

## School Security Drill Notification

District: Union Township      November 2021

<i>School Name</i>	<i>Drill Type</i>	<i>Occupants Involved</i>	<i>Date &amp; Time</i>
Washington School	911 communications drill	All Staff	11-10-21 12:00
Burnet Middle school	911 communications drill	""	11-10-21 12:00
Kawameeh Middle school	911 Communications drill	All Staff	11-10-21 12:00
Livingston School	911 Communications Drill	All Staff	11-10-21 12:00
Jefferson School	911 Communications Drill	All Staff	11-10-21 12:00
Hannah School	911 Communications Drill	All Staff	11-10-21 12:00
Franklin	911 Communications Drill	All Staff	11-10-21 12:00
Union High School	Evacuation Drill	Entire building	11-11-21 10:15 am
Conn Farms.	911 Communications Drill	All Staff	11-10-21 12:00
Administration Bldg	911 Communications Drill	All Staff	11-10-21 12:00
St. Michaels School	911 Communications Drill	All Staff	11-10-21 12:00

*Drill Type:*

- Active Shooter
- Evacuation (non-fire)
- Bomb Threat
- Lockdown

*Occupants:*

*Students/Staff/Faculty  
Staff and/or Crisis Team Members*

**\*PLEASE EMAIL THIS FORM TO BILL SPEKHARDT ([wspekhardt@twpunionschools.org](mailto:wspekhardt@twpunionschools.org)) IMMEDIATELY FOLLOWING A DRILL**

**\*PLEASE COMPLETE THIS FORM BEFORE THE 1<sup>ST</sup> OF EACH MONTH & FAX TO THE COUNTY OFFICE @ 908-654-9869 OR EMAIL MARY JANE SHEEHAN AT [MARYJANE.SHEEHAN@DOE.STATE.NJ.US](mailto:MARYJANE.SHEEHAN@DOE.STATE.NJ.US)**

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

10/27/21

Time of day the drill was conducted:

7:45 am

School Name:

BMS

Location of the Emergency Evacuation Drill:

Stone St.

Route Number(s):

2, 6, 7, 15

Name of the school principal/person(s) overseeing the drill:

Calderone/Korb

Other information relative to the emergency evacuation drill:

N/a

*J. Calderone*

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Date of the school bus emergency evacuation drill: 10/27/2021

Time of day the drill was conducted: 7:30 am

School Name: Kawameeh Middle School.

Location of the Emergency Evacuation Drill: Rear Parking Lot

Route Number(s): All

Name of the school principal/person(s) overseeing the drill: Yvonne Lorenzo

Other information relative to the emergency evacuation drill:

N/a

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## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 10/27/2021

Time of day the drill was conducted: 8:45

School Name: Livingston Elementary School

Location of the Emergency Evacuation Drill: Playground 2 Busses

Route Number(s): \_\_\_\_\_

Name of the school principal/person(s) overseeing the drill: Benjamin Kloc 

Other information relative to the emergency evacuation drill:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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