

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 1/28/2025
DEPARTMENT: UHSPAC Account: 2077
VENDOR: Eric Cagara Amount: \$2000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Electrician for hang and focus of In the Heights lighting plot, installation of rental

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Hannon

SIGNATURE : Melissa Hannon

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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____