

F-15
TOWNSHIP OF UNION SCHOOLS
TRAVEL AND RELATED EXPENSE REIMBURSEMENT
FISCAL 2025-2026

WHEREAS, the Township of Union Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Township of Union Board of Education established \$85,000.00 as the maximum travel amount for the current school year and has expended \$22,760.23; now

THEREFORE, BE IT REOLVED, the Board of Education approves travel and related expenses reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$85,000,.00 for the 2025-2026 school year

BE IT RESOLVED, the Township of Union Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$85,000.00 for the 2025-2026 school year. The maximum travel expenditure for the 2024-2025 school year is \$85,000.00, of which \$22,760.23 has been spent and \$20,313.00 is encumbered as of April 3, 2025.

DATED: April 29, 2025

Dixiana Carbonell, President, Board of Education

Dr. Gerald Benaquista, Superintendent of Schools

Yolanda Koon, Board Secretary