



TUEF 2025 Grant Application

*Information for Grant Applicants &
Forms for Macro-Grants and Mini-Grants*

About the Foundation

- 180 Grants Awarded
- 20+ Years of the TUEF
- 10 Schools
- 150+ Educators

Thank you for your interest in the Township of Union Education Foundation! We are a 501(c)(3) non-profit charitable organization whose purpose is to raise funds for creative and educational programs in the public schools in the Township of Union. Established in 2001, we have donated over \$250,000 for programs in our school system. We hope you will help us to continue to “pay it forward” to our students!

Our Mission & Vision

The mission of the Township of Union Education Foundation is to make available resources that will enrich the learning process of our students so that they can possess the skills and attitudes to be productive citizens in an increasingly complex, competitive, and changing world.

To meet this challenge, the Township of Union Education Foundation strives to enhance the quality of education of our students. We do so by supporting and encouraging the development of innovative programs and projects which comply with our district's policies and will help benefit our students.

Information for Grant Applicants

- Mini-Grants have a better chance of receiving full funding than Macro-Grants.

- Fully funded Macro-Grants are considered for those projects which will benefit a larger population of students rather than a single class of students. For example: The drumming instruments at Jefferson School can be used by all students at that school.

- Macro-Grants can be awarded for less than the maximum of \$1,000. When ordering, consider the items required to implement the grant. It is not necessary to submit a \$1,000 total.

- Funds are available for grants specifically designed for students with exceptional needs. If this applies to your grant, please note the information on your applications.

Macro-Grant Instructions

Macro-Grants are available to the professional staff of the Township of Union Public Schools which includes TEACHERS, PRINCIPALS, AND SUPERVISORS. The foundation provides grants for materials that are not funded by the Board of Education.

Please follow the directions and agree to the information as stated below:

1. Applications will not be considered unless ALL parts are completed.
2. Applications must be submitted as of **MARCH 28, 2025**.
No applications will be accepted after that date.
3. The awarding of grants will be on a competitive basis.
4. Educational Macro-Grants for consideration must provide for INNOVATIVE learning experiences.
5. Your application MUST be signed by **Dr. Jose Rodriguez**, Assistant Superintendent of School Supports drjrodriguez@twpunionschools.org and **Isabella Scocozza**, Director of Instruction and Funded Programs, iscocozza@twpunionschools.org. If necessary, you can send the applications to them via inter-office to the Board Administrative offices now located at 855 Lehigh Avenue. **We will notify you via e-mail as soon as we receive your application.**
6. We will notify you via e-mail as soon as we receive your application.
7. Macro-grants must not exceed **\$1,000**.
8. You may be required to attend an interview with the grants committee.
9. A projected itemized budget MUST be completed and included.
10. All grant materials will be purchased by the Foundation unless the grantee is notified differently.
11. Any revisions or modifications to the original grant proposal or budget MUST be submitted and approved by the Executive Board of the Foundation.

Forward the completed application packet to:
Township of Union Education Foundation, Inc.
P.O. Box 1282,
Union, NJ 07083

Please feel free to contact us with any questions or concerns at
tuefni@gmail.com or (908) 578-4332.

Macro-Grant Form

Applicant's Name	
Applicant's Grade Level and Subject Area	
Applicant's Personal Phone #	
Applicant's Address	
Applicant's E-mail Address	
School's Name	
School E-mail Address	

<p>Project Title</p>	
<p>Description of the Proposed Project (If your grant will support children with exceptional needs, please include that in your summary)</p>	

Attach a separate sheet for additional information if needed.

I. Objectives

List specific objectives which are to be achieved upon the successful completion of this project.

▪ **The students will be able to:**

▪ **The students will be able to:**

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▪ **The students will be able to:**

II. Relevance to the New Jersey Student Learning Standards

CITE the standards and SPECIFICALLY explain the project's relevance to the standards.

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III. Instructional Activities

List specific instructional activities that will be necessary to achieve the objectives of this project.

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IV. Assessment Instruments List the specific assessment instruments that will be used to determine students' progress, skills and performance levels related to the objectives of the projects.

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V. Instructional Techniques and Strategies

Explain in detail how this funding would **enhance** your teaching.

What instructional techniques and strategies would you be able to incorporate into your lesson planning which you previously could not?

What would be the impact of these innovative educational experiences on the students' mastery of the objectives stated above in section I?

- VI. Garden Grant** Please answer only if you are requesting a garden grant. Describe your **FINANCIAL PLAN** for the maintenance (planting, weeding, watering, etc.) of the garden for the years after the initial planting:

Describe your plan for maintaining (planting, weeding, watering, etc.) the garden on an ongoing basis during the school year and IN THE SUMMER after the initial year of planting. How will the PTA be involved, if at all?

Time Frame of Project:	
Total \$ Amount Requested	
Signature of Applicant and Date of Application	
Signature of Director of Instruction and Funded Programs	

Mini-Grant Instructions

Mini-Grants are available to the professional staff of the Township of Union Public Schools which includes TEACHERS, PRINCIPALS, AND SUPERVISORS. The foundation provides grants for materials that are not funded by the Board of Education.

Please follow the directions and agree to the information as stated below:

1. Applications will not be considered unless ALL parts are completed.
2. Applications must be submitted as of **MARCH 28, 2025**.
No applications will be accepted after that date.
3. The awarding of grants will be on a competitive basis.
4. Educational Mini-Grants for consideration must provide for INNOVATIVE learning experiences.
5. Your application MUST be signed by **Dr. Jose Rodriguez**, Assistant Superintendent of School Supports drjrodriguez@twpunionschools.org and **Isabella Scocoza**, Director of Instruction and Funded Programs, iscocoza@twpunionschools.org. If necessary, you can send the applications to them via inter-office to the Board Administrative offices now located at 855 Lehigh Avenue. **We will notify you via e-mail as soon as we receive your application.**
6. Mini-grants must not exceed \$500.
7. You may be required to attend an interview with the grants committee.
8. A projected itemized budget MUST be completed and included.
9. All grant materials will be purchased by the Foundation unless the grantee is notified differently.
10. Any revisions or modifications to the original grant proposal or budget MUST be submitted and approved by the Executive Board of the Foundation.

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Union, NJ 07083

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Mini-Grant Form

Applicant's Name	
Applicant's Grade Level and Subject Area	
Applicant's Personal Phone #	
Applicant's Address	
Applicant's E-mail Address	
School's Name	
School E-mail Address	

<p>Project Title</p>	
<p>Description of the Proposed Project (If your grant will support children with exceptional needs, please include that in your summary)</p>	

Attach a separate sheet for additional information if needed.

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