

Livingston Elementary School
960 Midland Boulevard
Union, New Jersey 07083

Memorandum

To: Pat Ditri

From: Thomas Tsirikos

Re: Request for Board Resolution

Date: January 3, 2012

Please include a Board resolution to authorize the hiring of a coordinator for an after school chess club at Livingston Elementary School. The program will be held on Thursday afternoons from 3:05-4:35 P.M. beginning February 2nd through May 24, 2012 (a total of 16 sessions).

The coordinator will receive a stipend not to exceed \$1,230. The stipend includes compensation for the time required for the planning, organizing, and scheduling of the various matches among the participating students. The coordinator (a certified teacher) will also be expected to remain with the students until every child has been picked up by his/her parent/guardian.

Funding for this position has been budgeted in Livingston School's Sponsored Co-Curricular Staff Salaries Account #11-401-100-110-02-54 Ext. 7945.

Please contact me if you have any questions or concerns.

cc. Dr. Martin

Please Post

Position Available

Coordinator of an After-School Chess Club at Livingston Elementary School
(Pending Board Approval)

Responsibilities: The coordinator will work cooperatively with the building principal in planning and organizing the program, instruct students in grades 2-4 in the fundamentals of the game, schedule matches among players of similar ability, and instill an enthusiasm among the students in the game of chess.

Requirements: Certified Teacher
· Good organizational skills
· Enthusiasm in working with students
· A sound knowledge of the game of chess

Sessions: Thursday afternoons from 3:10-4:40 P.M. beginning February 2nd through May 24, 2012. (a total of sixteen sessions)

Stipend: Not to exceed \$1,260

Send letter of interest to Thomas Tsirikos, Principal of Livingston School, by Wednesday, January 11, 2012. (ttsirikos@twpunionschools.org)

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