

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000,00.

School: Kawameeh Middle School **Date:** 02/02/2016

Department: Ski/Snowboard Club

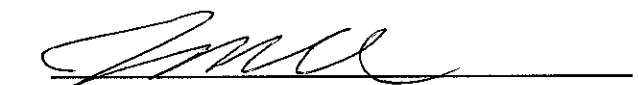
Vendor: Passaic Valley Bus Company **Amount:** \$3,500.00

PURPOSE OF EXPENDITURE (Attach appropriate invoice(s):

Ski/Snowboard Club trip to Stowe, VT 3/4/16 – 3/6/16

In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Jason Malanda – Principal
Name

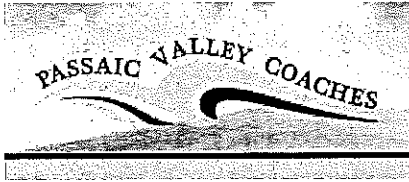

Signature

Per the Student Organization Fund - Policy and Procedural Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.

I approve the purchase of goods/services per the attached.

James J. Damato, Board Secretary **Date**

Manny Vieira, Business Administrator **Date**



71 River Road
 Chatham, NJ 07928-1930
 Phone: 973-635-2374
 Fax: 973-635-0199
 Website: www.passaicvalleycoach.com
 Email: info@passaicvalleycoach.com

Charter Contract

Kristen Hudson
Kawameeh Middle School Ski
Union High School
North Third Street
Union, NJ 07083

Contract Date: *02/09/16*
 Charter No. : *21106*
 Phone: *732-687-9545*
 Fax: *908-687-5741*
 Order Date *02/09/16*
 SalesRep: *Anne*

Thank you for selecting *Passaic Valley Coaches* for your upcoming trip. We are committed to providing you with the very best service possible. This Contract serves also serves as an Invoice for your transportation needs shown below. We must receive your deposit along with one signed and dated copy of this letter by the due date of the deposit shown below. Please review the following information to confirm our understanding of the services we will provide. Please write your Charter No. on all correspondence and payment.

Group Name: <i>Kawameeh Middle School Ski</i>	# Coaches: <i>1</i>
Group Leader: <i>Kristen Hudson</i>	Equipment: <i>47 Passenger Motorcoach</i>
Destination: <i>Stowe, Burlington VT</i>	
Leave Date: <i>Friday, March 04, 2016</i>	Return Date: <i>Sunday, March 06, 2016</i>
Spot Time: <i>12:00 pm</i>	
Leave Time: <i>12:30 pm</i>	Retn\Drop Time: <i>8:00 pm</i>
Pickup <i>Union, NJ</i>	Destination <i>Burlington, VT</i>
Location: <i>Kawameeh Middle School</i>	Details: <i>Doubletree Burlington Hotel</i> <i>Stowe, VT</i> <i>Stowe Mountain</i>

Stops : *2015 Itinerary. Any change in itinerary may affect price.*

Pickup group at Kawameeh Middle School 490 David Terrace, approx 6hr drive to VT.

Hotel: Doubletree Burlington Hotel 1117 Williston Road, Burlington VT
Stowe Mountain, 5781 Mountain Road, Stowe VT

Driver to stay with group at hotel with private room provided by customer. Driver to shuttle group from hotel to mountain. Group to eat breakfast and dinner at hotel.

At end of trip, drop everyone off at Kawameeh Middle School.

<u>Due Dates</u>	<u>Description</u>	<u>Amount</u>	<u>DateRec'd</u>		
<i>02/19/16</i>	<i>Signed Contract</i>			Transport Charge	<i>\$3,429.00</i>
<i>02/23/16</i>	<i>2Wk Cancel Fee</i>	<i>\$750.00</i>		Amount Paid	<i>\$0.00</i>
<i>02/23/16</i>	<i>Balance Due</i>			Balance Due	<i>\$3,429.00</i>

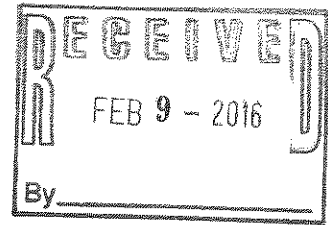
If paying by credit card, a 4% processing fee will be added. If transporting minors, an adult chaperone is required.

Any applicable parking fee to be paid by customer.
 No driver gratuity included in this contract.

Charter Party Signature

Date

EXHIBIT B-1



Student Organization Fund Approval for Expenditure in Excess of \$1,000,00.

School: Kawameeh Middle School Date: 02/02/2016

Department: Ski/Snowboard Club

Vendor: Ski 93 Amount: \$9,000.00

PURPOSE OF EXPENDITURE (Attach appropriate invoice(s):

Ski/Snowboard Club trip to Stowe, VT 3/4/16 – 3/6/16

In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Jason Malanda – Principal

Name

Signature

Per the Student Organization Fund - Policy and Procedural Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.

I approve the purchase of goods/services per the attached.

James J. Damato, Board Secretary

Date

Manny Vieira, Business Administrator

Date



SKI 93 TRIPS TOUR & TRAVEL

A Full Service Tour & Travel Agency

Trip Confirmation - Eastern

Date: 2/2/2016

Group Name: **Kawameeh Middle School

Destination: Stowe

TRANSPORTATION

Transportation:	Own Transportation	Arrival Date:	3/4/16	Bus Size:
Departure Location:		Departure Date:	3/6/16	
Pickup Time:				

LODGING

Lodge:	DoubleTree Burlington	Nights:	2	Lunches:	0
		Breakfasts:	2	Dinners:	1

DEPOSITS

Date	Amount
12/24/15	2,000.00

Transfers:

Total: 2,000.00

RATES

Guests	Rate	Description	Total
36	\$233.00	Quad occupancy package~	\$8,388.00
0	\$251.00	Triple occupancy package~	\$0.00
0	\$287.00	Double occupancy package~	\$0.00
0	\$11.00	Surcharge less than 40 paying guests~	\$0.00
0	\$65.00	Ski rental (skis, boots, poles & helmet)~	\$0.00
0	\$65.00	Snowboard rental (board & boots)~	\$0.00
0	\$55.00	2 hr group lesson (ski or board)~	\$0.00
0	(\$79.00)	Non-skier discount~	\$0.00
0	\$18.00	Adult upgrade~	\$0.00

2	Free Leaders	Total Cost:	\$8,388.00
36	Guests	Total Paid:	\$2,000.00
38	Total Guests	Balance Due:	\$6,388.00

SKI LIFTS

Date	Location	Tickets
3/5/16	2 day Stowe lift ticket~	38