



First Baptist Church of Vauxhall

"The Church that believes Christianity is not a Voice in the Wilderness, but it is a Life in the World."

5 Hilton Avenue
Vauxhall, New Jersey 07088
Church Office: (908) 687-3414
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Rev. Dr. Nichole R. Drakeford
Sr. Pastor

Michael Jones
Deacon Ministry - Chair

Kim D. Eason
Trustee Ministry - Chair

Brenda Glenn
Church Clerk

August 7, 2026

Ms. Yolanda Koon
Business Administrator/Board Secretary
Board of Education Township of Union
2369 Morris Avenue
Union, New Jersey 07083

Dear Ms. Koon,

On behalf of the First Baptist Church of Vauxhall, I am writing to request permission to use the Jefferson School parking lot, located at 155 Hilton Avenue in Vauxhall, New Jersey, on Saturday, October 31, 2026, for a community service event.

This event is part of our ongoing commitment to serving and supporting the local community. We are requesting access to the parking lot from 6:00 a.m. to 6:00 p.m. to allow sufficient time for setup, the event itself, and cleanup. We will take full responsibility for all set-up and cleanup activities and will ensure that the premises are left in a clean and orderly condition.

Please feel free to contact me at the First Baptist Church Administrative Office at (908) 687-3414 should you require any additional information. We appreciate your support in helping us serve the community.

Sincerely,

Kim D. Eason
Trustee Ministry Chair