

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: March, 2019

| SCHOOL NAME | DRILL TYPE | OCCUPANTS INVOLVED | DATE & TIME |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|
| Union High School | Actual Incident- Modified Lockdown on a report of a student with a switchblade knife. UPD responded. Student was arrested. | Entire Building | 3-15-19 815 to 825 AM |
| Burnet Middle School | Active Shooter-Lockdown Phoned into School during Class Changing. | Entire Building | 3-27-19 930 AM |
| Kawameeh Middle School | Five School Bomb Scare- Modified Lockdown | Entire Building | 3-21-19 10 AM |
| Jefferson School | Five School Bomb Scare- Modified Lockdown | Entire Building | 3-21-19 10 AM |
| Battle Hill School | Five School Bomb Scare- Modified Lockdown | Entire Building | 3-21-19 10 AM |
| Connecticut Farms School | Five School Bomb Scare- Modified Lock Down. | Entire Building | 3-21-19 10 AM |
| Livingston School | Five School Bomb Threat- Modified Lockdown | Entire Building | 3-21-19 10 AM |
| Washington School | Active Shooter-Lockdown Phoned Into School | Entire Building | 3-26-19 915 AM |
| Franklin School | Actual Incident- Evacuation for fire in auditorium. FD, PD, EMS arrived. Fire Chief cleared building to be reoccupied. School placed in | All students, faculty and staff. | 3-8-19 245 to 400 PM |

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| | <i>a Modified Lockdown due to dismissal time being delayed. Reunification Plan put into place.</i> | | |
| Hannah Caldwell School | Active Shooter-Lockdown Phoned into School | Entire Building | 3-28-19 1003 AM |
| Hamilton School-Supervisors Bldg. | | | |
| BOE Admin. Bldg. | | | |
| | | | |

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

*PLEASE COMPLETE THIS FORM BEFORE THE 5th OF EACH MONTH & EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

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SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: April 2019

| SCHOOL NAME | DRILL TYPE | OCCUPANTS INVOLVED | DATE & TIME |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Union High School | Check of All Emergency Equipment. 9-1-1 Phone Check, 9-1-1 1 radio Check, PA System, In-House Radios, Door Alarms, Evac. Chair Installation, Fire and Security Drill Booklet and Notification to Admin. Office. | Principal, VP, Main Office Secretaries, Nurse, Head Custodian. ((Union Police will be conducting the 9-1-1 channel Radio Test)) | 4-3-19 1045 AM |
| Burnet Middle School | " | " | 4-2-19 1030 AM |
| Kawameeh Middle School | " | " | 4-3-19 915 AM |
| Jefferson School | " | " | 4-2-19 930 AM |
| Battle Hill School | " | " | 4-4-19 945 AM |
| Connecticut Farms School | " | " | 4-4-19 1015 AM |
| Livingston School | " | " | 4-3-19 935 AM |
| Washington School | " | " | 4-4-19 1050 AM |
| Franklin School | " | " | 4-2-19 1010 AM |
| Hannah Caldwell School | " | " | 4-4-19 910 AM |

SCHOOL SECURITY DRILL NOTIFICATION

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|-----------------------------------|---|------------------------------------------|
| Hamilton School-Supervisors Bldg. | " | Head Custodian, Main Office Secretaries. |
| BOE Admin. Bldg. | " | " |
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SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: March 18, 2019

Time of day the drill was conducted: 9:00am

School Name: Jefferson School

Location of the Emergency Evacuation Drill: 155 Hilton Avenue

Route Number(s): All routes, bus students only

Name of the school principal/person(s) overseeing the drill: Laura Damato

Other information relative to the emergency evacuation drill:

Second drill of the school year 18/19 - all students only

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: _____

3/14/19

Time of day the drill was conducted: _____

9:30

School Name: _____

Hannah Caldwell

Location of the Emergency Evacuation Drill: _____

Parking lot

Route Number(s): _____

2 buses at 9:30 / 1 bus at 1:00

Name of the school principal/person(s) overseeing the drill: _____

Vincent Rettino

Other information relative to the emergency evacuation drill: _____

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5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Tuesday, April 2, 2019

Time of day the drill was conducted: 9:10-10:00

School Name: Burnet Middle School

Location of the Emergency Evacuation Drill: BMS 1000 Caldwell Avenue, Union (field and Stone St)

Route Number(s): All students and staff

Name of the school principal/person(s) overseeing the drill: Ms. Sharon K. Drayton, Vice Principal

Other information relative to the emergency evacuation drill:

Burnet MS has successfully completed their final bus evacuation of the year. A special thanks to
our transportation department for all their help.

