

TOWNSHIP OF UNION BOARD OF EDUCATION  
REGULAR MEETING MINUTES – July 30, 2024

NOTICE OF MEETING:

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union was held on Tuesday, July 30, 2024 at 6:00 p.m. at the Administration Building, 2369 Morris Avenue, Union, New Jersey pursuant to notice sent to each member.

Ms. Santana called the meeting to order at 6:15 p.m.

PRESENT AT ROLL CALL:

Ms. Dixiana Carbonell, Mr. Michael Cohan, Mr. Ronnie McDowell, Mrs. Nancy Minneci, Mr. Greg Nasta, Ms. Chastity Santana, Mrs. Kimberly Scott-Hayden (via Zoom)

ABSENT AT ROLL CALL:

Mrs. Elsie Conteh-Mackey (6:34 p.m.), Mrs. Mary Lynn Williams

ADMINISTRATORS PRESENT:

Dr. Gerald Benaquista, Ms. Marissa McKenzie, Mrs. Yolanda Koon

ALSO PRESENT:

Mr. Lester Taylor, Esq.

Ms. Santana led the Board and audience members in the Pledge of Allegiance.

Ms. Santana read the district's mission statement.

Mrs. Koon read the statement required under the "Open Public Meetings Act" that adequate notice was published in The Union County Local Source, The Star Ledger and/or Tap into Union, posted in the Administration Building and the Clerk's Office of the Township; a copy of which is on file in the office of the Board Secretary.

MOTION FOR EXECUTIVE SESSION:

Moved by Mr. Cohan, seconded by Mrs. Minneci, that the Board go into Executive Session at 6:18 p.m. to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b: student matters, personnel, legal update.

Please take notice that minutes will be taken of the discussion conducted during the executive session and the Board will disclose the minutes of the executive session when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

Action may be taken when the Board reconvenes in public session.

AYE: Ms. Carbonell, Mr. Cohan, Mr. McDowell, Mrs. Minneci, Mr. Nasta,  
Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

MOTION CARRIED

The Board returned to public session at 7:03 p.m.

Approval of Minutes:

Moved by Mrs. Minneci, seconded by Mrs. Conteh-Mackey, that the following minutes be adopted:

1. June 11, 2024 – executive session
2. June 11, 2024 – worksession
3. June 25, 2024 – executive session #1 and #2
4. June 25, 2024 – regular meeting

DISCUSSION:

None

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

MOTION CARRIED

Communications:

REQUEST FROM DMK SCHOLARSHIP FUND

Request from the Douglas Michael Krueger (DMK) Scholarship Fund to use the Union High School stage on Sunday, November 17, 2024, to present Union's Got Talent 2024.

LETTER OF RESIGNATION – GHAZALI

Letter of resignation from Sabine Ghazali, math teacher-Union High School, effective July 1, 2024.

LETTER OF RESIGNATION – GIANNONE

Letter of resignation from Daniel Giannone, instrumental music teacher-Jefferson School, effective July 1, 2024.

LETTER OF RESIGNATION – JENNINGS

Letter of resignation from Jerren Jennings, utility person-Buildings and Grounds Department, effective July 1, 2024.

LETTER OF RESIGNATION – KRUPA

Letter of resignation from Victoria Krupa, 5<sup>th</sup> grade teacher-Jefferson School, effective July 1, 2024.

**LETTER OF RESIGNATION – PERMISON**

Letter of resignation from Daiana Permison, world language (Spanish) teacher-Union High School, effective July 1, 2024

**LETTER OF RESIGNATION – ALFARO-GARCIA**

Letter of resignation from Ilesia Alfaro-Garcia, second shift custodian-Kawameeh Middle School, effective June 30, 2024.

**LETTER OF RESIGNATION – RAMEY**

Letter of resignation from Joelle Ramey, math teacher-Burnet Middle School, effective September 1, 2024.

**LETTER OF RESIGNATION – DIAZ**

Letter of resignation from Romario Diaz, school counselor-Union High School, effective July 22, 2024.

**LETTER OF RETIREMENT – McGUIRE**

Letter of resignation, for the purpose of retirement, from Nicole McGuire, special education teacher-Battle Hill Elementary School, effective August 27, 2024.

**LETTER OF RETIREMENT – YOUNG SANG-PAUL**

Letter of resignation, for the purpose of retirement, from Sandra Young Sang-Paul, Director of Information Technology-districtwide, effective September 1, 2024.

**LETTER OF RETIREMENT – BENNETT**

Letter of resignation, for the purpose of retirement, from Emma Bennett, part-time bus aide-Transportation Department, effective August 1, 2024.

**REQUEST FOR INTERMITTENT LEAVE EXTENSION – YOUNG SANG-PAUL**

Request for extension of intermittent FMLA from Sandra Young Sang-Paul, IT Director, June 30, 2024 to August 31, 2024.

**REQUEST FOR INTERMITTENT LEAVE – LANG**

Request for paid intermittent FMLA leave from Ann Lang, PreK teacher-Battle Hill Elementary School, September 3, 2024-June 20, 2025.

**REQUEST FOR INTERMITTENT LEAVE – GUNDERSEN**

Request for paid FMLA intermittent leave from Jamie Gundersen, GT teacher-Connecticut Farms Elementary School, September 1, 2024-June 30, 2025.

**REQUEST FOR LEAVE – CHARLES**

Request for paid FMLA leave from Claire Charles, first grade teacher-Hannah Caldwell Elementary School, September 3, 2024-November 25, 2024.

**REQUEST FOR INTERMITTENT LEAVE – VINCENT**

Request for intermittent paid FMLA leave from Jaclyn Vincent, kindergarten teacher-Connecticut Farms Elementary School, September 2, 2024-June 20, 2025.

**REQUEST FOR LEAVE – REID ANGLIN**

Request for unpaid FMLA leave from Tiffany Reid Anglin, kindergarten teacher-Franklin Elementary School, June 7, 2024-June 20, 2024.

**REQUEST FOR LEAVE UPDATE – CONNOLLY**

Request for leave update from Dana Connolly, new return date September 1, 2025.

**REQUEST FOR LEAVE – CHUNG**

Request for paid child rearing leave followed by unpaid FMLA/NJFLA from Bethany Chung, science teacher-Union High School, November 8, 2024-March 27, 2025.

**REQUEST FOR LEAVE – O’NEILL SHEAHEN**

Request for paid child rearing leave followed by unpaid FMLA/NJFLA from Allison O’Neill Sheahen, social studies teacher-Burnet Middle School, October 1, 2024-March 7, 2025.

**COMMENTS FROM PUBLIC (on resolutions):**

Susan Lipstein stated at the June 11<sup>th</sup> meeting there was more Board business but because of an issue with one of the community members, the Board ended the meeting, and she believes that is a violation of her rights. Mrs. Lipstein continued by reading a statement regarding the librarian situation in the district and there are studies that have shown that full-time librarians in schools lead to increased literacy scores.

Erika Newland spoke about E-6 curriculum and asked if he would be speaking about the scheduling issue.

Virginia Jeffries stated that only the Board President can respond to questions and the Board attorney is a consultant only and cannot interfere.

**Superintendent’s Report:**

Dr. Benaquista presented his Superintendent report and same is appended to the minutes; a summary is below:

- Recognition of the retirees – form of resolution of retirement appended to minutes.
- TUPS Realignment Update – correspondence will be sent to committee members
- Summer Registration – kindergarten, out-of-district students, aid-in-lieu students, charter school and UCVT students
- Highlight of Iceland Trip – Jill Hall stated 19 students for 7 days; traveled with five other schools; student did reflections every day; students were wonderful, respectful and great to travel with. 2025-Greece and 2026 WWII trip (Paris, Berlin)

Dr. Benaquista thanked Mrs. Hall for all she does for her students.

- HIB – Report - June 26, 2024-July 30, 2024 – 0
- HIB – Affirm – June 12, 2024-June 26, 2024 – 6/founded; 3/unfounded; 1/inconclusive

Dr. Benaquista presented the HIB Bi-Annual Report (see attachment to E-2 appended to agenda and minutes).

K-4 Schedule Update:

- Same as last year: music, art, chorus, instrumental music, physical education/health and computers will meet weekly for the full year
- New this year: Spanish will meet on a semester basis; library will meet on a bi-weekly basis
- Focus on what is happening in schools; need schools to be consistent
- Goal is to employ substitutes
- STEAM – embedded in computer curriculum

Dr. Benaquista stated he listened to his staff and everyone in his meetings and will work collaboratively. He will report more to the community.

His other goals are meetings with parent groups; more communication; monthly town hall meetings for principals online. He informed the community to reach out to Mrs. Watson if they want to schedule a meeting with him.

2023-2024 NJGPA – Results of State guidance requirements for graduation were presented (see chart appended to minutes).

Board members asked the following questions: (1) what does QSAC evaluate? Is there more instruction for students who are not proficient? What about students with IEPs? Dr. Benaquista stated ELA, Math, Curriculum, Attendance. We need platforms for different grade levels. NJGPA – you cannot issue a diploma without a student sitting for the NJGPA

Upcoming State reviews:

- Results from NJGPA – July 2024
- Results from ACCESS – August 2024
- Results from NJSLA – September 2024

NJ Quality Single Accountability Continuum (NJQSAC) – 2024-2025 – in the area of instruction and program, 41% of the points for the indicator are based on state assessment scores and 12.5% are based on student attendance rates.

Ms. Santana thanked Dr. Benaquista and Ms. Hall.

## Education/Student Discipline Committee Resolutions:

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Mr. Cohan, seconded by Mrs. Minneci, for adoption:

**E-1. SUPERINTENDENT’S REPORT OF HIB**

Superintendent’s Report of Harassment, Intimidation and Bullying (HIB) for the period June 26, 2024 to July 30, 2024 (no incidents to report), in accordance with the information appended to the minutes (*no vote required; for reporting purposes only*).

**E-1A. AFFIRM SUPERINTENDENT’S DETERMINATION OF HIB**

Affirm the Superintendent’s determination of Harassment, Intimidation and Bullying (HIB) for the periods June 12, 2024 to June 26, 2024, in accordance with the information appended to the minutes.

**E-2. APPROVE BI-ANNUAL REPORT – NJDOE – HIB**

Approve the Township of Union Public Schools bi-annual report presented by the Superintendent as required by the New Jersey Department of Education (NJDOE) of Harassment Intimidation and Bullying (HIB). The report provides the public with the information collection from January 2024 through June 2024, as well as the number of incidents per school building, status of investigations, HIB investigators, nature of the HIB reports and the discipline resulting from the report findings. The HIB report also includes all training of school district personnel, building programs and assemblies during the time period.

**E-3. APPROVE FIRE SAFETY HOUSE PROGRAM ASSEMBLY – WASHINGTON ELEMENTARY SCHOOL**

Approve The Fire Safety House Program/Cooperman Barnabas Medical Center assembly at Washington Elementary School on October 9, 2024, with a rain date of October 10, 2024, at no cost to the district, in accordance with the information appended to the minutes.

**E-4. APPROVE VIRTUAL INSTRUCTION PROGRAM AND PLAN – 2024-2025**

Approve Virtual Instruction Program and TUPS Virtual or Remote Instruction Plan and Checklist for the 2024-2025 school year, in accordance with the information appended to the minutes.

**E-5a. APPROVE DISPOSAL OF TEXTBOOKS – BATTLE HILL ELEMENTARY SCHOOL**

Approve disposal of textbooks (all textbooks under 10 years old will be listed on the textbook sharing website), in accordance with the information appended to the minutes.

**E-5b. APPROVE DISPOSAL OF TEXTBOOKS – LIVINGSTON ELEMENTARY SCHOOL**

Approve disposal of textbooks (all textbooks under 10 years old will be listed on the textbook sharing website), in accordance with the information appended to the minutes.

**E-5c. APPROVE DISPOSAL OF TEXTBOOKS – WASHINGTON ELEMENTARY SCHOOL**

Approve disposal of textbooks (all textbooks under 10 years old will be listed on the textbook sharing website), in accordance with the information appended to the minutes.

**E-6. APPROVE CURRICULUM**

Approve the following curricula: (a) Grade K Social Studies, (b) Grade 1 Social Studies, (c) Grade 6 Social Studies, (d) Grade 7 Social Studies, (e) Trends in Politics, (f) Music Applications and Technology, in accordance with the information appended to the minutes.

**E-7a. APPROVE BOOK DONATION - CONNECTICUT FARMS ELEMENTARY SCHOOL**

Approve donated book by author to the Connecticut Farms Elementary School Library, in accordance with the information appended to the minutes.

**E-7b. APPROVE BOOK DONATION – BURNET MIDDLE SCHOOL**

Approve donated books to the Burnet Middle School Library, in accordance with the information appended to the minutes.

**E-7c. APPROVE BOOK DONATION – BATTLE HILL ELEMENTARY SCHOOL**

Approve donated books to the Battle Hill Elementary School Library, in accordance with the information appended to the minutes.

**E-8. APPROVE TO ACCEPT FUNDS AND APPLICATION SUBMISSION – ESEA**

Approve to accept ESEA funds 2024-2025 breakdown and approve ESEA application submission:

Title I (UHS, BMS, Jefferson, Franklin)	\$1,050,689.00
Title I SIA (UHS, Jefferson)	\$125,000.00
Title II	\$182,473.00
Title III	\$74,404.00
Title III Immigrant	\$20,203.00
Title V	\$72,950.00

**E-9. APPROVE ACCEPTANCE OF GRANT FUNDS – LOCAL RECREATION IMPROVEMENT**

Approve to accept the grant funds in the amount of \$67,000.00 for the Local Recreation Improvement to purchase flooring and fencing at Washington Elementary School playground, in accordance with the information appended to the minutes.

**E-10. APPROVE ACCEPTANCE OF GRANT FUNDS – RACKSPACE FOUNDATION GRANT**

Approve to accept the grant funds in the amount of \$25,000 from the Rackspace Foundation Grant to purchase technology and STEM related items within the district and the work-based learning program at Union High School.

**E-11. APPROVE AFFILIATION AGREEMENTS WITH KEAN UNIVERSITY – SCHOOL BASED MENTAL HEALTH GRANT**

Approve School Based Mental Health Grant Affiliation Agreements with Kean University for the School Psychology Externs placed in the district for the Fall 2024 semester, in accordance with the information appended to the minutes.

**E-12. APPROVE REFUSAL OF PERKINS FUNDS**

Approve refusal of Perkins funds for the 2024-2025 school year based on the New Jersey Department of Education (NJDOE) criteria.

**E-13. APPROVE VARSITY TUTORS – DEMAND TUTORING**

Approve Varsity Tutors for all district students (grades K-12) to receive 24/7 on demand tutoring, at no cost to the district, from September 1, 2024-June 30, 2030, in accordance with the information appended to the minutes.

**E-14. APPROVE INLINGUA – TRANSLATION AND INTERPRETATION SERVICES**

Approve Inlingua to provide translation and interpretation services to the district from September 1, 2024 to August 31, 2025, to be paid for using Title III Immigrant Funds (not to exceed \$15,000.00), in accordance with the information appended to the minutes.

**E-15. APPROVE CENTRAL REACH (SILAS)**

Approve Central Reach (SILAS), a districtwide platform that will provide curriculum, training, screeners and movie creator to aid in teaching social emotional learning in schools for the 2024-2025 school year at a cost of \$18,000.00 (to be paid for using School Based Mental Health Grant #20301), in accordance with the information appended to the minutes.

**E-16. APPROVE COORDINATION OF GRADUATE LEVEL SCHOOL PSYCHOLOGY EXTERNS – KEAN UNIVERSITY**

Approve coordination of graduate level School Psychology Externs from Kean University, as part of the requirement of the School Based Mental Health Grant Award for the 2024-2025 school year. All salaries will be paid for using School Based Mental Health Grant Award and approved by the New Jersey Department of Education (NJDOE) (extern schedule will run from September 16, 2024 through December 20, 2024 for the fall semester:

- Kean University Intern Advisor – SBMH Grant Account Ext. 8640 (not to exceed \$10,500.00) – Dr. Aaron A. Gubi
- Kean University School Psychology Externships, SBMH Grant Account Ext. 8638 (not to exceed \$7,875 each): (a) Nichole Data, (b) Amanda C. Nunes, (c) Kenny Cammilleri, (d) Kyle Cammilleri, (e) Fiorella Quezada Martinez, (f) Alyssa Thompson, (g) Theresa Williams

All pending district fingerprinting and background check prior to start date.

**E-17. APPROVE PARTNERSHIP WITH GOMO EDUCATIONAL SERVICES – PROFESSIONAL DEVELOPMENT**

Approve partnership with GOMO Educational Services to provide staff and administrator professional development throughout the 2024-2025 school year, in the amount of \$8,500.00 (to be paid for using Title II funds #20-270-200-300-01-20), in accordance with the information appended to the minutes.



DISCUSSION:

Mrs. Conteh-Mackey stated with respect to E-12, can that have been used for vo-tech or cosmetology? Dr. Benaquista stated he will speak with Isabella Scocozza but there are certain requirements to obtain funds.

Ms. Carbonell stated E-8 – what did we receive last year? E-12 – that does apply to cosmetology. Mrs. Koon stated we will get that information for the Board regarding E-8 and for E-12, we did not meet the criteria. Ms. Carbonell asked what is the criteria? Mrs. Koon stated we will get that information to the Board.

Mr. Cohan stated the committee spoke about curriculum, consensus to refocus on collaborative practice and consistency in schools; to create a profile of a UHS graduate – to see what the expectations are and the academic vision.

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: Mrs. Conteh-Mackey (E-12)

MOTION CARRIED

Fiscal and Planning Committee Resolutions:

Ms. Carbonell stated that F-29 will be voted on after executive session.

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Ms. Carbonell, seconded by Mrs. Minneci, for adoption:

F-1. TREASURER’S REPORT

That the *preliminary* Treasurer’s Report dated June 30, 2024 be accepted.

F-2. SECRETARY’S REPORT

That the *preliminary* Secretary’s Report dated June 30, 2024 be accepted.

F-3. CERTIFY PRELIMINARY TREASURER’S AND SECRETARY’S REPORT

Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of June 30, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

/s/ Yolanda Koon  
Yolanda Koon, Board Secretary

\_\_\_\_\_  
Dated

Pursuant to N.J.A.C.6A:23-2.2(h), we certify that as of June 30, 2024 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the Board to be correct.

**F-4. APPROVE APPROPRIATION TRANSFERS**

Approve appropriation transfers in accordance with the information appended to the minutes.

**F-5. APPROVE LIST OF CONTRACTS/PURCHASE ORDERS**

Approve the attached list of contracts and/or purchase orders (copyrighted materials and licenses) pursuant to the requirements of N.J.S.A. 18A:18A-5 (bid exceptions to requirement for advertising) and 18A:18A-10(a) (purchase through State agency; procedure), in accordance with the information appended to the minutes.

**F-6. APPROVE DISTRICT WIDE TRAVEL AND RELATED EXPENSES**

Approve district wide travel and related expenses pursuant to the requirements of N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7 and Board Policy File Code 6471 and in accordance with the information appended to the minutes.

**F-7. APPROVE DISTRICTWIDE STUDENT FIELD TRIPS**

Approve districtwide student field trip destinations and purposes pursuant to N.J.A.C. 6A:23A-5.8, in accordance with the information appended to the minutes.

**F-8. APPROVE LIST OF 2024-2025 STATE CONTRACT APPROVED VENDORS**

Approve the list of 2024-2025 State Contract Approved Vendors pursuant to N.J.S.A. 18A:18A-10(a) (purchase through State agency; procedure) to facilitate schools' purchasing, in accordance with the information appended to the minutes.

**F-9A. APPROVED LIST OF CONTRACTS/PURCHASES (STUDENT ACTIVITY)**

Approve the attached list of contracts and/or purchases pursuant to the requirements of N.J.S.A. 18A:18A-5(21) (paid by funds raised by or collected by students), in accordance with the information appended to the minutes:

School	Account/Department	Vendor/Description	Amount
Burnet Middle School	2018	Township of Union Board of Education – transfer Chromebook fines	\$2,600.00
Kawameeh Middle School	5/Administration	Township of Union Board of Education – Chromebook fines – September 2023-June 2024	\$2,000.00 (not to exceed)
Kawameeh Middle School	35/Administration	Villani Bus Company-6 <sup>th</sup> grade field trip to Museum of Natural History on 6/6/2024	\$5,940.00
Union High School	2077/Theatre	Concord Theatricals – performance rights and materials for fall production	\$5,000.00 (not to exceed)
Union High School	2045/Music	Champion Tours & Events – deposit for 2025 trip to Orlando	\$30,000.00 (not to exceed)
Union High School	3290/Athletics	Worlds Finest Chocolate – estimate for girls' field hockey chocolate fundraiser	\$1,008.00

**F-9B. APPROVE FUNDRAISERS**

Approve the following fundraisers, in accordance with the information appended to the minutes:

Event Name	Date	Purpose
Snack Sales, Field Day, Community Events	September 5, 2024- June 19, 2025	Burnet Middle School/Student Council – to raise funds for club initiatives and community service projects
Snack Sales	September 15- October 15, 2024	UHS/girls' soccer-to raise funds for senior night gifts
Clothing Sale/R&D Promotions	September 1-15, 2024	UHS/girls' soccer – to raise funds for awards, team breakfast and end of year party
Chocolate Sales	September 2- October 2, 2024	UHS/field hockey – to raise funds for UHS field hockey team
Blast Athletics	August 1-October 1, 2024	UHS/Football – to raise funds for football program
Snack Sale	September 1, 2024- June 30, 2024	UHS/Key Club – to raise funds for annual convention
Ice Cream Social	September 1- October 31, 2024	UHS/Key Club – to raise funds for annual convention
Bake Sale	September 1, 2024- June 30, 2025	UHS/Key Club – to raise funds for annual convention
Halloween Candy-Goody Bags	October 1-31, 2024	UHS/Key Club – to raise funds for annual convention
Car wash	August 11, 2024	UHSPAC – to raise funds for 2024/2025 production
Candy Sale	September 1, 2024- June 1, 2025	UHS/chorus/band/UHSPAC/Advanced Musical Theatre – to raise funds for 2024/2025 productions, 2025 competition trip and student-directed production
ShopRaise	September 1, 2024- June 1, 2025	UHS/chorus/band/UHSPAC, Advanced Musical Theatre – to raise funds for 2024/2025 production, 2025 competition trip and student-directed production
Blast Fundraiser	August 1, 2024- April 1, 2025	UHS/chorus/band/UHSPAC – to raise funds for 2025 competition trip and 2024/2025 productions
Popcorn Sale	September 1- December 1, 2024	UHS/chorus/band/UHSPAC – to raise funds for 2024/2025 productions and 2025 competition trip
Donors Choose	September 1, 2024- August 30, 2025	UHS/self-contained/WBL program – to raise funds for items needed for program
Snack and Water Sales	September 5, 2024- June 30, 2025	UHS/Unified Club, SONJ Club, Club TESSLO – to raise funds for unified activities, special Olympics
Thanks4giving Cool School Challenge Dash and Splash	September 5, 2024- November 27, 2024	UHS/Unified Club, SONJ Club, Club TESSLO – to raise funds for Unified Club and SONJ
Spirit Wear Sales	September 5, 2024- June 30, 2025	UHS/Unified Club, SONJ Club, Club TESSLO – to raise funds for unified program and activities, Special Olympics

Stop the Bleed (updated)	Ongoing	Union Township “Safe Schools” Sponsorship – seeking sponsors to equip district buses with life-saving STOP the BLEED belts.
--------------------------	---------	---

**F-9C. ACCEPT DONATIONS**

Accept the following donations:

From	For Use By	\$/Item
Union County for Kids Dig in Garden	Hannah Caldwell Elementary School	\$250.00
Shutterfly, LLC	Hannah Caldwell Elementary School	\$934.74
Wells Fargo – Fekete, M. Mem Edu Scholarship Fund	Township of Union Board of Education for the Margaret Fekete Senior Scholarship Award	\$60,000.00

**F-10A. APPROVE 2023-2024 OUT-OF-DISTRICT STUDENT PLACEMENT LIST**

Approval be given to amend the 2023-2024 out-of-district student placement list (month of June), in accordance with the information appended to the minutes.

**F-10B. APPROVE 2024-2025 OUT-OF-DISTRICT STUDENT PLACEMENT LIST**

Approval be given to amend the 2023-2024 out-of-district student placement list (month of July), in accordance with the information appended to the minutes.

**F-11. APPROVE UHS SENIOR SCHOLARSHIP AWARD – MARGARET FEKETE FUND**

Approve the Senior Scholarship Award for Union High School graduates from the Margaret Fekete Fund, in accordance with the information appended to the minutes.

**F-12. APPROVE TRAVEL AND RELATED EXPENSES**

Approve travel and related expenses pursuant to the requirements of N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-5.8, 5.9 for the (a) NJSBA Workshop Convention in Atlantic City, New Jersey (October 21-24, 2024) for Board members and Central Office Administration for Gerry Benaquista, Superintendent, Marissa McKenzie, Assistant Superintendent, Jose Rodriguez, Assistant Superintendent, Chastity Santana, Board President, Dixiana Carbonell, Board Vice President, Elsie Conteh-Mackey, Kim Scott-Hayden, Nancy Minneci, Ronnie McDowell, Greg Nasta, Michael Cohan and Mary Lynn Williams (Board members), and Yolanda Koon, School Business Administrator/Board Secretary, and (b) AASPA Annual Conference (American Association of School Personnel Administrators) in Seattle, Washington (October 15-18, 2024) for Marissa McKenzie and Vincent Rettino.

**F-13. APPROVE TUITION AGREEMENT – UCVTS**

Approve Tuition Agreement with the Union County Vocational-Technical Schools (UCVTS) for the 2024-2025 school year, in accordance with the information appended to the minutes.

**F-14. APPROVE PARENT/PUPIL TRANSPORTATION CONTRACT – 2024-2025**

Approve parent/pupil transportation contract for special education student attending Somerset Academy at the rate of \$58.96 per day (not to exceed \$12,382.00) for the 2023-2024 school year, in accordance with the non-public information appended to the minutes.

**F-15. APPROVE CONTRACTS – COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED**

Approve School Contract with the State of New Jersey, Department of Human Services, Commission for the Blind and Visually Impaired, for educational services for students in the district for the 2024-2025 school year, in accordance with the non-public information appended to the minutes.

**F-16. APPROVE PETTY CASH ACCOUNT – UHS FARMER’S CAFÉ**

Approve petty cash account at Union High School for the Farmer’s Café in the amount of \$1,500.00 to be replenished as needed (not to exceed \$5,000.00) for costs associated with students’ IEP driven Work Based Learning (WBL) for the 2024-2025 school year [Account Fund #11-212-100-6100-01-19-CAFÉ-050/20305].

**F-17. APPROVE PETTY CASH ACCOUNT – CBI**

Approve petty cash account for costs associated with students’ IEP driven Community Based Instruction (CBI) for the 2024-2025 school year at the following schools: (a) Burnet Middle School - \$2,200.00; (b) Kawameeh Middle School - \$1,200.00; (c) Union High School - \$9,600.00.

**F-18. APPROVE APPLICATION – CHILD ASSAULT PREVENTION PROGRAM**

Approve application for the Child Assault Prevention Program for the 2024-2025 school year, in accordance with the information appended to the minutes.

**F-19. APPROVE ACCEPTANCE OF SFY 2025 IDEA-B GRANT**

Approve acceptance of the SFY 2025 Individuals with Disabilities Education Act-B (IDEA-B) grant for 2024-2025 school year as follows: (a) Basic - \$2,198,377.00 and (b) Preschool - \$65,158.00.

**F-20. APPROVE CHILDREN SPECIALIZED HOSPITAL – THERAPY/SERVICES**

Approve Children Specialized Hospital School Services to provide speech therapy - \$94.00/hr., OT services - \$89.70/hr. and PT services - \$89.70/hr. for the 2024-2025 school year (not to exceed \$150,000.00 [Account Fund #11-000-216-320-01-19], in accordance with the information appended to the minutes.

**F-21. APPROVE SPEECH AND HEARING ASSOCIATES – EVALUATION**

Approve Speech and Hearing Associates to provide central auditory processing evaluation with report (includes comprehensive peripheral audiological evaluation) at the rate of \$700.00 per evaluation (not to exceed \$2,100.00) for the 2024-2025 school year [Account Fund #11-000-219-320-01-19], in accordance with the information appended to the minutes.

**F-22. APPROVE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY – BEDSIDE INSTRUCTION**

Approve teachers employed through The Educational Services Commission of New Jersey to provide bedside instruction for district students at Children’s Specialized Hospital on an “as needed” basis for the 2024-2025 school year, in an amount not to exceed \$4,000.00 [Account Fund #7693-11-150-100-320-01-19], in accordance with the information appended to the minutes.

**F-23. APPROVE BROOKFIELD SCHOOLS – BEDSIDE INSTRUCTION**

Approve teachers employed through Brookfield Schools to provide bedside instruction for district students on an “as needed” basis for the 2024-2025 school year, in an amount not to exceed \$3,000.00 [Account Fund #7693-11-150-100-320-01-19], in accordance with the information appended to the minutes.

**F-24. APPROVE OUR HOUSE – COMMUNITY-BASED EMPLOYMENT SERVICES**

Approve Our House, Inc. to provide community-based employment services to district students for the 2024-2025 school year, in an amount not to exceed \$200,000.00 [Account Fund #7043/11-000-216-320-01-19], in accordance with the information appended to the minutes.

**F-25. APPROVE KID CLAN – EVALUATIONS**

Approve Kid Clan for the following services: (a) OT evaluation - \$375.00, (b) PT evaluation - \$375.00, (c) monolingual speech - \$375.00, (d) monolingual social - \$360.00, (e) monolingual educational - \$400.00, (f) monolingual psychological - \$400.00, (g) bilingual speech - \$475.00, (h) bilingual social - \$410.00; (i) bilingual educational - \$475.00, (j) bilingual psychological - \$475.00, for the 2024-2025 school year (not to exceed \$15,000.00) [Account Fund #11-000-219-320-01-19], in accordance with the information appended to the minutes.

**F-26. APPROVE SUMMIT SPEECH – SERVICES**

Approve Summit Speech to provide Itinerant teacher of the Deaf and consultative services, at the rate of \$225.00/hr. (not to exceed \$2,000.00) for the 2024-2025 school year [Account Fund #11-000-216-320-01-19], in accordance with the information appended to the minutes.

**F-27. APPROVE AGREEMENT FOR NONPUBLIC ESEA TITLE I – UCESC**

Approve Resolution and Agreement for Nonpublic School ESEA Title I with the Union County Education Services Commission (UCESC) for the 2024-2025 school year, in accordance with the information appended to the minutes.

**F-28. ACCEPT RFP 25-02 PROPOSAL AND APPROVE CONTRACT – MENTAL HEALTH SCREENING IN SCHOOLS GRANT**

Accept and approve RFP 25-02 proposal and contract with The Family Center at Montclair LLC for Mental Health Screening in Schools Grant from August 1, 2024-December 31, 2024 to provide depression screening and intervention services to students in grades 7-12 (in the amount based on one of four tiers not to exceed \$73,340.00 per the RFP application).

F-29. *Agenda item to be voted on after executive session (accept Bid No. FY 25-01/approve contract-Lease of Hamilton Building Facility).*

F-30. *For informational purposes only – vote not required.* List of legal services for the 2023-2024 fiscal year, in accordance with the information appended to the minutes.

**DISCUSSION:**

None

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

**MOTION CARRIED**

**Operations Committee Resolutions:**

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Mr. Nasta, seconded by Mrs. Conteh-Mackey, for adoption:

**O-1. APPROVE SECURITY DRILL/BUS EVACUATION REPORTS**

Pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, approve the following security drill and, if applicable, bus evacuation reports for the 2023-2024 school year, in accordance with the information appended to the minutes.

**O-2. APPROVE SCHOOL SECURITY DRILL STATEMENT OF ASSURANCE**

Approve School Security Drill Statement of Assurance for the 2023-2024 school year, in accordance with the information appended to the minutes.

**O-3. APPROVE RESOLUTION APPOINTING SPIEZLE ARCHITECTURAL GROUP INC.**

WHEREAS, the Township of Union Board of Education has determined that it has a need for professional architectural services; and

WHEREAS, Spiezle Architectural Group Inc. has submitted a proposal to provide architectural services and the Board has determined that it is in its best interests to award a contract for such services to Spiezle Architectural Group Inc.;

NOW THEREFORE, BE IT RESOLVED that the Township of Union Board of Education hereby awards a contract for professional services to Spiezle Architectural Group Inc. for the period commencing July 1, 2024 and ending June 30, 2025, in the amounts set forth in its proposal appended to the minutes.

**O-4. APPROVE REQUEST FROM DMK SCHOLARSHIP FUND**

Approve request from the Douglas Michael Krueger (DMK) Scholarship Fund and Township of Union to use the Union High School stage on Saturday, November 16, 2024 (8 a.m.-2 p.m.) for rehearsal and Sunday, November 17, 2024 (8 a.m.- 9 p.m.), to present Union's Got Talent 2024 (requesting all fees be waived) (Certificate of Insurance to be provided by Township), in accordance with the information appended to the minutes.

**DISCUSSION:**

Mr. Cohan stated O-4, DMK requested to expand the use to include rehearsal on November 16, 2024 (9 a.m.-2 p.m.) and therefore moved to update the resolution. There was no objection from Board members.

**AYE:** Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

**NAY:** None

**ABSTAIN:** None

**MOTION CARRIED**

**Personnel Committee Resolutions:**

Upon recommendation of the Superintendent of Schools, the following resolutions were moved by Mrs. Minneci, seconded by Mr. Cohan, for adoption:

**P-1A. PERSONNEL ACTIONS – NEW HIRES**

Personnel Actions-New Hires be approved in accordance with the information appended to the minutes.

**P-1B PERSONNEL ACTIONS – EXTRA PAY**

Personnel Actions-Extra Pay be approved in accordance with the information appended to the minutes.

**P-1C PERSONNEL ACTIONS – TRANSFERS**

Personnel Actions- Transfers be approved in accordance with the information appended to the minutes.

**P-2. APPROVE SUBSTITUTE LISTS**

Approve Substitute Lists for the 2024-2025 school year.

Name	Position	Rate
Paul Hopaluk	Sub-custodian	\$16.00/hr.
Mosaed R. Repeat	Sub-custodian	\$16.00/hr.
Charleze Fernandez	Sub teacher	\$140.00/day
Jessica Calado	Sub teacher	\$140.00/day

**P-3A. ACCEPT LETTERS OF RESIGNATION/RETIREMENT**

Accept letters of resignation/retirement from the following staff, with regrets:

Name	Position	Location	Eff. Date	Reason
Sabine Ghazali	Math teacher	UHS	7/1/2024	Resignation
Daniel Giannone	Instrumental music teacher	Jefferson	7/1/2024	Resignation
Jerren Jennings	Utility person	Building and Grounds Dept	7/1/2024	Resignation
Victoria Krupa	5 <sup>th</sup> grade teacher	Jefferson	7/1/2024	Resignation



Daiana Permison	World languages (Spanish) teacher	UHS	7/1/2024	Resignation
Nicole McGuire	Special ed teacher	Battle Hill	8/27/2024	Retirement
Sandra Young Sang-Paul	Director of IT	Districtwide	9/1/2024	Retirement
Ilsia Alfaro-Garcia	2 <sup>nd</sup> shift custodian	KMS	6/30/2024	Resignation
Joelle Ramey	Math teacher	BMS	9/1/2024	Resignation
Emma Bennett	PT bus aide	Transportation Dept	8/1/2024	Retirement
Romario Diaz	School Counselor	UHS	7/22/2024	Resignation

**P-3B. APPROVE LEAVES**

Approve leaves for the following staff:

Name	Position	Location	Leave Dates	Leave Type
Sandra Young Sang-Paul	IT Director	Districtwide	Intermittent 6/30/2024- 8/31/2024	Extension of intermittent FMLA
Ann Lang	PreK teacher	Battle Hill	9/3/2024- 6/20/2025	Paid intermittent FMLA leave
Jamie Gundersen	GT teacher	Connecticut Farms	9/8/2024- 6/30/2025	Paid FMLA intermittent leave
Claire Charles	1 <sup>st</sup> grade teacher	Hannah Caldwell	9/3/2024- 11/25/2024	Paid FMLA leave
Jaclyn Vincent	Kindergarten teacher	Connecticut Farms	9/2/2024- 6/20/2025	Paid FMLA leave
Tiffany Reid Anglin	Kindergarten teacher	Franklin	6/7/2024- 6/20/2024	Unpaid FMLA leave
Dana Connolly			New return date 9/1/2025	Change of return date
Bethany Chung	Science teacher	UHS	11/8/2024- 3/27/2025	Paid child rearing leave followed by unpaid FMLA/NJFLA
Allison O’Neill Sheaahen	Social studies teacher	BMS	10/1/2024- 3/7/2025	Paid child rearing leave followed by unpaid FMLA/NJFLA

**P-4. APPROVE STUDENT TEACHERS AND INTERNSHIPS**

Approve student teachers and internships for the 2024-2025 school year, in accordance with the information appended to the minutes.

**P-5. APPROVE CHANGE OF SALARY CLASS – EFFECTIVE SEPTEMBER 2024**

Approve Change of Salary Class (effective September 2024), in accordance with the information appended to the minutes.

**P-6. APPROVE DESIGNEES – STUDENT ACTIVITIES ACCOUNT**

Approve designees for the Student Activities Accounts for the 2024-2025 school year for Union High School, Kawameeh Middle School, Burnet Middle School Jefferson School, Battle

Hill Elementary School, Connecticut Farms Elementary School, Franklin Elementary School, Hannah Caldwell Elementary School, Livingston Elementary School and Washington Elementary School, in accordance with the information appended to the minutes.

**P-7. APPROVE CARE STATION – EMPLOYEE PHYSICALS**

Approve Care Station to perform employee physicals for the 2024-2025 school year [Account #11-000-213-330-01-54-0060].

**P-8. APPROVE CITYMD URGENT CARE – EMPLOYEE PHYSICALS**

Approve CityMD Urgent Care to perform employee physicals for the 2024-2025 school year [Account #11-000-213-330-01-54-0060].

**P-9. APPROVE ATTENDANCE – TOWNSHIP ADA MEETINGS**

Approve Kim Conti, Director of Special Services, to attend the Township of Union ADA meetings, at no cost to the district (July 1, 2024-December 30, 2024).

**P-10. APPROVE ATTENDANCE – UCASE MEETINGS**

Approve Kim Conti, Director of Special Services, to attend Union County Administrators of Special Education (UCASE) meetings (not to exceed \$75.00 for membership dues) for the 2024-2025 school year [Account Fund #11-000-219-890-01-19].

**P-11. APPROVE ATTENDANCE – MUJC MEETINGS**

Approve Kim Conti, Director of Special Services, Joseph Seugling, Supervisor of Special Services and Christopher Carew, Supervisor of Special Services, to attend meetings at the Morris Union Jointure Commission (MUJC), at no cost to the district, for the school year 2024-2025.

**P-12. APPROVE 2024-2025 HOURLY RATES LIST**

Approve 2024-2025 Hourly Rates List, in accordance with the information appended to the minutes.

**P-13. APPROVE TO AMEND AND CHANGE PAYMENT ACCOUNT**

Approve to amend and change payment account as follows:

Name	Location	Account Name	Account #	Amount
Jada Nyarko	UHS/Lab	ARP ESSER	20-488-100-100-01-20	\$20,198.19

**P-14. APPROVE RECOGNITION OF THE 2023-2024 RETIREES:**

Approve recognition of the 2023-2024 retirees of the Township of Union Board of Education, in accordance with the information appended to the minutes:

<ul style="list-style-type: none"> <li>• Joao Bernardes</li> <li>• Joan Carroll</li> <li>• Debra Coppola</li> <li>• Theresa Cucciniello</li> <li>• Debra DiGangi</li> <li>• Donald Erdman</li> <li>• Christopher Faraone</li> </ul>	<ul style="list-style-type: none"> <li>• Nicole McGuire</li> <li>• Isabella Moutela</li> <li>• Diego Munoz</li> <li>• Frank Napolitano</li> <li>• Colleen Noonan</li> <li>• Michelle Osborne-Warren</li> <li>• Sandra Paul</li> </ul>
---	---

<ul style="list-style-type: none"> <li>• Michael Fiorito</li> <li>• Joan Gentile</li> <li>• David Gigante</li> <li>• Jennifer Hajkowski</li> <li>• Jonathan Jeklinski</li> <li>• Suzanne Kmet</li> <li>• Patricia Krygoski</li> </ul>	<ul style="list-style-type: none"> <li>• Moira Porter</li> <li>• Jose Santiago</li> <li>• Marie Silva</li> <li>• Robert Tavares</li> <li>• Lucille Williams</li> <li>• Suzanne Zawacki</li> <li>• Ronald Zieser, Sr.</li> </ul>
---	---

**P-15. ACKNOWLEDGE RECEIPT OF EVALUATION – DR. BENAQUISTA**

Acknowledge receipt of Superintendent Evaluation from Board to Dr. Benaquista (*no vote required; for informational purposes only*).

**P-16. APPROVE JOB DESCRIPTION – CHIEF INFORMATION & TECHNOLOGY OFFICER**

Approve Job Description for Chief Information & Technology Officer, in accordance with the information appended to the minutes.

**DISCUSSION:**

None

**AYE:** Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

**NAY:** None

**ABSTAIN:** None

**MOTION CARRIED**

**Policy Committee:**

Upon recommendation of the Superintendent of Schools, the following policy was moved by Mr. McDowell, seconded by Mrs. Minneci, for **FIRST READING**:

**POL-1. REGULATION 2624 – GRADING SYSTEM**

Approve Regulation 2624 – Grading System, in accordance with the information appended to the minutes.

**DISCUSSION:**

Mr. Cohan stated that he spoke with the Director of Curriculum because he had concerns with the grading system; however, the language is general enough that it will work. He informed the Board that the Director met with teachers for these changes.

**AYE:** Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

**NAY:** None

**ABSTAIN:** None

**MOTION CARRIED**

**Residency Committee Resolutions:**

Upon recommendation of the Superintendent of Schools, the Mr. McDowell reported the following:

### R-1. REPORT OF STUDENTS VOLUNTARILY TRANSFERRED TO DISTRICT OF RESIDENCE

(a) *For informational purposes only (no vote required)*: The following residency investigations were completed and the listed students voluntarily transferred to the district of residence:

Student No.	School
#276586	Union High School – 9 <sup>th</sup> grade
#266576	Union High School – 10 <sup>th</sup> grade
#256626	Union High School – 11 <sup>th</sup> grade
#278367	Union High School – 9 <sup>th</sup> grade
#304021	Kawameeh Middle School – 6 <sup>th</sup> grade
#340605	Franklin Elementary School – 2 <sup>nd</sup> grade
#286030	Burnet Middle School – 8 <sup>th</sup> grade
#280790	Burnet Middle School – 8 <sup>th</sup> grade
#310542	Jefferson School – 5 <sup>th</sup> grade
#280578	Burnet Middle School – 8 <sup>th</sup> grade

(b) *For informational purposes only (no vote required)*: The following residency investigations and hearings were completed; and the listed students voluntarily transferred to the district of residence:

Student No.	School
#281044	Kawameeh Middle School – 8 <sup>th</sup> grade
#320571	Franklin Elementary School – 4 <sup>th</sup> grade

*For informational purposes only (no vote required)*: The following totals are as of the June 25, 2024 Board meeting (2023-2024 school year):

Students Removed:	12
Students Voluntarily Transferred:	39

#### Approval of Bills:

Upon recommendation of the Superintendent of Schools, and moved by Ms. Carbonell, and seconded by Mr. Nasta, that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

Mr. Cohan walked out of the meeting prior to vote.

#### DISCUSSION:

None

AYE: Ms. Carbonell, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

MOTION CARRIED

Unfinished Business:

None

New Business:

None

Comments from the Public:

Jacquelyn Gilbert stated K-4 schedule – she is happy to see the course is staying the same.

Erika Newland stated the superintendent met with us and he committed to meet with us prior to this meeting and we were never contacted. We heard about inclusion of parents and are concerned about the follow up. She also stated she is concerned about library time and Spanish.

Luisa Baez stated she will be coming to meetings. She stated there are a lot of transfers of administration in the schools and she has concerns.

Michelle Zatta stated library every two weeks doesn't make sense and feels taking that resource away will decrease comprehension. She also stated that there is a lack of communication regarding the curriculum. She also asked if Policy 2220 was that updated and approved?

Teisha Peratta stated K-4 art – our children are capable of more. Will there be a specific art room? Moving library time to only twice a month affects reading ability. She doesn't think Spanish class is consistent.

Yarrow Willman-Cole stated she looks forward to collaborating with the district. She tries to bring opportunities to the schools – gardening, stem and outdoor experiences. We need to be creative and think outside the box.

Sol Atencio stated permanent subs – you met with some parents and glad you are working on that because the current outsource is not reliable. Special need students need structure and consistency. Regarding NJGPA, special need students get time and a half. Look at the cab class for the Perkins fund.

Virginia Jeffries stated she has serious concerns with Policy 0167. Only the Board President can terminate a participant and continued by reading Section 5(a-f) of Policy 0167. She continued by saying that she does not have the authority to confiscate materials, there is a conflict of interest in hiring the assistant superintendent and there were ethics violations on the new assistant superintendent.

Natercia Lopes stated there needs to be more transparency. She was here years ago when they changed a policy so that a former Board member could not apply to the district. We should be here for our students. She asked if there were other architectural companies looked at before selected the one on the agenda. She also stated that there is a Board member at the meeting via Zoom and the Zoom option should also be offered to the community.

Susan Lipstein stated she is disappointed with the 50% cut on librarians. She also stated that she has concerns with the approval of the assistant superintendent prior to the approval by the County and that is a QSAC violation. She informed the Board that her OPRA request was denied and since then sent four more requests.

Mr. Taylor stated he requests members of the public to respect the Board and Policy 0167, states the Board President can waive rules when necessary for the protection of privacy or to maintain an orderly meeting. All contracts have been reviewed by the County and have met the legal requirements and they have the required certifications to hold the position.

**MOTION FOR EXECUTIVE SESSION:**

Moved by Mrs. Minneci, seconded by Mr. Cohan, that the Board go into Executive Session at 9:22 p.m. to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b: student matters; legal matters

Please take notice that minutes will be taken of the discussion conducted during the executive session and the Board will disclose the minutes of the executive session when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

Action may be taken when the Board reconvenes in public session.

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci, Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

**MOTION CARRIED**

The Board returned to public session at 10:40 p.m.

Upon recommendation of the Superintendent of Schools, the following resolution was moved by Mr. Cohan, seconded by Mrs. Minneci, for adoption:

**APPROVE AFFIRMATION OF HIB – KMS #19**

Approve to affirm HIB – KMS #19 (for school year 2023-2024), as discussed in executive session.

**DISCUSSION:**

None

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden

NAY: Ms. Santana

ABSTAIN: None

MOTION CARRIED

Upon recommendation of the Superintendent of Schools, the following resolution was moved by Ms. Carbonell, seconded by Mrs. Conteh-Mackey, for adoption:

**F-29. APPROVE RESOLUTION TO ACCEPT BID AND APPROVE CONTRACT WITH UNITED ACADEMY OF UNION – LEASE OF HAMILTON BUILDING FACILITY**

Approve resolution to accept Bid No. FY-25-01 and approve contract with United Academy of Union for the lease of Hamilton Building Facility, in accordance with the documents on file with the School Business Administrator/Board Secretary and the information appended to the minutes.

**DISCUSSION:**

None

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

MOTION CARRIED

Upon recommendation of the Superintendent of Schools, the following resolution was moved by Ms. Carbonell, seconded by Mr. Cohan, for adoption:

**APPROVE REIMBURSEMENT TO PARENT - ESY COSTS FOR WILSON READING INSTRUCTIONS**

Approve ESY costs for private Wilson Reading Instruction reimbursement to parent(s) for out-of-pocket expenses for July/August 2024 not to exceed \$2,500 subject to receipt and approval of necessary proofs of payment and any necessary paperwork required by the Board's Business Office.

**DISCUSSION:**

None

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

MOTION CARRIED

MOTION TO ADJOURN:

There being no further business before the Board in public session it was moved by Mr. Cohan, seconded by Mrs. Conteh-Mackey, that the meeting be adjourned at 10:49 p.m.

AYE: Ms. Carbonell, Mr. Cohan, Mrs. Conteh-Mackey, Mr. McDowell, Mrs. Minneci,  
Mr. Nasta, Mrs. Scott-Hayden, Ms. Santana

NAY: None

ABSTAIN: None

MOTION CARRIED

RESPECTFULLY SUBMITTED,

*Yolanda Koon*

YOLANDA KOON  
BOARD SECRETARY



