Mr. Ronald McDowell, President

Members of the Board of Education

Township of Union Public Schools

2369 Morris Avenue

Union, NJ 07083

Dear Mr. McDowell:

The Vauxhall Historical Society requests to use the Jefferson School Gymnasium to hold a program in celebration of Black History Month. The program is scheduled for February 5, 2022 with an alternate date of February 19, 2022. The time of the program will be from 11:00 am until 2:00 pm.

We recognize that there may be a fee assessed to pay for the required use of custodial services. We are a 501© (3) recognized organization and make a request that this fee and the required purchase of liability insurance are waived.

We give thanks to you and all members of the board of education in anticipation of assistance in this effort and for previous audience and assistance.

Again, we thank you.

Sincerely,

Alphonse Leak

President

Cc: Mr. Stanley Taylor

 Superintendent of Schools