



Diane Cappiello <dcappiello@twpunionschools.org>

Fwd: Annual UHS Senior Pool Party

1 message

Marissa McKenzie <mmckenzie@tups.org>
To: Diane Cappiello <dcappiello@tups.org>
Cc: Luisa Jerez Cabrera <ljerezcabrera@tups.org>

Wed, Mar 25, 2026 at 2:06 PM

Hi Diane,

This was discussed and approved at the last operations committee meeting. It was supposed to go on for approval last night, but I never forwarded it to you. Could you please add this to the agenda for approval at the April work session?

Thank you.

Marissa C. McKenzie

Assistant Superintendent of Business Operations

mmckenzie@tups.org 908.851.6418 Office



Township of Union Public Schools
855 Lehigh Ave. Union NJ 07083
www.tups.org

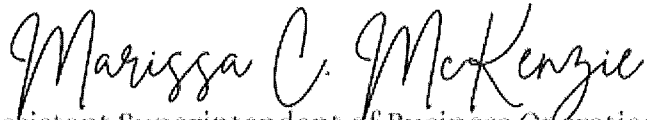
----- Forwarded message -----

From: **Luisa Jerez Cabrera** <ljerezcabrera@tups.org>
Date: Wed, Mar 25, 2026 at 2:01 PM
Subject: Fwd: Annual UHS Senior Pool Party
To: Marissa McKenzie <mmckenzie@twpunionschools.org>

----- Forwarded message -----

From: **Marissa McKenzie** <mmckenzie@tups.org>
Date: Mon, Mar 2, 2026 at 12:35 PM
Subject: Fwd: Annual UHS Senior Pool Party
To: Luisa Jerez Cabrera <ljerezcabrera@tups.org>

Please add for discussion at the next ops committee meeting



Assistant Superintendent of Business Operations
mmckenzie@tups.org 908.851.6418 Office



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855 Lehigh Ave. Union NJ 07083
www.tups.org

----- Forwarded message -----

From: **Allison Castro** <acaastro215@yahoo.com>

Date: Mon, Mar 2, 2026 at 12:20 PM

Subject: Annual UHS Senior Pool Party

To: gnasta@twpunionschools.org <gnasta@twpunionschools.org>, mmckenzie@twpunionschools.org
<mmckenzie@twpunionschools.org>, gfaria@twpunionschools.org <gfaria@twpunionschools.org>

CC: Tracy Kessock <tkessock@twpunionschools.org>, Althea Bossard UHS Principal <abossard@twpunionschools.org>

Good afternoon,

I am reaching out on behalf of the UHSPTA Senior Committee to share the below bus confirmation for our Annual UHS Senior Pool Party scheduled for May 26th from 9:30-1:30pm. In case of inclement weather, we have set a rain date for May 28th at the same time. As in previous years, we are hopeful that the board will be able to waive the transportation fee for this special event.

Through fundraising efforts, the PTA has generously covered the cost of the venue, entertainment, and meals, all at no cost to the students. We are committed to making this celebration accessible and memorable for all seniors, and introducing a field trip fee would be a disappointment for many. Our goal is to keep the event free so every senior can enjoy this tradition without financial concern.

Thank you for considering our request. Please let me know if you need any additional documentation or information regarding the bus confirmation or the event details.

Looking forward to your response.

Best,

Allison Castro
UHSPTA Senior Committee Chair

----- Forwarded Message -----

From: Joseph Daly <jdaly@twpunionschools.org>

To: Allison Castro <acaastro215@yahoo.com>

Sent: Monday, March 2, 2026 at 07:30:22 AM EST

Subject: Fwd: Request #1 (1) Complete

This is everything you should need!

----- Forwarded message -----

From: **Form Approvals** <mmckenzie@twpunionschools.org>

Date: Fri, Feb 27, 2026 at 4:10 PM

Subject: Request #1 (1) Complete

To: <jdaly@twpunionschools.org>

REQUEST #1/1 | FEB 27, 2026

Field Trip Request Form

The request is now **complete**.

Approval history

Complete

- Approved by abossard@twpunionschools.org
- Approved by drjrodriguez@twpunionschools.org
- Approved by transportation@tups.org
- Approved by mmckenzie@twpunionschools.org

Requestor:	jdaly@twpunionschools.org
Teacher/Trip Organizer:	UHSPTA Senior Committee
School:	UHS
Grade/Class:	12th
Today's date:	Feb 27, 2026
Title of Trip:	Senior Pool Party
Destination:	Cranford Pool (1025 Orange Ave., Cranford, NJ)
Date(s) of Trip:	5/26/2026 (Rain Date 5/28/2026)
Departure Time:	9:00 AM
Return Time:	1:30 PM
Number of Students:	Between 300 and 400 students based on previous year's signups.
Number of Chaperones:	20
Mode of Transportation (In-house or outside contractor):	In-house transportation
Describe the educational objectives and how the trip aligns with curriculum or district goals.:	This is the Senior Pool Party Hosted by the UHSPTA Senior Parent Committee.

List the specific learning standards, outcomes, or skills addressed.:	This is the Senior Pool Party Hosted by the UHSPTA Senior Parent Committee.
Outline any classroom preparation or lessons related to the trip.:	This is the Senior Pool Party Hosted by the UHSPTA Senior Parent Committee.
Describe how learning will be reinforced after the trip. What activity or project will students do to illustrate what they learned or experienced while participating in the field trip activities?:	This is the Senior Pool Party Hosted by the UHSPTA Senior Parent Committee.
Chaperone Names:	TBD- It will be staff from UHS
What is the student:chaperone ratio?:	20:1 Plus PTA Parents and UHS Administration.
Total Cost of Transportation:	About \$2,000 -> Please discuss with UHS Senior Parent Committee
Total Cost of Admission:	Payment is made by UHSPTA Senior Parent Committee at no cost to the students.
Total Cost of Meals:	Provided by Pomptonian
Miscellaneous Costs:	Unknown
Total Cost of Trip:	Payment is made by UHSPTA Senior Parent Committee at no cost to the students.
What are the plans for students who are not attending this trip?:	They will attend their regular classes.
Upload the roster of students participating in this trip:	File Upload 1
Upload the permission slip that will be used for this trip:	File Upload 1
Total Number of Passengers:	Approximately 400
Any wheelchairs?:	Yes
If you require busing (either in-house or through an outside contractor), you must complete the field trip transportation request form. Once completed, upload it here.:	File Upload 1

This is an automated email sent by formapprovals.com; do not reply to or forward this email. You are receiving this email because you are a workflow participant of this request. Your form administrator is

3/31/26, 9:15 AM

Township of Union Schools Mail - Fwd: Annual UHS Senior Pool Party

mmckenzie@twpunionschools.org

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Mr. Joseph Daly
Instructor for the Tomorrow's Teachers Program
Honors Calculus and Algebra III & Trigonometry Teacher
Adviser for the Class of 2026
Head Coach Middle School Girls Basketball
2021-2022 UHS Teacher of the Year

UHS Class of 2026 is invited to



The Senior Class Pool Party

Tuesday, May 26th, 2026

Admission is FREE!

Come join us for a fun-filled day to celebrate

You!

Dear Parents:

Important Information:

Pool Party: Students will meet in the Union High School lobby once an announcement is made. **Please note: Buses will leave promptly and any students registered to attend but do not check-in will not be permitted to go and must attend all of their regularly scheduled classes.** The buses are projected to return to Union High School between 1 and 1:30 pm. Students will not be allowed to leave the Pool Party location and must return to Union High School to be dismissed, no matter the student's senior option time.

Fee: This year's event is **FREE** for all seniors!

Eligibility: The administration of Union High School believes attendance at The Pool Party is a privilege, not a right. Therefore, the students attending project graduation must have conducted themselves with the character and citizenship as outlined in the student handbook. Hence, **any student with 2 or more suspensions during the school year will not be allowed to attend. Students MUST BE on target to graduate to attend.** Fifth-year seniors may not attend.

The permission slip is due by Friday, March 27th

There are NO EXCEPTIONS as the location needs a head count!

Permission Slips must be uploaded to the assignment on the Class of 2026 Google Classroom. No paper permission slips will be accepted!

Please read over the remainder of the packet with your student and sign the attached permission slip. We will be making random calls home to ensure that the parent gives permission to the student.

Rules

- This year's venue has a pool that is open for use. If a student would like to use the pool they **MUST** provide their own towel and bathing suit. All bags are subject to search.
- Students may **not** drive themselves to and from the Pool Party location; they **must** take the bus.
- All money and valuables should be left at home. Money is not needed for the event.
- Students must have their student ID or driver's license to check-in.
- Students will **not** be allowed to leave the Pool Party location at any time.
- Each student attending Pool Party agrees to accept full responsibility for his/her actions for the duration of the event. This liability includes all damages caused to the facilities or individuals.

Please contact the PTA with questions:

PTA Senior Class Chair: acastro215@yahoo.com

Registration - Permission Slip - Health Form

Student Name:				
Student ID Number:				
Student Phone Number:				
Parent/Guardian Name:				
Phone Number:				
Parent Email:				
Emergency Contact: Name/Phone Number/Relationship to Student				
<p>Circle a Lunch Option (each lunch option includes apple slices, carrots and a bottle of water) Additional snacks such as chips and dessert will be provided too:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; padding: 5px;">Ham & Cheese Sub</td> <td style="width: 50%; padding: 5px;">Turkey & Cheese Sub</td> </tr> <tr> <td style="padding: 5px;">Cheese Sandwich (Vegetarian)</td> <td style="padding: 5px;">I am bringing my own lunch</td> </tr> </table>	Ham & Cheese Sub	Turkey & Cheese Sub	Cheese Sandwich (Vegetarian)	I am bringing my own lunch
Ham & Cheese Sub	Turkey & Cheese Sub			
Cheese Sandwich (Vegetarian)	I am bringing my own lunch			

I, _____, give permission for my student to attend the PTA Pool Party. I understand that this is a drug and alcohol-free event and that possession of either substance will result in the expulsion of my student. Should my student need to leave the event early due to an emergency or illness, I understand that only a parent, guardian, or documented emergency contact will be permitted to collect my student. I also understand that my student cannot drive to the location. I also give permission to the UHS PTA Pool Party to transport my student to the nearest emergency room in the event of a medical emergency. I have read and understand all the rules of the Senior Pool Party.

- I **give** permission for my student to swim at the Pool Party
- I **do not give** my child permission to swim at the Pool Party

Parent/ Guardian Signature
Date

Allergies (if any):						
Will your child need to take medication while attending the Pool Party? (Circle one): YES or NO						
If so, please list the medicine and dosage below. (Circle one):						
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Name of Medicine: _____</td> <td style="width: 50%;">Dosage: _____</td> </tr> <tr> <td>Name of Medicine: _____</td> <td>Dosage: _____</td> </tr> <tr> <td>Name of Medicine: _____</td> <td>Dosage: _____</td> </tr> </table>	Name of Medicine: _____	Dosage: _____	Name of Medicine: _____	Dosage: _____	Name of Medicine: _____	Dosage: _____
Name of Medicine: _____	Dosage: _____					
Name of Medicine: _____	Dosage: _____					
Name of Medicine: _____	Dosage: _____					

All medication must be labeled with the student's name and dosage and in the original package

Field Trip Transportation Request Form

Name: UHSPTA Senior Parent Committee

School: UHS

Date(s) of Trip: 5/26/2026 (Rain Date 5/28/2026)

Location of Trip:

Calculate the cost for in-house transportation as follows: \$55 per hour on weekdays, \$90 per hour after 4pm and on weekends.

In-House Transportation	X	
Cost for one bus		\$192.50
Total number of buses needed	14	
Total cost of busing		\$2,695.00

A quote for outside busing contractor must be uploaded to the Field Trip Request Google form.

Outside Contractor	
Cost for one bus	
Total number of buses needed	
Total cost of busing	\$0.00