

NOTIFICATION OF ASSET CHANGE OF STATUS

____ ADDITION ____ MOVEMENT ____ DISPOSAL

TAG NUMBER: NO TAG

ASSET DESCRIPTION OR ASSET CODE: Ice maker

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: UHS FROM: _____

AREA/ROOM: CURRENT: _____ FROM: _____

DEPARTMENT: CURRENT: _____ FROM: _____

MANUFACTURER: ICO-MATIC

MODEL NUMBER: ICE1006HA1 SERIAL NUMBER: E106-02296

DATE ACQUIRED: _____ HISTORIC VALUE: _____

P.O. NUMBER: _____ GRANT NAME: _____

CONDITION: _____ DISPOSITION: _____

B: DISPOSAL OF AN ASSET

REASON FOR ASSET DISPOSAL: Broke, Does not work

DATE OF DISPOSAL: _____ APPROVAL: _____

ASSET ADMINISTRATOR APPROVAL: _____ DATE: _____

NOTIFICATION OF ASSET CHANGE OF STATUS

 ADDITION MOVEMENT X DISPOSAL

TAG NUMBER: NO TAG

ASSET DESCRIPTION OR ASSET CODE: Metal Secretary desk

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: Hamilton FROM: BMS

AREA/ROOM: CURRENT: Main office FROM: BMS

DEPARTMENT: CURRENT: Special Services FROM: Special Services

MANUFACTURER: _____

MODEL NUMBER: _____ SERIAL NUMBER: _____

DATE ACQUIRED: ? HISTORIC VALUE: _____

P.O. NUMBER: _____ GRANT NAME: _____

CONDITION: dented-rusted DISPOSITION: _____

B: DISPOSAL OF AN ASSET

REASON FOR ASSET DISPOSAL: old-dented-rusted-

DATE OF DISPOSAL: 11-13-15 APPROVAL: _____

ASSET ADMINISTRATOR APPROVAL: _____ DATE: _____

NOTIFICATION OF ASSET CHANGE OF STATUS

 ADDITION MOVEMENT X DISPOSAL

TAG NUMBER: No Tag

ASSET DESCRIPTION OR ASSET CODE: Metal 2 drawer file cabinet

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: Hamilton FROM: BMS

AREA/ROOM: CURRENT: Main office FROM: BMS

DEPARTMENT: CURRENT: Special Services FROM: Special Services

MANUFACTURER: _____

MODEL NUMBER: _____ SERIAL NUMBER: _____

DATE ACQUIRED: ? HISTORIC VALUE: _____

P.O. NUMBER: _____ GRANT NAME: _____

CONDITION: _____ DISPOSITION: _____

B: DISPOSAL OF AN ASSET

REASON FOR ASSET DISPOSAL: Drawer bent - unable to open

DATE OF DISPOSAL: 11-13-15 APPROVAL: _____

ASSET ADMINISTRATOR APPROVAL: _____ DATE: _____

NOTIFICATION OF ASSET CHANGE OF STATUS

 ADDITION MOVEMENT X DISPOSAL

TAG NUMBER: 15043

ASSET DESCRIPTION OR ASSET CODE: Metal desk - secretary

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: Hamilton FROM: BMS

AREA/ROOM: CURRENT: Main office FROM: BMS

DEPARTMENT: CURRENT: Special Services FROM: Special Services

MANUFACTURER: _____

MODEL NUMBER: _____ SERIAL NUMBER: _____

DATE ACQUIRED: ? HISTORIC VALUE: _____

P.O. NUMBER: _____ GRANT NAME: _____

CONDITION: dented - rusted DISPOSITION: _____

B: DISPOSAL OF AN ASSET

REASON FOR ASSET DISPOSAL: Old - dented - unusable

DATE OF DISPOSAL: 11-13-15 APPROVAL: _____

ASSET ADMINISTRATOR APPROVAL: _____ DATE: _____