

NOTIFICATION OF ASSET CHANGE OF STATUS

 ADDITION MOVEMENT DISPOSAL

TAG NUMBER: 05470

ASSET DESCRIPTION OR ASSET CODE: Piano

A: ADDITION OR MOVEMENT OF AN ASSET

BUILDING: CURRENT: Battle Hall FROM: _____

AREA/ROOM: CURRENT: Auditorium FROM: _____

DEPARTMENT: CURRENT: Music FROM: _____

MANUFACTURER: _____

MODEL NUMBER: _____ SERIAL NUMBER: _____

DATE ACQUIRED: _____ HISTORIC VALUE: _____

P.O. NUMBER: _____ GRANT NAME: _____

CONDITION: Poor DISPOSITION: _____

B: DISPOSAL OF AN ASSET

*This tag is not on
Battle Halls Asset
Sheet.*

REASON FOR ASSET DISPOSAL: Does not work.

DATE OF DISPOSAL: 1/27/25 APPROVAL: Chn Cnr

ASSET ADMINISTRATOR APPROVAL: Chn Cnr DATE: 1/27/25