

EXHIBIT B-1

Student Organization Fund Approval for Expenditure In Excess of \$1,000.00

SCHOOL: UHS Date: 3/26/2025
DEPARTMENT: Class of 2025 Account: 2227
VENDOR: Carr and Associates Marketing Amount: \$25,000 due 4/15/2025
PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: Senior Day
Deposit

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Joe Daly
NAME

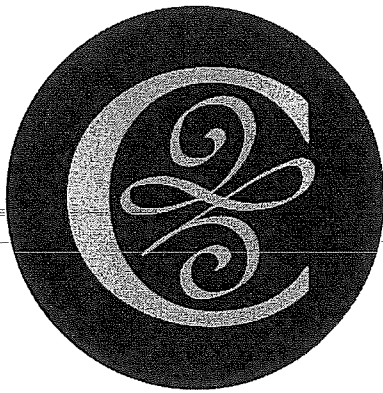
Joe Daly
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date



Carr and Associates Marketing
29 Munsee Dr
Cranford, NJ 07016

Billed To
Michele Menders
Union High School
2350 N. Third Street
Union, NJ 07083

Date of Issue
03/18/2025

Due Date
04/15/2025

Invoice Number
0000101

Amount Due (USD)
\$37,500.00

Description	Rate	Qty	Line Total
Double Trailer, water gun trailer 8 generators, 14 staff 7 inflatables 4 carnival tents 150 white plastic chairs 20 - 8ft rectangular tables 1 regular porta john Game prizes DJ 600 Bagged cotton candy 3 henna artists for 4 hours 4 food trucks Eat My Franks, El Lechon, Ice Cream Creations, Mike Makes Event Planner Service	\$37,500.00	1	\$37,500.00

Subtotal 37,500.00

Tax 0.00

Total 37,500.00

Amount Paid 0.00

Payment Schedule

Payment (1 of 3) Due Apr 15, 2025 \$25,000.00
Payment (2 of 3) Due Apr 16, 2025 \$4,000.00
Payment (3 of 3) Due May 19, 2025 \$8,500.00

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 3/14/25

DEPARTMENT: PROM Account: 2012

VENDOR: MBreeze Music Amount: \$1,300.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:
PROM DJ

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

JADA LYARKO
NAME


SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

MARCEL SMITH (DJ)

Phone (862)-279-2074

Email: bookmbreeze@gmail.com

INVOICE NO. MBE2025-065

To: UNION HIGH SCHOOL

For: DJ Entertainment

Event: PROM

Date: Thursday June/5/2025

Time: 7:30pm-11:30pm

Location: - Grand Marquis
1550 Route 9 South
Old Bridge, NJ 08857

INVOICE DESCRIPTION	AMOUNT
-DJ Production (4hrs): ----- Advanced Music Preparation Time/Day of Performance Time of DJ Entertainment Services	\$1300.00
FINAL BALANCE -----	\$1300.00
Notes: <u>DJ shall:</u> -converse with client in curating music playlists and arrangements for the event - work with client to review and finalize the itinerary of the event -arrive with one and a half hour(s) early to load in and setup equipment. -ensure that event starts and ends on time. -shall act as the MC (Master Of Ceremonies) for the event to make ALL announcements & requests -assure that all music that is played will be CLEAN and appropriate for all ages A non-refundable deposit fee (50%) of the FINAL BALANCE is required. ALL PAYMENTS (Cash, Checks, Money Orders etc.) paid to: " Marcel Smith " CashApp: (\$MBREEZEMUSIC) VENMO: @MBreezeMusic ZELLE: Send to (862)-279-2074 BEFORE the time of arrival, the remaining balance must be PAID to the DJ. DJ will not set up equipment until the final balance is paid in full. If you would like the DJ to exceed the time frame, there will be a fee of \$50 for every half hour <p style="text-align: center;">Thank You!</p>	

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 3/14/25

DEPARTMENT: PROM Account: 2012

VENDOR: Image Bar Photobooth Amount: \$1,125.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:
Prom photobooth

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

JADA NYARKO
NAME


SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date



Invoice #0000149

Issue Date: Feb 8, 2025

Due Date: May 29, 2025

Image Bar Photobooth

Union, New Jersey

United States

imagebarphotobooth@gmail.com

Phone: 908-265-5759

Customer Info:

Jada Nyarko

jnyarko@twpunionschools.org

Phone: 9082653060

Product or Service	Quantity	Price	Line Total
GOLD PACKAGE GOLD PACKAGE 4 HOUR RENTAL • UNLIMITED 2x6 PRINTS • FUN PROPS • PERSONALIZED PHOTO STRIP DESIGN • PROFESSIONAL ON-SITE ATTENDANT(S) • SET UP & BREAKDOWN OF BOOTH • STANDARD OR SEQUIN BACKDROP • ALL PHOTOS SENT TO YOUR E-MAIL FOR MEMORIES	1	\$575.00	\$575.00
GOLD PACKAGE Gold Package 4 HOUR RENTAL (360) • Unlimited Videos • Fun Props • Professional On-Site Attendant(s) • Stanchions • Customized Overlay • One Song of Choice • Set Up & Break Down • Live view on a 40" TV • Instant Video Delivery • Digital Download • Standard or Sequin Backdrop	1	\$575.00	\$575.00
Marquee Number 2025	1	\$125.00	\$125.00

Subtotal	\$1,275.00
Taxes	\$0.00
<hr/>	
Invoice Total	\$1,275.00
Amount Paid	\$150.00
Balance Due	\$1,125.00

UHS Prom 2025
6/5/2025
7:30pm-11:30pm

Grand Marquis
1550 U.S. 9
Old Bridge, NJ

Terms & Conditions

- \$150.00 non-refundable deposit is required.
- Remaining balance due 7 days before event.

Zelle- 908-416-6873 (Preferably)

Cash App- \$KeaylaTucker (Do not label it as payment)

Check made payable to: Image Bar Photobooth

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UNION HIGH SCHOOL Date: 3/14/25


DEPARTMENT: PROM Account: 2012

VENDOR: Car Graphics Amount: \$1,425.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):
Staff merchandise

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

JADA MYRKO
NAME


SIGNATURE

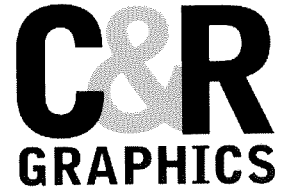
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

C & R Graphics
387 Forest Dr
Union, NJ 07083
908-380-3713
bob@crgraphicsnj.com



INVOICE

BILL TO
Union High School
2350 N 3rd St.
Union, NJ 07083

INVOICE # 32793
DATE 03/12/2025
DUE DATE 04/11/2025
TERMS Net 30

QTY	DESCRIPTION	AMOUNT
21	1/4 Zip Sweatshirts, S-XL	483.00
3	1/4 Zip Sweatshirts, 2XL	75.00
2	1/4 Zip Sweatshirts, 3XL	52.00
16	Hoodies, S-XL	352.00
2	Hoodies, 2	52.00
1	Hoodies, 3XL	27.00
21	T-shirts, Maroon & Black, S-XL	294.00
6	T-shirts, Maroon & Black, 2XL	90.00

We appreciate your business and look forward to working with you again.

SUBTOTAL	1,425.00
TAX	0.00
TOTAL	1,425.00
BALANCE DUE	\$1,425.00

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: _____

DEPARTMENT: W.L. / Student Council Account: 2053

VENDOR: Amazon / CR Graphics / Somerset Amount: \$ 4,000
Syrup & Concessions

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: _____
Staff vs. Students Flag Football Game
Concessions / shirts / decorations

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Victoria Menjivar
Name

[Signature]
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Yolanda Koon
School Business Administrator/Board Secretary

Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 3/19/25

DEPARTMENT: Senior Class

Account: 2227

VENDOR: Zolnier Graduate Supply

Amount: \$ 9,985.⁰⁰

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: _____

2025 Graduation - Student cap & gowns

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Joe Daly

Name

Joe Daly

SIGNATURE

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I approve the purchase of goods/services per the attached.

Yolanda Koon
School Business Administrator/Board Secretary

Date

Zolnier Graduate Supply

390 Fairfield Rd

Fairfield, NJ 07004 USA

+12016179656

ZGS.HELP@GMAIL.COM

Zolniergraduatesupply.co

m



Quote

ADDRESS

Union High School
2350 North Third Street
Union, New Jersey 07083
United States

SHIP TO

Union High School
2350 North Third Street
Union, New Jersey 07083
United States

QUOTE # 2880

DATE 02/27/2025

ACTIVITY	QTY	RATE	AMOUNT
Graduation Item: Caps & Gown [Shiny & Maroon] - Cap & Gowns for Graduation	650	15.00	9,750.00
Packaging & Handling Shipping Fee for Packaging & Handling	4	15.00	60.00
Graduation Tassels Tassels for Graduation: Maroon/White	35	5.00	175.00

SUBTOTAL	9,985.00
TAX	0.00
TOTAL	\$9,985.00

Accepted By

Accepted Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 3/24/25
DEPARTMENT: Library Fines & Lost Books Account: 2209
VENDOR: _____ Amount: \$ 1217.85
PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: Payment of funds
to General Ledger Account.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Gabriel Drouot

Name

[Signature]

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Yolanda Koon
School Business Administrator/Board Secretary

Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School

Date: 3/24/25

DEPARTMENT: School I.D. Fines

Account: 2201

VENDOR: _____

Amount: \$ 7,035.29

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: Movement of Funds
to General Ledger account

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Gabriel Drouot

Name

[Signature]

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the School Business Administrator/Board Secretary, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Yolanda Koon
School Business Administrator/Board Secretary

Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 2/14/2025
DEPARTMENT: UHSPAC Account: 2077
VENDOR: Hellhound Audio Amount: Not to exceed \$10,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Audio rental and engineering for Into the Woods

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 2/14/2025
DEPARTMENT: UHSPAC Account: 2077
VENDOR: 11thourDesign Amount: Not to exceed \$10,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Graphic design, marketing, printing, scenic materials for Into the Woods

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon



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I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 3/27/2025

DEPARTMENT: Theatre Account: 2077

VENDOR: Lounge it Up/Brian Lynch Amount: Not to exceed \$3,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Lighting equipment for Into the Woods, house plot drafting and reset

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 2/14/2025
DEPARTMENT: UHSPAC Account: 2077
VENDOR: Somerset Foods & Concessions Amount: Not to exceed \$2,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Concessions food and equipment for Into the Woods

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 2/14/2025

DEPARTMENT: UHSPAC Account: 2077

VENDOR: Anthony Freitas Amount: Not to exceed \$4,500

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Scenic design and painting for Into the Woods

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon



Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____