or developed by the Consultant during the Term, shall be deemed Confidential Information and Intellectual Property of the consultant, and shall be the sole and exclusive property of the Consultant, and the Consultant shall own the copyright in all such works of authorship and/or Intellectual Property generated or created in connection with the rendering of services hereunder.
6. **Entire Agreement:** This Agreement constitutes the entire agreement of the Parties relating to the subject matter hereof, and except as hereinafter provided, supersedes all prior agreements of the Parties with respect to the subject matter hereof. This agreement may not be changed or amended, except in writing signed by the Parties and approved by the Board and the Consultant.

**Contacts, Signatures, and Acceptance**

---

**Standards Solution Contact**

Judy Cataldi, Executive Director  
Standards Solution Holding, LLC  
196 Belvidere Avenue  
Washington, NJ 07882  
Office: 908-223-7202  
Cell: 718-986-1269  
[judy.cataldi@standardssolution.com](mailto:judy.cataldi@standardssolution.com)

**School and/or District Contact**

Annie Moses, Assistant Superintendent  
Township of Union Public Schools  
2369 Morris Avenue  
Union, NJ 07083  
Phone: 908.851.3000  
[amoses@twpunionschools.org](mailto:amoses@twpunionschools.org)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year written below:

**Standards Solution Holding, LLC**

By: Victoria Pagonis Date: February 29, 2016  
Name: Victoria J. Pagonis, President

**School District**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: \_\_\_\_\_