

NOTICE OF MEETING:

TO ALL BOARD OF EDUCATION MEMBERS

The regular meeting of the Board of Education of the Township of Union will be held on July 15, 2014 at 7:00 p.m. at the James Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey 07083

The regular meeting of the Board of Education of the Township of Union was held at James Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey on July 15, 2014 at 7:00 p.m. pursuant to notice sent to each member.

PRESENT AT ROLL CALL: Mr. David Arminio, Dr. Guy Francis, Mr. Richard Galante, Mr. Thomas Layden, Mr. Vito Nufrio, Mr. Angel Salcedo, and Mr. Francis Perkins, President

ABSENT AT ROLL CALL: Ms. Lois Jackson and Mrs. Susana Vitale

Mr. Perkins called the meeting to order at 7:00 p.m.

Mr. Layden led the board and audience members in the Pledge of Allegiance.

Mr. Damato read the statement required under the "Open Public Meetings Act" a copy of which is on file in the office of the Secretary.

Mr. Perkins said that this evening the meeting will start with an Executive Session for a special briefing to the Board of a confidential nature. Mr. Perkins said that the Executive Session should last approximately twenty minutes and the regular meeting will then resume.

MOTION FOR EXECUTIVE SESSION

Moved by Mr. Galante, seconded by Mr. Arminio that the Board go into Executive Session to discuss school security plans without the presence of the public in accordance with the provisions of *N.J.S.A. 10:4- 2b*. The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

AYE: Mr. Arminio, Dr. Francis, Mr. Galante, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins  
NAY: None  
ABSTAIN: None MOTION WAS CARRIED

THE BOARD WENT INTO EXECUTIVE SESSION AT 7:05 P.M.

MS. JACKSON ENTERED THE MEETING AT 7:06 P.M.

THE BOARD RETURNED TO PUBLIC SESSION at 7:40 P.M.

Mr. Perkins asked if all of the communications listed on the agenda had been referred to the proper committees. Mr. Damato said that they had been.

COMMUNICATION:

REQUEST FOR EXTENDED CHILD REARING LEAVE – SHAHID

Christina Shahid, AAP Teacher at Franklin School, submitted a request for extended child rearing leave for the entire 2014-2015 school year.

REQUEST FOR MATERNITY, UNPAID FAMILY LEAVE AND EXTENDED CHILD REARING LEAVE – MURATSCHEW

Danielle Muratschew, teacher at Hannah Caldwell School, submitted a request for maternity leave, unpaid family leave and extended child rearing leave for the period September 1, 2014 through March 1, 2015.

LETTER OF RESIGNATION – CRUTCHFIELD

Ueline Nina Crutchfield, math teacher at Union High School, submitted a letter of resignation from Ueline Nina Crutchfield, effective immediately.

REQUEST FOR EXTENDED CHILD REARING LEAVE – GORDON

Patricia Gordon, School Psychologist at Battle Hill School, submitted a request for extended child rearing leave for the entire 2014-2015 school year.

LETTER OF RESIGNATION – SMITH

Julia F. Smith, CAD teacher at Union High School, submitted a letter of resignation, effective August 31, 2014.

REQUEST FOR INTERMITTENT FAMILY LEAVE – BORGES

Roseanne Borges, math teacher at Union High School, submitted a request for intermittent family leave, for the 2014-2015 school year.

**REQUEST FOR MATERNITY LEAVE – ROMERO**

Laurie Romero, English teacher at Union High School, submitted a request for maternity leave, for the period September 1<sup>st</sup> through October 31<sup>st</sup>, 2014.

**LETTER OF RESIGNATION – SUTTON**

Shawn Sutton, science teacher at Kawameeh Middle School, submitted a letter of resignation, effective immediately.

**REQUEST FOR EXTENDED CHILD REARING LEAVE – SANTOS**

Vanessa Santos, world language teacher at Union High School, submitted a request for extended child rearing leave, for the entire 2014-2015 school year.

**REQUEST FOR UNPAID FAMILY LEAVE – FERNANDEZ**

Angeles Fernandez, teacher assistant at Franklin Elementary School, submitted a request for unpaid Family Leave September 1 through November 30, 2014.

**REQUEST FOR UNPAID FAMILY LEAVE – MERCADO**

Susanne Mercado, kindergarten teacher at Franklin School, submitted a request for unpaid family leave for the period September 4<sup>th</sup> through November 30<sup>th</sup>, 2014.

**APPROVAL OF MINUTES:**

Moved by Mr. Arminio, seconded by Mr. Layden that the minutes of the Regular Meeting of May 20, 2014 be adopted:

- AYE:** Mr. Arminio, Dr. Francis, Mr. Galante, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins
- NAY:** None
- ABSTAIN:** Ms. Jackson                      **MOTION WAS CARRIED**

Moved by Mr. Arminio, seconded by Mr. Layden that the minutes of the Worksession and Executive Sessions of June 10, 2014 be adopted:

- AYE:** Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio and Mr. Perkins
- NAY:** None
- ABSTAIN:** Mr. Salcedo                      **MOTION WAS CARRIED**

**SUPERINTENDENT'S REPORT**

Mr. Tatum stated that student attendance was 91.9% and staff attendance was 95.2% for the month of June.

Mr. Tatum stated that the bulk of the Superintendent's Report for this evening would be on the HIB and anti-bullying outcomes for the past school year. He said that he was required by law to report the number of events that took place, the name of the investigator and the discipline which was imposed based upon the code of conduct infractions.

Battle Hill School had two incidents reported; the reports were completed; the investigator is Christina Bristler and the nature of the reports was other distinguishing characteristics and there was no discipline imposed.

Burnet Middle School had a total of thirteen incidents; the reports were all completed; the investigator is Tara Calandria and the nature of the reports were three for race, two for origin, seven for sexual orientation, three for gender and one mental/physical or sensory disabilities. The discipline imposed was four teacher detentions; one morning detention; three Saturday detentions and three office detentions.

Connecticut Farms School had a total of one incident; the report was completed; the investigator is Jeannette Trimuda and the nature of the report was other distinguishing characteristics. The discipline imposed was one office detention.

Franklin School had zero incidents; the investigator is Erin Jackson.

Hannah Caldwell School had seven incidents; the reports were all completed; the investigator is Sue Strumpf and all seven involved other distinguishing characteristics. The discipline imposed was two office detentions; two parent conferences; one social skills group.

Jefferson School had a total of four incidents; the reports were all completed; the investigator is Karen Hoffman and the nature of the reports were three other distinguishing characteristics, one sexual orientation. No discipline was imposed.

Kawameeh Middle School had one incident; the report was completed; the investigator is Jill Hall and the incident was confirmed based on mental/physical or sensory characteristics and other distinguishing characteristics and the discipline imposed was a warning from the Vice Principal.

Livingston School had two incidents; the reports were completed; the investigators are Dr. Lishak and Monica Qualig; the nature of the reports were other distinguishing characteristics and the discipline imposed was four lunch detentions.

Union High School had a total of thirty incidents; the reports were all completed; the investigator is Lucille Williams; the nature of the reports were other distinguishing characteristics and the imposed discipline was group and one-on-one counseling.

Washington School had a total of two incidents; the reports were completed; the investigator was Kimberly Marano; the nature of the reports were sexual orientation; other distinguishing characteristics and one of the incidents resulted in a suspension from school.

Mr. Tatum said that the district programs that are in place to support the anti-bullying programs are as follows: Anti-bullying faculty and staff training; Anti-bullying Specialist training; Anti-bullying parent workshops; Anti-bullying kick-off student assemblies and safety team meetings.

Mr. Tatum stated that programs that have been put into place are as follows: Karate Bullying Prevention Assembly program, featuring Robert Nickles; Week of Respect (districtwide); Think Peace Wear Blue Day; Unity Day; School Violence Awareness Week; Red Ribbon Week; monthly classroom anti-bullying lessons; anti-bullying quote of the day; Hero in the Hallway; National Guard Presentation; New Jersey Child Assault Prevention Program; Peer Leader Program – students take the roll as the peer leader.

Mr. Tatum stated that continuing in that vein there was the S.T.A.R. (Show Tolerance and Respect) program where students drew pictures or wrote on a star what respect meant to them; the Unity Project where students wrote on an orange strip what they can do to make their school a safer place for their peers; Recipe for Respect Project – each class worked together to decide what ingredients they needed to create a "recipe" for respect; Generation Text Program – which is an anti-bullying program that teaches anti-bullying behaviors; P.B.S.I.S. which is an anti-bullying kick off with all students; Purple Ribbon Recognition – students and staff may nominate members of the school community to receive a purple ribbon in recognition of an act of kindness for intervening in a situation that could escalate into HIB; Peace Cranes – students set a goal to create and display 1,000 origami cranes in the lobby of the building; these cranes represent peace according to Japanese tradition and students are encouraged to offer a peer a Peace Crane if they are in a conflict, which gesture indicates a desire to resolve the problem; Lunch Bunch Groups were held from September to June which handle various conflicts and various topics including

friendship; Boys to Men Group; Character Education Group; Connecticut Farms School Second Grade Planning Team meeting – topics include anti-bullying and school climate; various school based climate surveys and the Michael Follen Assembly – Diversity and self acceptance; peer mediation program for grade seven.

Mr. Tatum said that graduation exercises were held to culminate the 2013-2014 school year. He congratulated the Senior Class of 2014 of Union High School. Mr. Tatum stated that graduation was held outside on June 27<sup>th</sup> for the first time in a number of years. He said that the beautiful weather facilitated a dignified ceremony to celebrate this major academic accomplishment.

Mr. Tatum said that promotion exercises were held at both of the middle schools and he had the opportunity to attend one of the two. He said that now students are prepared to enter Union High School.

Mr. Tatum said that each of the elementary schools held their annual fourth grade promotional exercises that will prepare them to transition into Jefferson School for their fifth grade experience.

#### COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

Mrs. Lipstein asked about the installation of applications onto I-Pads which was referred to in resolution E-16. She wanted to know how students were using I-Pads in the district and she wanted to know what the district's policy was for the use of I-Pads. Mrs. Conti said that these apps are used by students pursuant to their IEP's. Mrs. Lipstein asked Mrs. Conti for the number of IEP's involved. Mrs. Conti said she did not know off the top of head but she would send Mrs. Lipstein the information.

Mrs. Lipstein said that she was interested in how the district is using technology in the schools and especially the I-Pads. She said that the Education Foundation has received many requests for I-Pads from teachers which led her to think there is a need for I-Pads in the district. Mrs. Lipstein asked if the district had a technology component for all students and are there technology goals in place.

Mrs. Lipstein said that she would also like to know how many students in special education are using the I-Pads and how they are being used.

Mrs. Lipstein asked about resolution P-14; she wanted to know what the K-4 Connect Ed Workshop was. She asked if someone could get back to her with this information.

Mr. Tatum said that he would research this and get back to Mrs. Lipstein with the information.

Mrs. Lipstein suggested that the board inform the community a little more about what is being taught in the schools. She said that it is an interest of hers and it should be something that everyone should be aware of.

Mr. Williams questioned resolution E-1 and what the budget was for students who are placed out of district. Mrs. Conti said that this is based upon individual student need; year to year, month to month, the figure can change. She said that it was based on IEP determinations and so it is based upon individual need. Mrs. Conti said that for each individual student, the tuition is very different based upon need.

Mr. Williams said that Ms. Lipstein brought up a very good point about the I-Pads and their use by special needs students in accordance with their IEP's. He said that he has a special needs child and an I-Pad has never been made available for him to use. Mr. Williams asked how parents would know that I-Pads are available for use by their children. Mrs. Conti said that it is based upon the results of the IEP team meeting of which the parent is an integral part and it is discussed on individual needs. She said that if the Case Manager or a Team Member or even if the parent brings up that they think the child may benefit, then it can be brought up at the IEP meeting. Mr. Williams asked how a parent would know to bring it up if it is not told to the parent that an I-Pad is available. Mrs. Conti said that the Case Manager does make suggestions based on the needs of the child as well as the teachers that are at the IEP meeting. She said that with them being knowledgeable about the student, they might suggest the use of an I-Pad. Mr. Williams said that he didn't really know if Ms. Conti answered his question, but he did not want to belabor the matter.

Mr. Williams asked about resolution P-17 regarding the schedule for IEP meetings for the summer. He asked if IEP meetings were held throughout the summer and the hourly rate listed in the amount that is paid to those staff members that attend. Mrs. Conti said that in the Special Education Department meetings are held according to compliance reasons with the Special Education Code and they are held throughout the year. She said that outside of the contract, when IEP meetings are held, staff members are approved to work in the summer and that is the rate that they are paid. Mr. Williams asked if IEP meetings were held in the summer. Mrs. Conti said that they were.

Mr. Williams asked about resolution P-13 and how would parents be aware that this service can be afforded to them for evaluations. He asked if the evaluators go to court to give testimony on behalf of the district or on behalf of the parents. Mrs. Conti said that there are times when parents request

evaluations pursuant to the Code. Mr. Williams asked what Code that was. Mrs. Conti said that it was the NJ Special Education Code; she said that Mr. Williams could contact her office and she would be happy to give him a copy of the Code. Mr. Williams said that if the evaluators go to court and they charge \$250 per hour, is that for the evaluator giving testimony on behalf of the district or on behalf of the parents. Mrs. Conti said as the resolution states it is an independent evaluation and the evaluator would be giving testimony based upon the evaluation that they conducted as the professional who conducted the evaluation. Mr. Williams said that if it is an independent evaluation is the district paying the evaluator for the evaluation for the parent. Mrs. Conti said that there can be several combinations that can occur. She said that it can be negotiated that the parent pays for part of the evaluation or up to a certain amount or the district can pay for the full amount. Mr. Williams asked if it was correct that the amount can be negotiated with the parent. Mrs. Conti said that once it is agreed that an independent evaluation will be performed, there may be a limit as to how much the district will pay and the parent may or their insurance may pay an additional amount or the district may pay the entire amount.

Mrs. Williams asked what that is based upon. Mrs. Conti said it can be based upon what the district sees as the typical amount, the average amounts across the county or the state for evaluations. She said that can determine what the district will agree to pay. Mrs. Williams asked if these evaluations were needed before a child is placed in a special education situation, in a self-contained class or any type of special education program. Mrs. Conti said that to become eligible for special education related services it is needed. She said that it is also necessary to maintain eligibility at times there are evaluations. Mrs. Williams asked who was responsible when the evaluations are not done. Mrs. Conti suggested that Mr. and Mrs. Williams meet with her at a later time. Mrs. Williams said that she wanted her question answered now. Mrs. Conti asked what the question was. Mrs. Williams asked if these evaluations are not done, then who is responsible for that and if these evaluations have not been done before the child is placed into a special education program, who is responsible. Mrs. Conti said that in order to get into a special education program, there had to be a determination of eligibility. Mrs. Williams asked how that was determined. Mrs. Conti said through testing, it is determined if a student is eligible in accordance with the Code and the parent has to sign. Mrs. Williams asked if the testing has not been done, who is responsible. Mrs. Conti asked if Mrs. Williams was talking about an initial or a re-evaluation. Mrs. Williams said initial evaluation. Mrs. Conti said that initial evaluation could be the district and that how it usually starts through a district evaluation and then the parent has to give consent to the initial IEP and consent for the testing to take place.



Mr. Williams asked how the parent was made aware about testing. Mrs. Conti said that the parent must sign an agreement to have the student tested. Mr. Williams asked how a parent is made aware of the initial evaluation. Mr. Damato said that there is an eligibility conference. Mrs. Conti said that there is an initial determination meeting.

Mrs. Williams said that a child could not be placed into a special education class or have special education services until the evaluations have been done. Mrs. Conti said initially that was correct. Mrs. Williams asked if these evaluations have not been done and the student has been placed in a special education classroom or a special education program, then who is responsible at that time. Mrs. Conti said that a child cannot be placed into a special education program unless parents give initial consent.

Mrs. Williams said that maybe she was confused as to what special education was. She asked what the criteria was and what is deemed special education; was it because the child was in a special education classroom or in a B.D. classroom. Mrs. Conti said that this would come after the testing have been completed and the agreement by the parent to the initial IEP. She said that there has to be parental agreement to the initial IEP. Mrs. Conti said that it was a process and she invited Mr. and Mrs. Williams to meet with her so that she could explain it in more detail.

Mr. Nufrio said that it is a process that is mandated by the State before a student can be deemed as a "classifiable" student and every district must adhere to that process. Mr. Williams asked when the process has not been adhered to, who is responsible. Mr. Nufrio said that is the process and if there is a specific situation, he encouraged Mr. and Mrs. Williams to speak to Mrs. Conti. Mrs. Conti said that if there is a compliance issue, there are avenues that Mr. and Mrs. Williams can be directed to.

#### EDUCATION/STUDENT DISCIPLINE COMMITTEE

Moved by Dr. Francis, seconded by Mr. Arminio that the following resolutions be adopted:

#### E-1. AMEND 2014-2015 OUT-OF-DISTRICT ATYPICAL STUDENT PLACEMENT AND TUITION LISTS

That the board amend 2014-2015 Out-of-District Atypical Student Placement and tuitions in accordance with the information appended to the nonpublic portion of these minutes.

**E-2. AFFIRM SUPERINTENDENT'S RESOLUTION OF HIB CONCLUSIONS**

That the board affirm the Superintendent's resolution of Harassment, Intimidation and Bullying (HIB) conclusions for the period June 18<sup>th</sup> through the end of the 2013-2014 school year.

**E-3. AMEND LIST OF STUDENTS REMOVED FROM THE ROLLS**

That approval be given to amend the list of students removed from the rolls [seven (7) exited from June 1, 2014 through June 30, 2014 for a total of fifty-five (55) students the 2013-2014 school year] who are not domiciled in this school district in accordance with the information appended to the nonpublic portion of these minutes.

**E-4. APPROVE LISTS OF STUDENTS ATTENDING UNION COUNTY VO-TECH HIGH SCHOOL FOR 2014-2015 SCHOOL YEAR**

That the board approve lists of students who will be attending Union County Vo-Tech High School for the 2014-2015 school year in accordance with the information appended to the nonpublic portion of these minutes.

**E-5. APPROVE NONPUBLIC PUBLIC LAW 1977 CHAPTERS 192-193 AGREEMENT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION**

That the board approve 2014-2015 Nonpublic Public Law 1977 Chapters 192-193 Agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

**E-6. APPROVE NEW JERSEY NONPUBLIC SCHOOL TEXTBOOKS AGREEMENT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION**

That the board approve 2014-2015 New Jersey NonPublic School Textbooks Agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

**E-7. APPROVE NEW JERSEY NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM AGREEMENT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION**

That the board approve 2014-2015 New Jersey NonPublic Technology Initiative Program Agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

**E-8. APPROVE CHAPTER 226 NONPUBLIC SCHOOL NURSING SERVICES AGREEMENT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION**

That the board approve 2014-2015 Chapter 226 Nonpublic School Nursing Services Agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

**E-9. APPROVE NONPUBLIC SCHOOL EQUITABLE IDEA SERVICES AGREEMENT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION**

That the board approve 2014-2015 Nonpublic School Equitable IDEA Services Agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

**E-10. APPROVE PROFESSIONAL SERVICES AGREEMENT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION**

That the board approve 2014-2015 Professional Services Agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

**E-11. APPROVE PARENT TRANSPORTATION CONTRACT**

That approval be given for parent (M.S.) to transport a student (C.M.) to and from Connecticut Farms School for the 2014-2015 school year at a rate of \$0.56 per mile, 2.26 miles per day in accordance with the information appended to the nonpublic portion of these minutes.

**E-12. APPROVE TUITION AGREEMENT CONTRACT FOR 2014-2015 SCHOOL YEAR – UNION COUNTY VOCATIONAL-TECHNICAL SCHOOLS**

That the board approve Tuition Agreement Contract for the 2014-2015 school year with Union County Vocational-Technical Schools in accordance with the information appended to these minutes.

**E-13. APPROVE CURRICULUM GUIDES FOR 2014-2015 SCHOOL YEAR**

That the board approve the following Curriculum Guides for the 2014-2015 school year in accordance with the information in the hands of each board member: (a) Grade 5 Science

**E-14. APPROVE SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES FORM**

That the board approve School Self-Assessment for Determining Grades Form in accordance with the information appended to these minutes.

**E-15. APPROVE SITES FOR COMMUNITY-BASED INSTRUCTION**

That the board approve the following sites as Community Based Sites for district students pursuant to their IEP's: Mr. Nino's; Stop and Shop Supermarket and Kean University. All of these sites are located in Union, New Jersey.

**E-16. APPROVE APPLICATIONS FOR INSTALLATION AND USE ON DISTRICT I-PADS FOR STUDENT USE**

That the board approve applications for installation and use on district I-Pads for student use in accordance with the information appended to these minutes.

**E-17. APPROVE ESTABLISHMENT OF P.M. SELF-CONTAINED PRESCHOOL DISABILITIES CLASS – HANNAH CALDWELL ELEMENTARY SCHOOL**

That the board approve the establishment of a P.M. (12:30 to 3:00 p.m.) Self-contained Preschool Disabilities program at Hannah Caldwell Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-18. APPROVE ESTABLISHMENT OF BEHAVIORAL DISABILITIES PROGRAM – CONNECTICUT FARMS ELEMENTARY SCHOOL**

That the board approve establishment of a Behavioral Disabilities (B.D.) program at Connecticut Farms Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-19. APPROVE ELIMINATION OF BEHAVIORAL DISABILITIES PROGRAM – CONNECTICUT FARMS ELEMENTARY SCHOOL**

That the board approve the elimination of the Behavioral Disabilities (B.D.) program at Connecticut Farms Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-20. ACCEPT DONATION OF BACKPACKS – BETTER EDUCATION FOR KIDS, INC.**

That the board accept donation of 1500 backpacks containing school supplies from Better Education for Kids, Inc.

**E-21. APPROVE ELIMINATION OF AUTISM SELF-CONTAINED PROGRAM – HANNAH CALDWELL ELEMENTARY SCHOOL**

That the board approve the elimination of the Autism Self-Contained program at Hannah Caldwell Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-22. APPROVE ESTABLISHMENT OF AUTISM SELF-CONTAINED PROGRAM – HANNAH CALDWELL ELEMENTARY SCHOOL**

That the board approve the establishment of an Autism Self-Contained program at Hannah Caldwell Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-23. APPROVE ESTABLISHMENT OF AUTISM SELF-CONTAINED PROGRAM – HANNAH CALDWELL ELEMENTARY SCHOOL**

That the board approve the establishment of an Autism Self-Contained program at Hannah Caldwell Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-24. APPROVE ELIMINATION OF AUTISM SELF-CONTAINED PROGRAM – CONNECTICUT FARMS ELEMENTARY SCHOOL**

That the board approve the elimination of the Autism Self-Contained program at Connecticut Farms Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-25. APPROVE ESTABLISHMENT OF AUTISM SELF-CONTAINED PROGRAM – CONNECTICUT FARMS ELEMENTARY SCHOOL**

That the board approve the establishment of an Autism Self-Contained program at Connecticut Farms Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-26. APPROVE ELIMINATION OF AUTISM SELF-CONTAINED PROGRAM – FRANKLIN ELEMENTARY SCHOOL**

That the board approve the elimination of the Autism Self-Contained program at Franklin Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-27. APPROVE ESTABLISHMENT OF AUTISM SELF-CONTAINED PROGRAM – FRANKLIN ELEMENTARY SCHOOL**

That the board approve the establishment of an Autism Self-Contained program at Franklin Elementary School, effective September 4, 2014 in accordance with the information appended to these minutes.

**E-28. APPROVE PRE-K-5 THREE-YEAR CURRICULUM REVIEW CYCLE**

That the board approve PreK-5 Three-Year Curriculum Review Cycle in accordance with the information appended to these minutes.

**DISCUSSION:**

Mr. Arminio said that there were so many autism programs listed on the agenda; he asked if these program were geared toward different grade levels or different groups. Mrs. Conti said that the resolutions say the same things but

the reason the district is eliminating and establishing would be based upon age-range of the students at the schools. She said that the County said that now if the program is changing location, or a program is entirely being established or eliminated, board approval is required. Mrs. Conti said that she did put the age ranges on the back up material, but she was going to check with the County Supervisor to see if that needs to be done.

Mr. Nufrio said that this is done to be in compliance with County and State regulations. Mrs. Conti said that was correct.

AYE:	Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins
NAY:	NONE
ABSTAIN:	NONE

MOTION WAS CARRIED

**FISCAL AND PLANNING COMMITTEE**

Moved by Ms. Jackson, seconded by Mr. Salcedo that the following resolutions be adopted:

F-1. ACCEPT PRELIMINARY TREASURER’S REPORT  
That the board accept the preliminary Treasurer’s report dated June 30, 2014.

F-2. ACCEPT PRELIMINARY SECRETARY’S REPORT  
That the board accept the preliminary Secretary’s report dated June 30, 2014.

F-3. CERTIFY TREASURER’S AND SECRETARY’S REPORTS  
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2014 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2014 after review of the secretary’s monthly financial report (appropriate section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

**F-4. APPROVE CONTRACTS AND/OR PURCHASE ORDERS**

That the board approve the following contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

**F-5. AUTHORIZE BOARD SECRETARY TO ADVERTISE FOR BIDS FOR THE 2014-2015 SCHOOL YEAR**

That the board authorize the Board Secretary to advertise for bids for various school needs for the 2014-2015 school year.

**F-6. APPROVE LINE ITEM TRANSFERS**

That the board approve line item transfers in accordance with the information appended to these minutes.

**F-7. PRE-APPROVE DISTRICTWIDE STUDENT FIELD TRIP DESTINATIONS**

That the board pre-approve district wide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information appended to these minutes.

**F-8. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES**

That the board approve district wide travel and related expenses pursuant to the requirements of *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23A-7* and Board Policy File Code 6471 and in accordance with the information appended to these minutes.

**F-9. AMEND LIST OF STATE CONTRACT VENDORS FOR 2014-2015 SCHOOL YEAR**

That the Board amend list of 2014-2015 State Contract Vendors to facilitate schools' purchasing in accordance with the information appended to these minutes.

**F-10. ACCEPT DONATIONS**

That the board accept the following donations: (a) \$1,131.81 from Lifetouch National School Studios for use by Washington School; (b) \$1,340.23 from Lifetouch National School Studios for use by Hannah Caldwell School; (c) \$807.16 from Synergy In-Kind Donation Mgt. for use by Burnet Middle School

**F-11. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASES**

That the board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information appended to these minutes: (a) Jostens - \$4,343.55 – Farewell Booklets – Kawameeh Middle School; (b) Midwest Volleyball Warehouse – not to exceed \$2,000 – volleyball team fundraiser - Union High School Athletics; (c) Cherry Dale Farms - \$4,500 – volley ball team fundraiser – Union High School Athletics; (d) All for Kidz - \$1,662 – purchase of yo-yo's – Hannah Caldwell School

**DISCUSSION:**

None

**AYE:** Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins

**NAY:** NONE

**ABSTAIN:** NONE

**MOTION WAS CARRIED**

**OPERATIONS COMMITTEE**

Moved by Mr. Layden, seconded by Mr. Nufrio that the following resolutions be adopted:

**O-1. REPORT RECEIPT OF BIDS**

Report receipt of bids received on June 26, 2014 for Boiler Burner Cleaning/Service/Repairs for the 2014-2015 school year.

**O-2. APPROVE SECURITY DRILL AND BUS EVACUATION DRILL REPORTS**

That pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, the board approve security drill reports and bus evacuation drill reports in accordance with N.J.A.C. 6A:27-11.2 in accordance with the information appended to these minutes.

**O-3. APPROVE PARTICIPATION IN NON-BINDING COOPERATIVE PURCHASE BID- MORRIS COUNTY COOPERATIVE PURCHASING**

That the board approve participation in a non-binding cooperative purchase bid with Morris County Cooperative Purchasing, Township of Randolph, 502 Millbrook Avenue, Randolph, New Jersey 07869

**O-4. AWARD BID FOR BOILER BURNER CLEANING/SERVICE/REPAIRS FOR 2014-2015 SCHOOL YEAR (BID #15-15) – MANHATTAN WELDING COMPANY, INC.**

That the board award bid for Boiler Burner Cleaning/Service/Repairs for the 2014-2015 school year (Bid #15-15) to Manhattan Welding Company, Inc., 1434 Chestnut Avenue, Hillside, New Jersey in accordance with the hourly fee schedule appended to these minutes in a total bid amount not to exceed \$210,000.

**O-5. AWARD BID FOR LUMBER SUPPLIES FOR THE 2014-2015 SCHOOL YEAR (BID #15-02)**

That the board award bid for Lumber supplies for the 2014-2015 school year (Bid #15-02) as follows: (a) Feldman Lumber - \$8,422.64 and (b) Bayway Lumber-\$876.57 for a total bid of \$9,299.21.



**O-6. AWARD BID FOR FAMILY AND CONSUMER SUPPLIES FOR THE 2014-2015 SCHOOL YEAR (BID #15-15) – S.A.N.E.**

That the board award bid for Family and Consumer supplies for the 2014-2015 school year (Bid#15-05) to S.A.N.E. in the total bid amount \$4,870.40

**O-7. APPROVE RENTAL FEE SCHEDULE FOR THE 2014-2015 SCHOOL YEAR**

That the board approve 2014-2015 Rental Fee Schedule in accordance with the information appended to these minutes.

**O-8. APPROVE DISCARD OF TEXTBOOKS**

That the board approve discard of textbooks in accordance with the information appended to these minutes.

**O-9. AWARD BID FOR SCIENCE SUPPLIES FOR THE 2014-2015 SCHOOL YEAR (BID #15-01)**

That the board award bid for Science supplies for the 2014-2015 school year: (a) Fisher Scientific - \$71.22 and (b) Sargent Welch - \$2,632.33 for a total bid of \$2,703.55.

**DISCUSSION:**

None

**AYE:** Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins

**NAY:** NONE

**ABSTAIN:** NONE

**MOTION WAS CARRIED**

**PERSONNEL COMMITTEE:**

Moved by Mr. Galante, seconded by Mr. Nufrio that resolutions P-1 through P-8 be adopted:

**P-1. APPROVE PERSONNEL ACTIONS**

That the board approve personnel action in accordance with the appended to these minutes.

**P-2 ACCEPT LETTERS OF RESIGNATION**

That the board accept letters of resignation from the following staff: (a) Useline Nina Crutchfield, Math teacher at Union High School, effective immediately; (b) Julia F. Smith, CAD teacher at Union High School, effective August 31, 2014; (c) Shawn Sutton, science teacher at Kawameeh Middle School, effective immediately

**P-3. APPROVE LEAVES FOR STAFF**

That the board approve leaves for the following staff: (a) Christina Shahid, AAP teacher at Franklin School, extended child rearing for the entire 2014-2015 school year; (b) Danielle Muratschew, teacher at Hannah Caldwell School, maternity, unpaid family and extended child rearing leaves for the period September 1, 2014 through March 1, 2015; (c) Patricia Gordon, school psychologist at Battle Hill School, extended child rearing leave for the entire 2014-2015 school year; (d) Roseanne Borges, math teacher at Union High School, intermittent family leave for the entire 2014-2015 school year; (e) Laurie Romero, English teacher at Union High School, maternity leave for the period September 1<sup>st</sup> through October 31<sup>st</sup>, 2014; (f) Vanessa Santos, world language teacher at Union High School, extended unpaid child rearing leave for the entire 2014-2015 school year; (g) Angeles Fernandez, teacher assistant at Franklin School, unpaid family leave for the period September 1<sup>st</sup> through November 30<sup>th</sup>, 2014; (h) Susanne Mercado, kindergarten teacher at Franklin School, unpaid family leave for the period September 4<sup>th</sup> through November 30<sup>th</sup>, 2014

**P-4. APPROVE STEAM CLUB AT BURNET AND KAWAMEEH MIDDLE SCHOOLS FOR 2014-2015 SCHOOL YEAR**

That the board approve the following: (a) Kawameeh Middle School STEAM Club – Amanda Viggiano; Daniel DeMarco and Amanda Maxwell and (b) Burnet Middle School STEAM Club – Tommy Harrell, Joann Gentile and Scott Cornacchia. The STEAM Clubs will run from September through May, three six-week sessions or 18 weeks at a rate of \$2066.66 per teacher. Faculty advisors will be paid three times per year after the conclusion of each six week session. (Acct. # 17213/11-421-100-101-62-54-0612)

**P-5. APPROVE PAYMENT TO EMPLOYEE #8652**

That the board approve payment to employee #8652 in the amount of \$5848.80 which represents reimbursement of 30 days pay at a rate of \$194.96 per day.

**P-6. APPROVE PAYMENT TO EMPLOYEE #11139**

That the board approve payment to employee #11139 in the amount of \$4950.30 which represents reimbursement of 30 days pay at a rate of \$165.01 per day.

**P-7. APPROVE PROFESSIONAL SERVICE CONTRACT FOR 2014-2015 SCHOOL YEAR – MULLICK**

That the board approve professional service contract with Bharati Mullick, M.D., as Chief Medical Inspector pursuant to *N.J.S.A. 18A:40-1* for the 2014-2015 school year at an annual fee of \$20,000 in accordance with the information appended to these minutes.

**P-8. APPROVE MEDICAL INSPECTOR FOR 2014-2015 SCHOOL YEAR – EISENSTAT**

That the board approve Dr. Steven Eisenstat, 1050 Galloping Hill Road, Union, New Jersey as Medical Inspector for the 2014-2015 school year at an annual rate of \$1300.

**DISCUSSION**

Mr. Salcedo asked what professional development was Dr. Mullick doing in the district (Resolution P-7). Mr. Damato said that she is the Chief Medical Inspector; he said that this should not be professional development but it should be a professional services contract.

Mr. Arminio asked how the amount of the stipend for the STEAM club listed in P-4. Dr. Lishak said that the amount of time that the individuals would be running the club, how many hours and preparation time, based on \$38.25 per hour. She said that the STEAM club has been so popular that the district only budgeted enough to run three sessions and she thought that maybe next year it would have to be handled a different way. Dr. Lishak said that the district has run the same club three times so that different students can cycle into it but there were students that were so excited about being in the club that they asked if they could attend another session they were not able to because of the number of students who wanted to participate. She said that the numbers in the high school on the classes that are filling up for the STEM they are packed. Mr. Arminio asked if the club was opened to sixth, seventh and eighth graders. Dr. Lishak said that it was. She said that she is hoping that in the future the club can be done on different levels with different projects so that it feeds directly into the high school courses. Dr. Lishak said that there are so many students who have chosen science as their electives, the numbers have jumped there too and she thought that it had something to do with the hands on and STEM classes. She said that the district will have to think about adding science classes for the 2015-2016 school year because there is so much interest in science.

Mr. Nufrio asked if there was anything in the planning regarding connectivity with the STEM program at Kean. Dr. Lishak said that she has reached out to a couple of different universities but it is difficult to try to get a four-year college or university to work directly with a high school – although Union High School does have Project Acceleration with Seton Hall University. She said that she has a meeting scheduled with Montclair State and Rutgers told her that at this point they would not work directly with a high school and that was also the answer from William Paterson College. Mr. Nufrio said that he was not referring to the curriculum but to the STEAM club. Dr. Lishak said that she has not reached out to Kean about the club but that was a very good idea. She said that she wants to go

over to Kean to see the facilities in the STEM Building. Mr. Nufrio suggested that students in the club visit Kean; he said there was a great program at Kean. Dr. Lishak said that she had made a connection with Kean and hopefully she will be able to work something out with them. She said that the students love the STEAM club so much and the teachers that are running it are fantastic as well. Mr. Nufrio asked if there was a limit to the number of students that can be part of the club. Dr. Lishak said there was because the materials come in packs and only 24 students can attend a session at a time. She said that since next year's budget was planned long before the end of the past school year, only three teachers in each building were budgeted. Dr. Lishak said that this will have to be revisited for next year because there can only be 75 students per session that can participate in the school. Mr. Nufrio said that it was good news that students were showing interest in the sciences. Dr. Lishak said that the students love the "hands on" activities.

Ms. Jackson asked what S.T.E.A.M and S.T.E.M. were. Dr. Lishak said that it is science, technology, engineering, mathematics and for STEAM an art component was added. She said that since students know that there are STEM classes at the high school, those students who have participated in the club are asking for those classes right away.

Mr. Nufrio said that Kean initiated the STEM program with a lot of scholarships especially if the student will commit to teaching.

AYE: Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins  
 NAY: NONE  
 ABSTAIN: Mr. Arminio MOTION WAS CARRIED

**P-9. APPROVE TEAM PHYSICIAN FOR 2014-2015 SCHOOL YEAR – GALLICK**

That the board approve Dr. Gregory Gallick, 2780 Morris Avenue, Union, New Jersey as Team Physician for the 2014-2015 school year at an annual rate of \$3,500.

**P-10. APPROVE PAYMENT TO STAFF FOR PROFESSIONAL DEVELOPMENT**

That the board approve payment to staff for professional development for Library Training at a rate of \$40 per hour for 4.5 hours or \$180 per person: (a) Doris D'Elia and (b) Mary Lewis

**P-11. APPROVE CURRICULUM WRITING TEAMS FOR 2014-2015 SCHOOL YEAR**

That the board approve Curriculum Writing Teams for the 2014-2015 school year at a rate of \$20 per hour for 15 hours or not to exceed \$300 per person.

**P-12. ACCEPT PROPOSAL FOR ENVIRONMENTAL ENGINEERING AND REGULATORY COMPLIANCE SERVICES FOR THE 2014-2015 SCHOOL YEAR – OMEGA ENVIRONMENTAL SERVICES, INC.**

That the board accept proposal for Environmental Engineering and Regulatory Compliance Services from Omega Environmental Services, Inc., 280 Huyler Street, South Hackensack, NJ 07606 in accordance with the information appended to these minutes.

Moved by Mr. Galante, seconded by Mr. Nufrio that resolution P-13 be adopted:

**P-13. APPROVE INDEPENDENT PSYCHOLOGICAL AND EDUCATIONAL, SOCIAL AND SPEECH EVALUATIONS – KEAN UNIVERSITY CHILD STUDY INSTITUTE**

That the board approve Kean University Child Study Institute, 1000 Morris Avenue, Union, New Jersey to provide Independent Psychological and Educational, Social and Speech evaluations at a rate of \$750 per evaluation, plus \$250 case manager fee and \$250 for a classroom observation not to exceed \$5,400 for the 2014-2015 school year in accordance with the information appended to these minutes. Additionally, court time, if needed, will be billed at a rate of \$250 per hour. (Acct #11-000-219-320-01-19)

**DISCUSSION:**

None

**AYE:** Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins

**NAY:** NONE

**ABSTAIN:** Mr. Arminio

**MOTION WAS CARRIED**

**P-14. APPROVE STAFF TO CONDUCT K-4 CONNECT-ED WORKSHOPS AT 2014-2015 SCHOOL YEAR**

That the board approve the following staff to conduct K-4 Connect-Ed Workshops during the 2014-2015 school year at a rate of \$40 per hour not to exceed two hours or \$80 per person per workshop: (a) Lindsay Conneely and (b) Kelly Piano (Acct#11-000-223-110-01-54-PK05/7177)

**P-15. APPROVE PAYMENT TO SCHOOL NURSE FOR NURSING SERVICES DURING STUDENT TRANSPORTATION – LAMAR**

That the board approve payment to Melanie Lamar, School Nurse to provide nursing services during student transportation to and from school during the period June 13<sup>th</sup> through the end of the 2013-2014 school year at a rate of \$38.25 on an "as needed" basis. (Acct#11-000-216-110-01-19-SS19)

**P-16. APPROVE SUBSTITUTE SCHOOL NURSE TO PROVIDE NURSING SERVICES DURING STUDENT TRANSPORTATION – HUBBARD**

That the board approve Jennifer Hubbard as a substitute School Nurse to provide nursing services during student transportation to and from school, for the period July 1<sup>st</sup> through August 29<sup>th</sup>, 2014 at a rate of \$38.25 per hour on an "as needed" basis. (Acct#11-000-216-110-01-19-SS19)

**P-17. APPROVE STAFF TO ATTEND IEP MEETINGS**

That the board approve staff to attend IEP meetings at a rate of \$38.25 per hour for the period July 18<sup>th</sup> through August 29<sup>th</sup>, 2014 in accordance with the information in the hands of each board member. (Acct#11-000-219-104-78-19-SS19)

**P-18. AMEND LIST OF STAFF FOR 2014 EXTENDED SCHOOL YEAR PROGRAM**

That the board amend list of staff for the 2014 Extended School Year program at Battle Hill School: Teacher Assistants at a rate of \$16 per hour: (a) Joelle Ramey; (b) Jodie Ramey; and (c) Alex Puk and Teachers at a rate of \$38.25 per hour: (a) Nicole Patamia (Acct #11-000-217-100-78-19-SS19)

**P-19. APPROVE NURSING SERVICES – BAYADA PEDIATRIC NURSING**

That the board approve Bayada Pediatric Nursing, 6 Commerce Drive, Cranford, New Jersey to provide nursing services at a rate of \$35 per hour for LPN and \$38.49 per hour for RN not to exceed \$65,000 for the 2014-2015 school year in accordance with the information appended to these minutes (Acct#11-000-216-320-01-19)

**P-20. AMEND LIST OF STAFF FOR EXTENDED SCHOOL YEAR 2014 AND RELATED SERVICES**

That the board amend list of staff for Extended School Year 2014 and related services in accordance with the information appended to these minutes.

DISCUSSION:

Mr. Salcedo asked with regard to resolution P-18, he asked what the Extended School Year Program at Battle Hill was. Mrs. Conte said that there are students who, in accordance with their IEP's, must attend extended school. She said that this program is being held at Battle Hill School this summer.

AYE: Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins  
NAY: NONE  
ABSTAIN: NONE MOTION WAS CARRIED

POLICY COMMITTEE

Moved by Mr. Arminio, seconded by Mr. Salcedo that the following resolution be adopted:

POL-1. ADOPT POLICY FILE CODE 4119.26/4219.26 – STAFF USE OF INTERNET SOCIAL NETWORKS AND OTHER FORMS OF ELECTRONIC COMMUNICATION

That the board adopt Policy File Code 4119.26/4219.26 – Staff Use of Internet Social Networks and Other Forms Electronic Communication – in accordance with the information appended to these minutes.

DISCUSSION:

Mr. Arminio said that the policy committee spent a lot of time going over this policy. He said that it is a policy that can change yearly depending on what type of electronic communication devices are developed and what kind of technology is being used by the students and what social media becomes available to students. Mr. Arminio said that the policy allows for freedom of expression and freedom of speech, with limits. Mr. Perkins said that the board is, by law, required to enact this policy. He said that there are flaws in the policy but it is subject to "evolution".

AYE: Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins  
NAY: NONE  
ABSTAIN: NONE MOTION WAS CARRIED

**LEGAL COMMITTEE**

Moved by Mr. Nufrio, seconded by Ms. Jackson that the following resolution be adopted:

**L-1. APPROVE SETTLEMENT AGREEMENT, GENERAL RELEASE AND WAIVER – EMPLOYEE #7390**

That the board approve Settlement Agreement, General Release and Waiver in connection with employee #7390 in accordance with the information appended to the nonpublic portion of these minutes.

**DISCUSSION:**

None

**AYE:** Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins

**NAY:** NONE

**ABSTAIN:** NONE **MOTION WAS CARRIED**

**APPROVAL OF BILLS**

Moved by Ms. Jackson, seconded by Mr. Layden that the board concur with the bills listed in the permanent bound register in accordance with the information in the hands of each board member and be ordered for payment.

**AYE:** Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins

**NAY:** NONE

**ABSTAIN:** NONE **MOTION WAS CARRIED**

**UNFINISHED BUSINESS**

Mr. Nufrio asked Mr. Tatum if he had an accounting of the collection that was made by the district to the school in Edison that was damaged by fire. He felt that the board should have an accounting as to what monies were collected from each school and how the money was handled and sent on to Edison. Mr. Nufrio said that Mrs. Moses took the initiative in the fundraising but the board does need some accounting of the funds collected. Mr. Tatum said that he would have information for the board at the next meeting. He said that some of the research that he had done based on discussions with Mr. Nufrio, he was informed that any donations that had been received should have gone through the student activity accounts in the schools. Mr. Tatum said that if this was done, there will be a trail of the appropriate checks, etc. He said that he did know that there were two other schools that were holding money waiting for



further direction but from the onset of this project, the principals were given the go-ahead to do their own thing by the former Superintendent. Mr. Nufrio said he thought it was to be a districtwide attempt. Mr. Tatum said that this was the information which he was told. Mr. Nufrio said that when he proposed this project, Dr. Martin was sitting at the table and he asked that this be a district-wide project and he also proposed that once the events concluded, all monies would be sent to Central Office and the appropriate distribution would be done. He said that he even suggested that someone from the Edison School District come to Union and accept the donation. Mr. Tatum said that it was not until he did the last research that he understood from talking to one or two of the building administrators that this was the direction that they were given by Dr. Martin. Mr. Nufrio said that he would like to see an accounting in view of this information.

Dr. Francis said that he remembered that there was some legal problem about collecting all of the money and giving the district a check from the board. Mr. Tatum said that he understood that since it was a student based activity and students raised the funds, the money had to go through the appropriate account that is building based. He said that if the district was going to do the fundraiser in the fashion suggested by Mr. Nufrio, there were other avenues that the district would have to pursue and he believed that there is a "20" line that each of the buildings manage and that is where money received by a school is deposited. Mr. Tatum said that in this case he did not know if all of those details were worked out but when you talk about the legality of it, that is part of the process. He said that the school must show how they are disbursing funds through the student activity account.

Mr. Vieira asked if Mr. Nufrio was asking that one check would be issued from the district to the Edison School system. Mr. Nufrio said that initially when Mrs. Moses was invited to attend the board meeting, she had already begun, on her own initiative, to collect money by having student fundraisers in her building. He said that when he learned of this, he felt it was a great idea for the entire district to get involved. Mr. Nufrio said that when he checked with Mr. Damato he was told that it could be done; other district had already done it. He said that night he clearly remembered saying that the fundraisers should be coordinated, the money should be presented to Mr. Vieira, as the business administrator, so that there was accountability. Mr. Nufrio said that if this took a different direction it did not come from the direction of the board. Mr. Tatum said that he did not have a conversation with Dr. Martin, personally but he was told about this by several principals in the district. Mr. Nufrio said that he was asking for accountability in the district as to the results of any fundraisers done in the schools for this cause. Mr. Tatum said that if the process was followed correctly, it would show as far as the audit of the student activity accounts. Mr. Nufrio said that the fundraisers would have had to be approved by the board. Mr. Vieira

said that fundraisers are not board approved. Mr. Damato said that schools have fundraisers all of the time and they do it through the student activity account. He said that the money is deposited in the student activity account and one check is written out. Mr. Damato said that board approval is only required if there is a check written for over \$1,000. Mr. Nufrio said that this fundraiser should have raised more than \$1,000 and that is why he said it should be sent to Central Office for accounting. He said that he wanted accountability.

#### NEW BUSINESS

Mr. Perkins said that the board had a meeting on August 19<sup>th</sup> which he had on his calendar as an "all day meeting". Mr. Damato said that August 19<sup>th</sup> was the board's next regular meeting. Mr. Tatum said that usually the August meeting is a Planning Session. Mr. Perkins said that there was no reason that the board could not have a Planning Meeting on a regularly scheduled meeting date. Mr. Arminio said that it becomes "let's rush through this" and nothing gets done.

Mr. Perkins asked for suggestions for a date to have the Planning Session. Mr. Arminio asked what time the regular meeting was scheduled. Mr. Damato said that it was listed as 9 a.m. on the meeting schedule. Mr. Perkins asked if the time of the meeting could be changed until 7 p.m. Mr. Damato said that the notice would be amended.

Mr. Arminio thought that it would be a good idea to have the planning meeting before August 19<sup>th</sup>. Mr. Damato said that he would be away the second and third week of August on vacation. Mr. Arminio suggested that the meeting be scheduled on August 5<sup>th</sup> at 9 a.m. Several board members stated that they could not attend during the day. Mr. Nufrio suggested that the meeting begin at 5 p.m. It was agreed that the planning meeting would be scheduled on Tuesday, August 5<sup>th</sup> at 5 p.m.

#### COMMENTS FROM THE PUBLIC

Ms. Lipstein asked where the board stood with regard to the Superintendent's Search. She wanted to know when the board would make a decision. Mr. Perkins said that the board received 50% more respondents for this search than were received last time; he said that 18 applications were received. He said that the process is that the Ad Hoc Committee for the Superintendent's Search will review all of the applications and the comments from the public. Mr. Perkins said that the committee will interview candidates initially and then recommendations will be made to the entire board. He said that the final interviews will be done by the whole board. Ms. Lipstein asked if Mr. Perkins knew how many candidates the board would interview. Mr. Perkins said he did not know that at this time. He said that all the identities of all of the applicants will remain confidential throughout as has been the practice in the

past and further every board member shall have the opportunity to review the applications and public comments. Mr. Perkins said that the board had not specific schedule beyond that the board will move expeditiously. Ms. Lipstein asked if the board members who would not be able to cast a vote would also be reviewing the applications. Mr. Perkins said that was correct. Ms. Lipstein asked who was on the Ad Hoc committee. Mr. Perkins said that the committee consisted of Mr. Layden as the chairperson, Mr. Salcedo and Dr. Francis; he said that he was an ex officio member of the committee as well.

Ms. Lipstein said that she wanted to comment on the STEAM club and the STEM program. She thought that it was wonderful that the district had students who were so enthusiastic and were going to after school educational programs. Ms. Lipstein said that the district had to keep thinking about what it can do to expand educational options for students that are provided by the district. She said that these programs needed to be publicized more because they are such positive things and parents don't know about them.

Ms. Lipstein said wanted to give an update on the garden at Connecticut Farms School. She said that this is a new program that the Education Foundation is working on in conjunction with the PTA and the entire school community. Ms. Lipstein said that to alleviate the situation that occurred with Mr. Wiggins' staff having to mow the area, the PTA and the Foundation purchased a huge amount of mulch which has been spread by a group of volunteers. She said that she is working hard to get access to water the garden. Ms. Lipstein said that the PTA and several parents want to donate benches to be placed in a shady area in the back of the garden area. She said that these benches would have to be installed by the maintenance department. Mr. Damato said that all donations must be accepted by the board and a letter, itemizing the donated items, should be forwarded to the board. Ms. Lipstein asked if a base for the benches had to be installed, would that be done by the maintenance department? Mr. Damato said that was a consideration that the board would have to make.

Ms. Lipstein passed around a picture of Mayor DiBlassio with students in attendance at a summer program in an intermediate school in Brooklyn. She said that she would like to be able to see the Township's Mayor and possibly the Board President and the Superintendent getting their pictures taken at a summer program that the district runs.

Mr. Williams said that he is not originally from Union but married someone from the town and he and his wife have since established businesses in the Township. He said that the district had quite a visionary in Dr. Martin and he was very sorry to see him leave. Mr. Williams said that he and his wife met with Dr. Martin on many occasions and he did not know if the district would ever get

anyone like him again; hopefully it will as far as the direction that Dr. Martin was going as far as caring for the children. Mr. Williams said that over the years Union's face has changed and it has become a very diverse town. He felt that the different cultures in the town blend together. Mr. Williams said that he wanted to stress that the Town's future was its children. He hoped that the district would find a new Superintendent that would continue in the vein that Dr. Martin was going. Mr. Williams said that you don't find men of Dr. Martin's integrity a lot. He said that he credited his father and mother for having a great work ethic and for having integrity and he just didn't try but he lived it every day. Mr. Williams said that Dr. Martin would be sorely missed and he hoped that the board would choose someone who had a work ethic, integrity and character and who was not willing to compromise for the children's sake.

**MOTION FOR EXECUTIVE SESSION**

Moved by Mr. Galante, seconded by Mr. Nufrio that the board go into Executive Session to discuss personnel and litigation matters without the presence of the public in accordance with the provisions of *N.J.S.A. 10:4- 2b*. The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

AYE: Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins  
NAY: NONE  
ABSTAIN: NONE MOTION WAS CARRIED


**THE BOARD RETURNED TO PUBLIC SESSION**

**MOTION TO ADJOURN**

There being no further business before the board it was moved by Mr. Galante, seconded by Mr. Arminio that the meeting be adjourned.

AYE: Mr. Arminio, Dr. Francis, Mr. Galante, Ms. Jackson, Mr. Layden, Mr. Nufrio, Mr. Salcedo and Mr. Perkins  
NAY: NONE  
ABSTAIN: NONE MOTION WAS CARRIED

Respectfully submitted

  
JAMES J. DAMATO  
BOARD SECRETARY