

Annual Integrated Pest Management Notice For School Year 2018 – 2019

Dear Parent, Guardian, or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. **The Township of Union Board of Education** has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for **The Township of Union Board of Education** is:

Name of IPM Coordinator: Barry Loessel

Business Phone number: 908-851-6427

Business Address: 2369 Morris Avenue Union, NJ 07083

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan **The Township of Union Board of Education** may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

The following items must be included with this annual notice:

- **A copy of the school or school district's IPM policy.**
- **The date, time and place of any meeting if one is to be held for the purpose of adopting or modifying the school integrated pest management policy or plan.**
- **A list of pesticides that are in use or that have been used in the past 12 months on school property.**

A Model Integrated Pest Management Policy for New Jersey Schools

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school integrated pest management policy.

The law requires the superintendent of the school district, for each school in the district, the board of trustees of a charter school, and the principal or lead administrator of a private school, as appropriate, to implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. **The Township of Union Board of Education** shall therefore develop and maintain an IPM plan as part of the school's policy.

Integrated pest management procedures in schools

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

Each school shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

Development of IPM plans

The school IPM plan is a blueprint of how **The Township of Union Board of Education** will manage pests through IPM methods. The school IPM plan states the school's goals regarding the management of pests and the use of pesticides. It reflects the school's site-specific needs. The IPM plan shall provide a description of how each component of the school IPM policy will be implemented at the school. For Public schools, the Local School Board, in collaboration with the school building administrator (principal), shall be responsible for the development of the IPM plan for this school. For Charter schools and non-public schools, the development of the IPM plan shall be the responsibility of the Board of Trustees or the Principal or Lead Administrator.

IPM Coordinator

The **Township of Union Board of Education** shall designate an integrated pest management coordinator, who is responsible for the implementation of the school integrated pest management policy.

Education /Training

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPM Coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

Record keeping

Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

Notification/Posting

The **Township of Union Board of Education** is responsible for timely notification to students' parents or guardians and the school staff of pesticide treatments pursuant to the School IPM Act.

Re-entry

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

Pesticide applicators

The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.

Evaluation

Annually, for public schools, the Principal will report to the local school board on the effectiveness of the IPM plan and make recommendations for improvement as needed. For non-public schools and charter schools, the Lead Administrator or Principal shall report to their respective governing boards on the effectiveness of the school IPM plan and make recommendations for improvement as needed.

The local school board or other respective governing boards directs the Principal or Lead Administrator to develop regulations/procedures for the implementation of this policy.

Authorizing Regulatory references

The School Integrated Pest Management Act of 2002
N.J.A.C. Title 7 Chapter 30 Subchapters 1-12
Pesticide Control Act of 1971

Revised 9/12/03

Integrated Pest Management in NJ Schools

Chemical List Summary: July 1, 2017 – June 30, 2018

Union Township Schools

	<u>Product Name</u>	<u>EPA Registration</u>
Livingston E.S.	Advion Cockroach Gel Bait	100-1484
	Advion Ant Gel Bait	100-1498
Washington E.S.	Advion Cockroach Gel Bait	100-1484
	Advion Ant Gel Bait	100-1498
Kawameeh M.S.	Advion Ant Gel Bait	100-1498
Connecticut Farms E.S.	Advion Ant Gel Bait	100-1498
	Proverde Wasp & Hornet Killer	N/A
	Alpine Dust	499-527
Jefferson School	N/A	N/A
Franklin E.S.	N/A	N/A
Hannah Caldwell E.S.	Advion Ant Gel Bait	100-1498
High School	Advion Ant Gel Bait	100-1498
	Proverde Wasp & Hornet Killer	N/A
Battle Hill E.S.	Advion Ant Gel Bait	100-1498
Burnet M.S.	Advion Ant Gel Bait	100-1498



**Pest Control & IPM Law
Compliance Services**

Service Renewal Proposal

July 1, 2018 – June 30, 2019

Presented By:

Chris Stankiewicz
President

April 27, 2018

Mr. Barry Loessel
Buildings and Grounds
Union Township B.O.E.
2369 Morris Ave.
Union, NJ 07083

Dear Mr. Loessel:

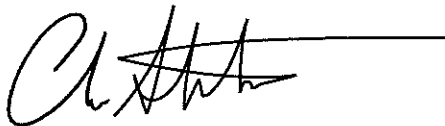
Thank you for the opportunity to present this pest control service and IPM law management contract renewal for the upcoming school year.

I am pleased to offer Stank Environmental's Integrated Pest Management (IPM) program for NJ Schools. For your convenience, I have constructed this proposal in accordance with current NJ IPM laws (N.J.A.C. 7:30-13.3).

After careful review of my proposed services, I am confident that you will agree that Stank Environmental offers a highly specialized program at a reasonable investment for your school district.

Thank you again for the opportunity to be of service and be assured of our best professional efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Stankiewicz", with a long horizontal line extending to the right.

Chris Stankiewicz
President
Stank Environmental, LLC

EXECUTIVE SUMMARY

Upon review of the services rendered over the past school year, the following criteria continue to have importance as it relates to a well-designed overall IPM program for your district.

REDUCING LIABILITY:

IPM Coordinators and school principals throughout New Jersey are *legally responsible* for the success or failure of the IPM program at their respective district. If a student becomes sick, or a family questions the approach of an underqualified pest service vendor, the legal burden still remains with the district. Rely on Stank Environmental's extensive knowledge of IPM laws to keep your school community safe and healthy with detailed documentation as proof of best practices.

SAFE AND EFFECTIVE PEST MANAGEMENT:

Stank Environmental's program prioritizes non-chemical or low impact methods to manage pests. With little to no pesticides applied at your district, your students will enjoy a clean and pest-free learning environment. Stank Environmental invests in industry leading trapping and monitoring systems to proactively control pests before they become a problem.

COMPLIANCE:

This pest control & IPM law management program will assist in carrying out the mandatory requirements of IPM laws for New Jersey Schools (N.J.A.C. 7:30-13.3). Stank Environmental will proactively bring new information involving the law to your attention. All relevant materials will be compiled and maintained to put your district in the best possible position to pass an audit by the NJ Department of Environmental Protection or the Environmental Protection Agency.

GENERAL TERMS AND CONDITIONS

PESTS COVERED:

As a matter of understanding, regular pest control services include the control of pavement ants, cockroaches, mice, rats, spiders, silverfish, grasshoppers, pill bugs, earwigs, centipedes, millipedes, termite *inspections* only and crickets.

SERVICE SCHEDULE:

Unless otherwise arranged, all schools within the district will be serviced one (1) time per month. Accessible kitchens, faculty lounges, mechanical rooms, food storage areas, trash rooms, and dishwashing zones will be serviced during each visit. *Auxiliary buildings (administration, transportation, etc.) will be serviced on a request basis only unless otherwise specified by the district.*

EXTRA SERVICE REQUESTS:

Stank Environmental will accept extra service requests via phone or email, outside of the regular monthly visits, at an additional fee. This request must come from the office of buildings & grounds. The decision to proceed with a specific service request must be approved by the district IPM Coordinator, as the State requires thresholds for various pests based on their level of threat to the school community. Stank Environmental will recommend a proposed course of action to the district in accordance with the law.

LIABILITY:

Stank Environmental's liability for damage is limited to such damages as are caused by the negligence of the company or its employees.

IPM LOG BOOKS & MATERIALS:

IPM log books are specifically designed to assist NJ schools with IPM law compliance and will be provided to the district at no charge. All custom forms created by Stank Environmental are proprietary in nature and are for the sole use of Union Township B.O.E. and any governmental agency conducting an audit. If Union Township B.O.E. discontinues the use of Stank Environmental's service, Stank Environmental will collect all IPM books and materials. Individuals employed by, or associated with, Union Township B.O.E. are not permitted to copy or transfer Stank Environmental IPM materials in any form.

IPM LAW MANAGEMENT SCOPE OF WORK

Stank Environmental will:

- Meet with all school principals (upon request) or write an informational letter to them outlining the expectations of this IPM program with instructions on how to conduct an unannounced State or Federal IPM audit. School plans will be reviewed.
- Write and print custom, site-specific *school plans* for all locations (not a blank template downloaded off the State website).
- Create and present IPM programs to the Buildings & Grounds department that will promote non-chemical methods that include, but are not limited to, the *clean backpack initiative, door sweep program, and bed bug information*.
- Educate the community to reduce panic of pest-related matters. Speaking engagements and in-services are available upon request at no additional cost to your district. Materials include bed bug information sheets for each school plan and are recommended to be sent home with the annual notice.
- Provide and maintain each school with an IPM log book that includes pertinent and custom IPM materials such as *non-chemical forms, priority lists, site maps, service reports tabbed by month, pest threshold guidelines, category 13 licenses, site maps and service reports*. Revisions and other related materials will be provided at no additional cost to the district.
- Work in conjunction with Buildings & Grounds and school administration in utilizing *72 Hour Notice, Emergency, and Posting forms* if a non-low impact pesticide is required on school grounds and only after the IPM Coordinator grants permission to do so. Stank Environmental will fill out these notices.
- Serve as a liaison between your district and the director of IPM law enforcement with the NJ DEP regarding questions you have about IPM regulations. With ample advance notice, Stank Environmental will attend an NJ DEP audit of your district.

- Conduct a *mid-year review* to ensure that the initiatives outlined in this agreement are being performed to your satisfaction.
- Create and print a state mandated *annual review* before the start of the new school year and placed in each IPM log book.
- Perform monthly pest inspections and provide necessary treatments in all accessible kitchens, cafeterias, boiler rooms, faculty lounges, dishwashing areas, food storage areas, utility rooms, and address specific classroom complaints.
- Make site visits for routine pest control services that include the control of pavement ants, cockroaches, mice, rats, spiders, silverfish, grasshoppers, pill bugs, earwigs, centipedes, millipedes, termite *inspections* only and crickets.
- Provide Buildings & Grounds with a synopsis of all chemicals ("*chemical list*") used at each school in the district, low impact and non-low impact, from the prior July-June period. EPA registration numbers are included, as well. This will be sent to the district with your *Policy* and *Annual Notification* to be renewed.
- Update category 13 licenses, annually, in each log book to prove good standing with the State of NJ. An up to date category 13 license is required to provide pest services in NJ schools.
- Outdoor IPM: Stank Environmental may be consulted regarding outdoor lawn and turf management and corresponding compliance topics at no cost to the district. Per request, for an additional fee, Stank Environmental will provide the district with a plan on proposed lawn and turf management practices for each school. A separate log book will contain forms – to be maintained by Stank Environmental - that track chemical and non-chemical efforts and are to be kept with all indoor IPM materials.
- Promote non-chemical control of pests, followed by the use of low impact solutions as a next step, if necessary. Non-low impact pesticides will only be considered as a last resort after approval by the district IPM Coordinator.
- Non-chemical baits that *may be* applied for rodents are made in a 100% peanut free, tree nut free, gluten free, dairy free and egg free facility.

PROGRAM FEE SCHEDULE AND AGREEMENT

The terms of this agreement will include all items in the proposal for pest control services and indoor IPM law compliance services dated April 27, 2018 as prepared by Stank Environmental, LLC.

Fees and related services proposed will remain firm for 90 days or upon acceptance by Union Township B.O.E., whichever occurs first. Stank Environmental agrees to provide services as described in this proposal at no increase in fees. For services not specified in this agreement, Stank Environmental will require an official purchase order that has been approved by Union Township B.O.E. before rendering the respective service(s).

Monthly Fee: **\$950.00**

Extra Service Requests: **\$65.00**
(For 'pests covered' listed on pg. 3)


Bees / Stinging Insect Treatments: **\$195.00**

ACCEPTED FOR: Union Township B.O.E. _____

ACCEPTED BY: _____

April 27, 2018: _____

ACCEPTED FOR: Stank Environmental, LLC

ACCEPTED BY: 

Chris Stankiewicz, President