

E-6

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Greg Tatum
C: Julia Vicidomini; Diane Cappiello
FROM: Latesha Jenkins 
RE: Board Agenda
DATE: December 27, 2018

Approval for the establishment of the Resource-Program – In Class Support, In Class Replacement for kindergarten at Franklin Elementary School, Effective February 1, 2019, in accordance with the information provided to each board member.

On a separate page, describe your request based on the following corresponding criteria/questions.

Required Information:

1. Document the unmet student needs that will be addressed by the proposed program.
2. Describe the proposed program and explain how it will meet student needs:
 - a. Identify the age range and number of students to be served.
 - b. How will the New Jersey Student Learning Standards be addressed?
 - c. How does this program address least restrictive environment?
 - d. What opportunities will be available for interaction with non-disabled peers?
 - e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c)).
3. A list of professional staff who will provide the services for the new program. If existing staff are being utilized provide an explanation of the scheduling changes made to accommodate the new program. If new staff are being hired, provide documentation that a criminal history review pursuant to N.J.S.A. 18A:6-7.1 has been completed for each new hire.

I assure that the attached proposal to establish a new program/service is in accordance with New Jersey Administrative Code (N.J.A.C.) 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities. (Attach the Board Resolution approving the establishment of the new program.)

Board Approval Date: _____ **Signed:** _____
(Chief School Administrator)

Approved _____ Denied _____
Signed: _____ Date: _____
Tania Mongioi County Supervisor of Child Study

Updated 10/2017

Franklin Elementary School
(Resource Program In-Class Support/In-Class Replacement, Kindergarten)

1. Document the unmet student needs that will be addressed by the proposed program.

The addition of this program will meet the IEP program placement needs of students. This will therefore result in no unmet student needs.

2. Describe the proposed program and explain how it will meet student needs:
 - a. Identify the age range and number of students to be served.
The age range for the program will be 4-6. There will be a maximum of 8 classified students per class.
 - b. How will the New Jersey Student Learning Standards be addressed?
The standards will be addressed through instruction utilizing the district's adopted curriculum.
 - c. How does this program address least restrictive environment?
The establishment of this program will address least restrictive environment by providing students with the opportunity to be instructed in the general education setting amongst non-disabled peers.
 - d. What opportunities will be available for interaction with non-disabled peers?
This class, per students' IEPs, will provide the opportunity for students to interact with non-disabled peers as there are general education students in the classroom and within the school building.
 - e. State the number of professional and paraprofessional staff. For paraprofessional staff submit the locally developed job description and standards for approval (N.J.A.C. 6:11-4.6(c)).
One certified special education teacher is needed per class.
3. A list of professional staff who will provide the services for the new program. If existing staff are being utilized provide an explanation of the scheduling changes made to accommodate the new program. If new staff are being hired, provide documentation that a criminal history review pursuant to N.J.S.A. 18A:6-7.1 has been completed for each new hire.

Teresa Sousa, certified special education teacher, will be the teacher in the program. She is currently a special education teacher Franklin Elementary School. There are no scheduling changes needed to accommodate the new program.

