

Application for Change of Use of Educational Space
2022-2023 School Year

District: Township of Union Board of Education School/Building: Connecticut Farms Elementary School

Address of School: 875 Stuyvesant Avenue Union, NJ 07083

Original Use: Computer Lab

Proposed Use: Preschool Disabilities Class, Room #6

Included in the Long-Range Facility Plan: Yes No

Submit the following with this application:

1. A building floor plan showing the location of the space(s) to be changed.
2. An educational description of the new use: Preschool Disabilities Class.
3. A description of any work to be done.
4. A sketch of the room(s) on an 8 1/2" X 11" sheet of paper indicating:
 - location of air supply and exhaust: Mechanical Ventilation
 - direction of door swing: Right door swing
 - listing of all fixed/moveable furniture/equipment and amount of floor space each occupies: 1-Teacher Desk 30" x 60", 1-teacher chair, 4-24" x 48" Rectangular Tables, 12-11.5"-student chairs, 3-9.5" student chairs, 12-stackable cots, 22"W x 54 1/2"L x 4 3/4"H, 2-Multi-Section Storage Units, 36"H x 48"W x 15"D, 2-Block Storage Organizers, 30"H x 48"W x 15"D.
5. Fill in details for each item:
 - dimensions (length x width): 58' x 33'
 - ceiling height 10 ft. Total gross area 18,000 sq. ft.
 - type of flooring VCT - Vinyl Composition Tile
 - foot-candles of light (16) 2'x 4' drop in fixtures, 17 Rows - 75 Foot Candles
 - description of door hardware Lockset Classroom Function on the outside of the door and a Panic Bar on the inside of the door
 - number of occupants: students 12, teacher 1, aides 4

Upon receipt of the above information, we will advise you as to whether your request can be approved by the County Office or if formal plans are to be submitted to the Office of School Facilities & Finance by a licensed architect or registered engineer.

The Board of Education approved the Change of Use application for the 2022-2023 school year on _____ (Date)

****An Extract Must Be Included****

Certified by: _____ (Date)
(Superintendent of Schools)

(School Business Administrator) (Date)

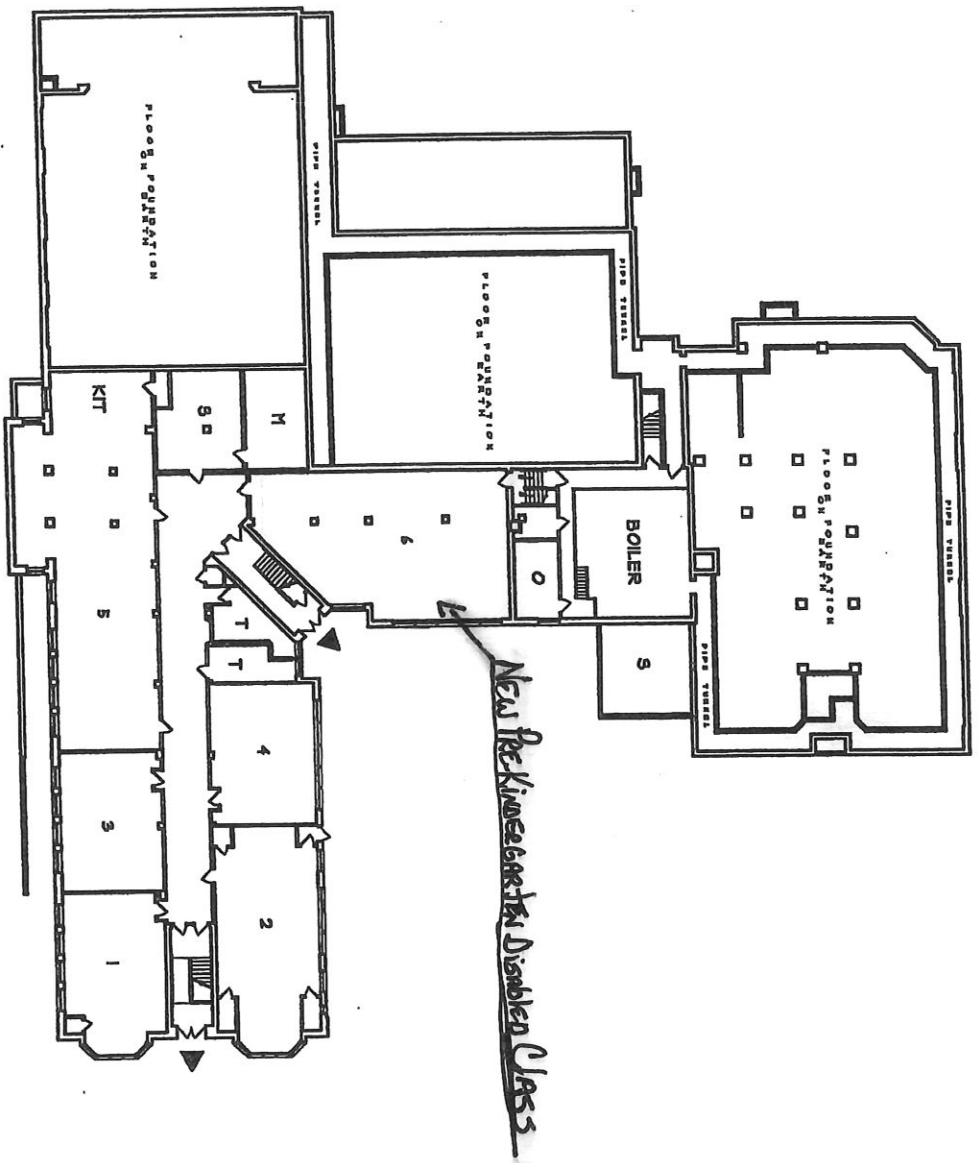
For County Office Use Only

Date of Inspection by County Office: _____ Inspected by: _____

Approved as is: _____ Not approved: _____ Approved subject to the following conditions: _____

(Executive County Superintendent)

(Date)



GROUND FLOOR PLAN

CONNECTICUT FARMS ELEMENTARY SCHOOL

GROUND FLOOR SPACES

No.	FUNCTION
1	PRE-K
2	KINDERGARTEN
3	GENERAL CLASSROOM
4	GENERAL CLASSROOM
5	LUNCH ROOM
6	COMPUTER LAB/ESL