SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

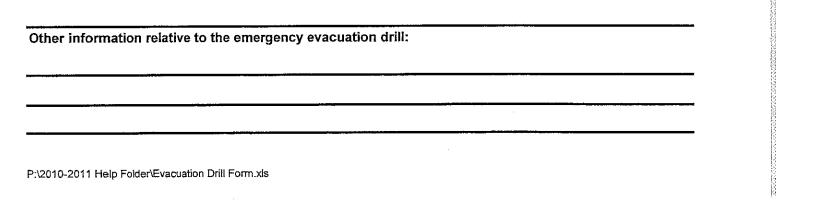
School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
 - 1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
 - 1. Date of the drill;
 - 2. Time of day the drill was conducted;
 - 3. School name;
 - 4. Location of the drill;
 - 5. Route number(s) included in the drill; and
 - 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

| Date of the school bus emergency evacuation drill: | on drill: November 1st, 2011 | | | | | | |
|--|---|----------------------------|--|--|--|--|--|
| Time of day the drill was conducted: | 9:15am- | 9:50am | | | | | |
| School Name: | Battle Hill Elementary School | | | | | | |
| Location of the Emergency Evacuation Drill: | Parking lot in the front of the school | | | | | | |
| Route Number(s): Whole so | Whole school (6 buses and 1 handicap bus) | | | | | | |
| Name of the school principal/person(s) overseeing | the drill: | Claire Moreira - Secretary | | | | | |
| Other information relative to the emergency evacua | ation drill: | | | | | | |
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Security Drill Record Form 2011 – 2012

School District: Union Township

School Name: Burnet Middle School

Contact Name: Robert Baigas

| Month | September 2011 | October 2011 | November 2011 | December 2011 | January 2012 | February 2012 | March 2012 | April 2012 | May 2012 | June 2012 |
|---------------------------|--|--|---|---|-----------------|------------------|---------------|---------------|-------------|--------------|
| Date/Time | 9/15/11 th. 9:20-9:28 | 1:28 PM Fri. 10/14/2011 | 11/23/11 weds. 9:10-9:25 | 12/15/2011 Thursday 9:12-9:25 | | | | | | |
| Type of Drill | Active Shooter Lockdown | Bomb Threat: Evac | Active Shooter Lockdown | Hostile intruder Lockerdown | | | | | | |
| Duration of | 8 minutes | 1:28- 1:50 PM 22 min. | 9:10-9:25 15 min. | 9:12-9:25 13 minutes | | | | | | |
| Weather Conditions | Sunny 75 | Overcast 60 | Rainy 50s | Cloudy 50's | | : | | | | |
| Participants of Drill | All students and staff | All students and staff | All staff and students Mr. Ardito was here | All staff and students Mr. Ardito was here | | | | | | |
| Brief Description | Lockdown for an active shooter. | Bomb threat/ suspicious package | Lockdown- for an active shooter | Lockdown for hostile intruder | | | | | | |
| of What Was Drilled | Mr. Ardito- director of | Drill was successful | Mr. Ardito director of Security | Mr. Ardito director of Security | | | | | | |
| | Security observed. Drill was successful | Room by Room notification of evacuation followed by floor re-entry | observed. Drill was successful | observed Drill was successful | | | | | | |

