

MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

TRANSPORTATION DEPARTMENT

1660 Stelton Road

Piscataway, New Jersey 08854

Telephone: (732) 777-9848, x3350

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<http://www.mresc.k12.nj.us>

Chris Zarate

Transportation Coordinator

Donna Davison

Lead Transportation Specialist

Transportation Specialists

Michele Peaney

Dawn Ramsen

Nancy Presti

December 3, 2012

Gail Calderone

Supervisor of Transportation

Township of Union BOE

2369 Morris Avenue

Union, New Jersey 07083

RE: Resolution for Participation in Coordinated Transportation

Dear Ms. Calderone:

Enclosed please find a Resolution for Participation in Coordinated Transportation, a blanket joint agreement to be submitted in lieu of individual route jointure agreement forms, for the 2012/2013 School Year.

Kindly obtain the proper signatures, including the County Superintendent for the Township of Union, and return the resolution to our office along with a certified copy of your Board Minutes approving the resolution.

Thank you for your prompt attention. We appreciate doing business with you. If you should have any questions, please do not hesitate to contact my office.

Sincerely,



Chris Zarate
Transportation Coordinator

CZ/np

Academy Learning Center • Bright Beginnings Learning Center • Center for Lifelong Learning • Middlesex County Academy • NuView Academy
Piscataway Regional Day School • Raritan Valley Academy • Interim Alternative Educational Program

Child Study Team & Related Services • Collaborative Educational Services • Cooperative Pricing – Lease Purchase Bidding • Cooperative Transportation
Home Instruction • Nonpublic School Services • Partnerships for Children with Hearing Loss • Professional Development Academy

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Piscataway, NJ 08854

RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the Township of Union Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS, the MRESC will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Township of Union Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

- I. The MRESC will provide the following services:
- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by MRESC;
 - d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
 - e. constant review and revision of routes;
 - f. provide transportation within three days or sooner after receipt of the formal written request; and

It is further agreed that the Township of Union Board of Education will provide the MRESC with the following:

- a. requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost - all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Township of Union Board of Education.

III. Length of Agreement - this agreement and obligations and requirements therein shall be in effect between July 1, 2012 and June 30, 2013.

IV. Entire Agreement - this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

AUTHORIZED SIGNATURES

MRESC

DISTRICT

MRESC PRESIDENT DATE

BOARD PRESIDENT DATE

BOARD SECRETARY DATE

BOARD SECRETARY DATE

COUNTY SUPERINTENDENT DATE

COUNTY SUPERINTENDENT DATE

BOARD PRESIDENT AND BOARD SECRETARY MUST SIGN RESOLUTION AND RETURN TO MRESC WITH A CERTIFIED COPY OF THE MINUTE EXTRACT APPROVING THE RESOLUTION.

MRESC WILL RETURN A CONFIRMED COPY FOR YOUR RECORDS FOLLOWING SIGNING BY COUNTY SUPERINTENDENT.