

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: November 2018

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
<i>Union High School</i>	<i>Actual Incident-Lockdown</i>	<i>Report of a student with a gun in classroom. Bldg. was placed into a lockdown. UPD SRO arrived and arrested student.</i>	<i>11-12-18 958 AM to 1015 AM.</i>
<i>Burnet Middle School</i>	<i>Actual Incident-Major Snow Storm. Modified Lock Down and Reunification with parents. Students kept safe in building until transportation dept. could arrive. Emergency supplies were used.</i>	<i>Administration, staff, security</i>	<i>11-15-18 3 PM to 830 PM</i>
<i>Kawameeh Middle School</i>	<i>"</i>	<i>"</i>	<i>11-15-18 3PM to 530 PM</i>
<i>Jefferson School</i>	<i>Modified Lock Down-AED Drill.</i>	<i>Security VP, Main Office Staff and Nurse.</i>	<i>1145 AM 11-14-18</i>
<i>Battle Hill School</i>	<i>Actual Incident- Winter Storm. Modified Lockdown and Reunification with parents. Students kept safe in building until transportation dept. arrived. Emergency supplies were used</i>	<i>Administration, Staff</i>	<i>11-15-18 3 PM to 730 PM.</i>
<i>Connecticut Farms School</i>	<i>"</i>	<i>"</i>	<i>11-15-18 3 PM to</i>

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Livingston School	"	"	530 PM
Washington School	"	"	11-15-18 3 PM to 630 PM
Franklin School	"	"	11-15-18 3 PM to 630 PM
Hannah Caldwell School	"	"	11-15-18 3 PM to 7 PM
Hamilton School-Supervisors Bldg.			11-15-18 3 PM to 6 PM
BOE Admin. Bldg.			

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

*PLEASE COMPLETE THIS FORM BEFORE THE 5th OF EACH MONTH & EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION


Date of the school bus emergency evacuation drill: November 1, 2018

Time of day the drill was conducted: 9:10-10:10

School Name: Connecticut Farms School

Location of the Emergency Evacuation Drill: Playground, Near Basketball Court

Route Number(s): All Routes

Name of the school principal/person(s) overseeing the drill:  Mrs. Michelle Osborne-Warren

Other information relative to the emergency evacuation drill:

Weather sunny yet cool.

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Date of the school bus emergency evacuation drill: October 19, 2018

Time of day the drill was conducted: 9:00am

School Name: Jefferson School

Location of the Emergency Evacuation Drill: 155 Hilton Avenue

Route Number(s): All routes

Name of the school principal/person(s) overseeing the drill: Laura Damato

Other information relative to the emergency evacuation drill:

First drill of the school year 18/19 - all students only

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