


E-3

DEPARTMENT OF SPECIAL SERVICES  
Township of Union Public Schools  
M-E-M-O-R-A-N-D-U-M

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TO: Greg Tatum  
C: Julia Vicidomini; Diane Cappiello  
FROM: Joseph Seugling   
RE: Board Agenda  
DATE: 2018-03-22

Approval for the establishment of a Secondary Pull/Out, Replacement Program, Sixth Grade, at Kawameeh Middle School, effective 9/1/2018, in accordance with the information in the hands of each board member.

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New Jersey State Department of Education  
Union County Office of Education

Request to **Establish** a Special Education Program or Service

Complete this form and send to the county office of education for review and approval along with the required documentation.

District and school or APSSD: Township of Union Public Schools: Kawameeh Middle School Date: 2018-03-22

**Check Type of Program (6A: 14-4.6)**

**Preschool/Elementary Resource Program:**

- Pull/out, support
- Pull/out, replacement
- In-class, support
- In-class, replacement
- Team Teaching Model

**Secondary Resource Program<sup>1</sup>:**

- Pull/out, support
- Pull/out, replacement
- In-class, support
- In-class, replacement

**Elementary Special Class Program (6A: 14-4.7)**

- Auditory Impairments
- Autism
- Behavioral Disabilities
- Cognitive Impairments, mild
- Cognitive Impairments, moderate
- Cognitive Impairments, severe
- Learning/ Language Disabilities, mild/moderate
- Learning/ Language Disabilities, severe
- Multiple Disabilities
- Visual Impairments

**Secondary Special Class Program<sup>2</sup>:**

- Auditory Impairments
- Autism
- Behavioral Disabilities
- Cognitive Impairments, mild
- Cognitive Impairments, moderate
- Cognitive Impairments, severe
- Learning/ Language Disabilities mild/moderate
- Learning/ Language Disabilities, severe
- Multiple Disabilities
- Visual Impairments
- Secondary Special Class (taught by general education teacher)

**Preschool Special Class Program (6A:14-4.7)**

- Preschool Disabilities

Extended School Year Program

Other program/service, please specify: \_\_\_\_\_

**Note:** Each newly proposed resource program, special class program and service must be located in a space that has been approved by the County Superintendent of Schools. Forms for substandard use are available in the county office. Facility approval must be obtained before approval of the request to establish a new program can be granted.

<sup>1</sup> Secondary resource programs are located in schools that contain any combination of grades 6 through 12, where the organizational structure is departmentalized for general education students.

<sup>2</sup> Secondary special class programs are located in schools that contain any combination of grades 6 through 12, where the organizational structure is departmentalized for general education students.

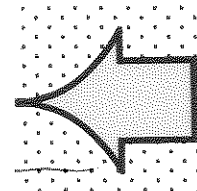
On a separate page, describe your request based on the following corresponding criteria/questions.

**Required Information:**

1. Document the unmet student needs that will be addressed by the proposed program.
2. Describe the proposed program and explain how it will meet student needs:
  - a. Identify the age range and number of students to be served.
  - b. How will the New Jersey Student Learning Standards be addressed?
  - c. How does this program address least restrictive environment?
  - d. What opportunities will be available for interaction with non-disabled peers?
  - e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c)).
3. A list of professional staff who will provide the services for the new program. If existing staff are being utilized provide an explanation of the scheduling changes made to accommodate the new program. If new staff are being hired, provide documentation that a criminal history review pursuant to N.J.S.A. 18A:6-7.1 has been completed for each new hire.

**I assure that the attached proposal to establish a new program/service is in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities. (Attach the Board Resolution approving the establishment of the new program.)**

**Board Approval Date:** \_\_\_\_\_ **Signed:** \_\_\_\_\_  
(Chief School Administrator)



**SIGN  
HERE**

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Approved _____	Denied _____
Signed: _____ (County Supervisor of Child Study)	Date _____

Kawameeh Middle School  
(Pull/Out, Replacement)

- 1) The students IEPs will be reflective of the program placements. Their goals and objectives will be addressed in a less restrictive environment with proper supports and related services by providing a Sixth Grade Pull/Out Replacement program in Kawameeh Middle School. Therefore, there are no unmet student needs.
- 2) a. Each class will have a maximum of nine classified students, and if an aide is assigned to class, the maximum number of students will not exceed 12.  
The age range is as follows: 11.0-14.0 years of age.
- b. The New Jersey Student Learning Standards are addressed through instruction with the district adopted curriculum.
- c. Establishment of this program will allow students to remain in programs that are least restrictive in district.
- d. This class, per students' IEPs, will provide the opportunity for students to interact with non-disabled peers because there are general education students in the building.
- e. One certified special education teacher will be required per class.
- 3) The programming is being established to meet an anticipated need for the 2018-2019 school year. Current staff will be utilized to provide service for this program, pending continued review of enrollment, required needs, scheduling for the school.