

RESOLUTION NO.

RESOLUTION APPROVING THE USE OF A REQUEST FOR PROPOSALS FOR CERTAIN SPECIAL EDUCATION RELATED SERVICES

WHEREAS the District of the Township of Union County has identified a need for various Special Education Related Services (“Services”); and

WHEREAS the Board has determined that a solicitation of certain services will best meet the needs of the District through a Request for Proposals (RFP), wherein award to a respondent or respondents will be based upon an evaluation of proposal(s) that is or are most advantageous to the District, price and other factors considered; and

WHEREAS the School Business Administrator has determined that the cost estimate for the contract or contracts to be awarded under the RFP shall not exceed \$2.5 million in total and certifies that funds exist for the contract(s) to be awarded under this RFP; and

WHEREAS the technical specifications and evaluations criteria will be prepared by the Director of Special Education, and the RFP process will be administered by the School Business Administrator; and

WHEREAS the School Business Administrator may appoint a committee to assist in the evaluation of proposals that have been submitted, and shall then prepare a report evaluating and recommending the award of the contract(s); and

WHEREAS the Board, based upon the report of the School Business Administrator, may award contracts to one or more vendors based upon the availability of vendors to provide service and other factors; and

WHEREAS it is anticipated that one or more respondents will be awarded contracts for a 12-month period commencing July 1, 2023 -June 30, 2024, with an option in the discretion of the Board to renew the contract(s) for two additional 12-month terms; and

WHEREAS other Special Education Related Services may be awarded separately from this RFP, in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., for which additional costs shall be incurred beyond the \$2.5 million encumbered for the contract(s) to be awarded under the RFP;

NOW, THEREFORE, BE IT RESOLVED BY THE UNION TOWNSHIP BOARD OF EDUCATION as follows:

SECTION 1: The Board hereby approves the use of the RFP process for certain Special Education Related Services for the academic year July 1, 2023- June 30, 2024, for a total amount of \$2.5 million, with the option to renew for two additional 12-month terms;

SECTION 2: The Board further authorizes publication of the Notice of the RFP no later than 20 days prior to the date for submission of proposals;

SECTION 3: This Resolution shall take effect immediately.

UNION TOWNSHIP BOARD OF EDUCATION

By: _____

Dated: April __, 2023