

UNION TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING MINUTES – MAY 17, 2016

NOTICE OF MEETING:

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union was held on Tuesday, May 17, 2016 at 7:00 p.m. at Washington Elementary School Auditorium, 301 Washington Avenue, Union, New Jersey pursuant to notice sent to each member.

Mr. Nufrio called the meeting to order at 7:05 p.m.

PRESENT AT ROLL CALL:

Mr. David Arminio, Dr. Guy Francis, Mr. Steven Le, Mr. Ron McDowell, Mr. Jeffrey Monge, Mr. Vito Nufrio, Mrs. Nellis Regis-Darby, Mr. Angel Salcedo, Mrs. Nancy Zuena

ABSENT AT ROLL CALL:

None

ADMINISTRATORS PRESENT:

Mr. Gregory Tatum, Mrs. Annie Moses, Mr. Manuel Vieira, Mr. Thomas Wiggins and Mr. Gerry Benaquista

ALSO PRESENT:

Paul Griggs, Esq.

Mrs. Regis-Darby led the Board and audience members in the Pledge of Allegiance.

Mr. Vieira read the statement required under the "Open Public Meetings Act", a copy of which is on file in the office of the Board Secretary.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS:

None

APPROVAL OF MINUTES:

Moved by Mr. Arminio, seconded by Mrs. Regis-Darby, that the following minutes be approved:

(a) March 8, 2016 – worksession meeting, (b) March 8, 2016 – executive session, (c) March 15, 2016 – executive session:

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

March 15, 2016 – regular meeting:

AYE: Mr. Arminio, Dr. Francis, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: Mr. Le

MOTION CARRIED

COMMUNICATIONS:

REQUEST FROM DEANNA RUSSOMANNO

Request from Deanna Russomanno, requesting a game between the Farmers and the New Jersey Hawks Special Olympics softball team at the Union High School softball field on May 25th at 5:30 p.m.

UPDATE TO REQUEST FOR PAID MEDICAL LEAVE – MINNOIA

Update of current paid medical leave from Francesca Minnoia, resource classroom teacher to unpaid FMLA maternity leave is from May 1, 2016 to June 23, 2016.

UPDATE OF RETURN DATE – SMITH

Update of current return to work date from Kathryn Smith, Special Education Teacher and Reading Specialist to June 8, 2016.

LETTER OF RESIGNATION – INGRAM

Letter of resignation from Maurice Ingram, Leave Replacement School Psychologist at Battle Hill Elementary School, effective April 29, 2016.

UPDATE TO REQUEST FOR PAID MATERNITY LEAVE – SCHECTER

Update to request for paid maternity leave from Nicole Schecter, district wide School Psychologist, return date is June 23, 2016.

LETTER OF RESIGNATION – McKENSIE

Letter of resignation, for the purpose of retirement, from Imogene McKensie, bus aid in Transportation Department, effective July 1, 2016.

LETTER OF RESIGNATION – TORRES

Letter of resignation, for the purpose of retirement, from Jose Torres, Science Military (ROTC) Teacher at Union High School, effective October 1, 2016.

LETTER OF RESIGNATION – CUNNINGHAM

Letter of resignation, for the purpose of retirement, from Jacqueline Cunningham teacher at Washington Elementary School, effective July 1, 2016.

REQUEST FOR PAID MATERNITY LEAVE/UNPAID FMLA – VINCENT

Request for paid maternity leave and unpaid FMLA from Jaclyn Vincent, teacher at Connecticut Farms Elementary School, effective September 16, 2016 to December 14, 2016.

**REQUEST FOR PAID MATERNITY LEAVE/UNPAID FMLA – DELLANO**

Request for paid maternity leave and unpaid FMLA from Stephanie Dellano, Teacher's Assistant at Burnet Middle School, effective May 31, 2016 to June 30, 2016.

**LETTER OF RESIGNATION – WALEZAK**

Letter of resignation from Michelle Walezak, Math Teacher at Kawameeh Middle School, effective July 1, 2016.

**LETTER OF RESIGNATION – NAM**

Letter of resignation from Christina Nam, ESL Teacher at Union High School, effective July 1, 2016.

**REQUEST FOR UNPAID MATERNITY LEAVE – O'BRIEN GOLDING**

Request for unpaid maternity leave from Maura O'Brien Golding, Resource Program in Class Teacher at Washington Elementary School, effective September 1, 2016 through June 30, 2017.

**REQUEST FOR EXTENSION OF UNPAID MATERNITY LEAVE – CASSANO**

Request for extension of unpaid maternity leave from Lisa Cassano, pre-kindergarten teacher at Battle Hill Elementary School from September 6, 2016 through September 5, 2017.

**LETTER FROM TOWNSHIP OF UNION – RECREATION DEPARTMENT**

Letter from the Township of Union – Recreation Department requesting a school bus and driver for approximately 10-14 field trips for Summer Day Camp (June 27, 2016 to August 5, 2016).

**LETTER OF RESIGNATION – LISHAK**

Letter of resignation from Dr. Noreen Lishak, Assistant Superintendent, effective July 9, 2016.

**REQUEST FOR PAID MEDICAL LEAVE – LORENZO**

Request for paid medical leave from Richard Lorenzo, Computer Teacher at Burnet Middle School, from May 24, 2016 to June 23, 2016.

**REQUEST FOR UNPAID FMLA/UNPAID NON-FMLA**

Request for unpaid FMLA and unpaid non-FMLA from Dale Costleigh, Maintenance Department, from June 1, 2016 to September 30, 2016.

**REQUEST FOR PAID AND UNPAID PATERNITY LEAVE**

Request for paid and unpaid paternity leave under FMLA from Sean Swingle, Math Teacher at Union High School, from May 17, 2016 to June 1, 2016

**SUPERINTENDENT'S REPORT:**

1. Township of Union Education Foundation – Recognition of Grant Recipients:
  - Elena Barnett, 1<sup>st</sup> grade teacher at Battle Hill Elementary School
  - Marianne Deczynski, instrumental music teacher at Washington Elementary School

- Elizabeth Macheska and Ian Penny, 3<sup>rd</sup> and 4<sup>th</sup> grade teachers at Washington Elementary School
  - Michael Atzbi and Michael DiPaolo, Union High School science teachers
  - Marcel Royal, Regina Reda and Mary Ellen Patricco
  - William Dye, Doug Walsh and the Burnet Middle School Science Team
  - Jonathan Figueiredo, William Dye, Troy Marshall, Union High School Science Teachers
- , in accordance with the information appended to the minutes

2. Recognition of Jason Sterlacci, Language Arts Teacher – Burnett Middle School.

Mr. Tatum stated we had one of our beloved teachers win at Jeopardy - \$100,000. Mr. Benaquista congratulated Mr. Sterlacci for winning the 2016 Jeopardy Teachers Tournament.

Mr. Tatum stated student attendance 95.4%; staff attendance 94.6%

### Monthly Highlights

1. The Washington School Youth in Philanthropy organized a fundraiser Hats ON for Progeria where staff and students wore their favorite hats to school on Friday, April 15th. Over \$800 was raised for this worthy cause.

2. A friendly Volleyball game between staff members was held at Washington School on Friday, April 29th. The volleyball game was played using a net that Ms. Mason has been making for the past 11 years from recycled soda can rings. The purpose of this friendly game was to increase environmental awareness.

3. The Jefferson 5th Grade Art Show was May 12th. It was a huge success and raised over \$1000 with the help of the teacher's cupcake sale.

4. The Livingston PTA held an Earth Day Potluck Dinner on Friday April 22nd. The PTA supplied the dinner and the parents brought appetizers and desserts and drinks. The students were outdoors partaking in planting activities.

5. Students from Hannah Caldwell entered the Creative Communications Poetry Contest earlier in the year. 9 students from Mrs. DaSilva's class and 7 students from Ms. Jenkins' class won and will have their work published in the Spring 2016 publication.

6. The 2nd edition of the district newsletter is now published on the district web page for public viewing. Jennifer Williams and Kristin Nunes, with collaboration from some professional staff, worked to get the newsletter up.

### Student Recognition

- Anna Vrettos was the winner the Jefferson School Spelling Bee. The runner up was Zachary Gallardo.

- Many Washington School students participated in the district Graphic Contest. The winner at Washington School was Cristina Latkovich.

### Upcoming Events

1. Track and Field Day, for all district 4th and 5th grade students, is scheduled for tomorrow, May 18th with a rain date of Thursday, May 19th.

2. June 11th is the Town-wide Relay for Life. Many of our district schools have formed teams to raise money for this event. Funds from the Relay for Life go toward the American Cancer Society.

3. The next Planning Committee Meeting is scheduled for Tuesday, May 24th at 6:30 p.m. at the Administration Building.

Mr. Nufrio stated a reminder for the grant recipients and hopefully the rest of the recipients will be in attendance tomorrow evening.

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#### EDUCATION/STUDENT DISCIPLINE COMMITTEE:

Moved by Mr. McDowell, seconded by Mr. Monge, that the following resolutions be adopted:

##### E-1. AFFIRM SUPERINTENDENT'S RESOLUTION ON HIB

That the Board affirm the Superintendent's resolution of Harassment, Intimidation and Bullying (HIB) conclusions for the period April 5, 2016 to May 6, 2016, in accordance with the information appended to the minutes.

##### E-2. APPROVE CURRICULUM GUIDES

That the Board approve the following Curriculum Guides, in accordance with the information appended to the minutes: (a) Introduction to PreCalculus Curriculum Guide 2016 (June 2016), (b) College Prep Junior English/EN 301 Curriculum Guide 2016 (June 2016), (c) Grade 9 English Curriculum Guide 2016, (d) Grade 6 English Curriculum Guide 2016, (e) English 175 Curriculum Guide 2016, (f) EN 350 College Study Skills Curriculum Guide 2016 (June 2016), (g) Grade 6 Mathematics Curriculum Guide 2015-16, (h) Grade 7 Mathematics Accelerated Curriculum Guide 2015-2016, (i) Grade 7 Mathematics Curriculum Guide 2015-2016, (j) Grade 8 Pre-Algebra Curriculum Guide 2015-16, (k) Cosmetology I Curriculum Guide (June 2016), (l) Cosmetology II Curriculum Guide (June 2016), (m) Allied Health I Curriculum Guide (June 2016), (n) Allied Health II (June 2016), (o) Human Life Cycle (HLC) Curriculum Guide (June 2016), (p) Intro to TV Production Curriculum Guide (June 2016), (q) TV Production II Curriculum Guide (June 2016), (r) TV Production III Curriculum Guide (Approved 2016), (s) TV Production IV Curriculum Guide (June 2016), (t) ESL FE101/FE105 Beginning Level Curriculum Guide (June 2016), (u) ESL FE 201/205 Advanced Beginning Level Curriculum Guide (June 2016), (v) ESL FE 301 Intermediate Curriculum Guide (June 2016), (w) ESL FE401 Advanced Level Curriculum Guide (June 2016), (x) ESL Grades 6-8 Curriculum Guide (June 2016), (y) German I Curriculum Guide (June 2016), (z) German II Curriculum Guide (June 2016), (aa) German II Honors Curriculum Guide (June 2016), (bb) German III Curriculum Guide (June 2016), (cc) German III Honors Curriculum Guide (dd) German IV Honors Curriculum Guide (June 2016), (ee) German V Honors Curriculum Guide (June 2016), (ff) German – 7<sup>th</sup> Grade Cycle Curriculum Guide (June 2016), (gg) French – 7<sup>th</sup> Grade Cycle Curriculum Guide (June 2016), (hh) Spanish 2 Curriculum Guide (June 2016), (ii) Spanish 2 Honors Curriculum Guide (June 2016), (jj) Spanish III Curriculum Guide (June 2016), (kk) Honors Spanish III Curriculum Guide (June 2016), (ll) Spanish Cycle 6 Curriculum Guide (June 2016), (mm) Spanish Cycle 7 Curriculum Guide (June 2016), (nn) Spanish I Curriculum Guide (June 2016), (oo) Honors Spanish V Curriculum Guide (June 2016), (pp) Grade 4 Language Arts Curriculum Guide 2016, (qq) Grade 4 Social Studies Curriculum Guide 2016.

E-3. APPROVE 2016-2017 MEMBERS/DUES FOR NJSIAA – UHS ATHLETIC DEPT  
That the Board approve the 2016-2017 members and dues for the New Jersey State Interscholastic Athletic Association for Union High School Athletic Department, in accordance with the information appended to the minutes.

E-4. APPROVE NJQSAC DISTRICT IMPROVEMENT PLAN  
That the Board approve the NJQSAC District Improvement Plan, in accordance with the information appended to the minutes.

DISCUSSION:

Mr. Monge stated E-1, is that for information purposes only. Mr. Tatum stated the information was handed out at the worksession. Mr. Nufrio stated I believe it is in your folder. Mr. Monge stated thank you.

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

FISCAL AND PLANNING COMMITTEE:

Moved by Mr. Monge, seconded by Mr. Le, that the following resolutions be adopted:

F-1. ACCEPT TREASURER’S REPORT  
That the Treasurer’s Report dated April 30, 2016 be accepted.

F-2. ACCEPT SECRETARY’S REPORT  
That the Secretary’s Report dated April 30, 2016 be accepted.

F-3. CERTIFY TREASURER’S REPORT AND SECRETARY’S REPORT  
Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of April 30, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

/s/ Manuel E. Vieira  
Manuel E. Vieira, Interim Board Secretary

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Dated

Pursuant to N.J.A.C.6A:23-2.2(h), we certify that as of April 30, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Interim Board Secretary and is assumed by the Board to be correct.

**F-4. APPROVE APPROPRIATION TRANSFERS**

That the Board approve appropriation transfers in accordance with the information appended to the minutes.

**F-5. APPROVE CONTRACTS AND/OR PURCHASE ORDERS**

That the Board approve the attached list of contracts and/or purchase orders pursuant to the requirements of N.J.S.A. 18A:18A-5 (bid exceptions to requirement for advertising) and 18A:18A-10(a) (purchase through State agency; procedure), in accordance with the information appended to the minutes.

**F-6. APPROVE DISTRICT-WIDE TRAVEL AND RELATED EXPENSES**

That the Board approve district wide travel and related expenses pursuant to the requirements of N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7 and Board Policy File Code 6471 and in accordance with the information appended to the minutes.

**F-7. PRE-APPROVE DISTRICTWIDE STUDENT FIELD TRIP DESTINATIONS**

That the Board pre-approve districtwide student field trip destinations and purposes pursuant to N.J.A.C. 6A:23A-5.8 in accordance with the information appended to the minutes.

**F-8. APPROVE AMENDED 2015-2016 STATE CONTRACT VENDORS LIST**

That the Board approve the amended list of the 2015-2016 State Contract Vendors pursuant to N.J.S.A. 18A:18A-10(a) (purchase through State agency; procedure) to facilitate schools' purchasing, in accordance with the information appended to the minutes.

**F-9. APPROVE AMENDED 2015-2016 OUT-OF-DISTRICT STUDENT PLACEMENT LIST**

That the Board approve the amended 2015-2016 out-of-district student placement list, in accordance with the information appended to the minutes.

**F-10. ACCEPT DONATIONS**

That the Board accept the following donation(s): (a) \$500 – American Chemical Society – for use by Hannah Caldwell Elementary School, in accordance with the information appended to the minutes.

**F-11. ACCEPT DONATIONS**

That the Board accept the following donations for use by the Special Olympic Project Unify Field Day event at Union High School on May 20, 2016: (a) Shop Rite – gift card – snacks/water/Gatorade, (b) Costco – gift card – snacks/water, (c) Padonno Pizza – pizza for students, (d) Road Rules Driving School – gift card – paper products.

**F-12. APPROVE THE 2016-2017 SCHOOL YEAR TUITION RATES**

That the Board approve the following tuition rates for the 2016-2017 school year:

Pre-School	\$ 5,965
Kindergarten	\$11,931
Grades 1 through 5	\$13,961
Grades 6 through 8	\$14,061
Grades 9 through 12	\$14,090
Cog-Mod	\$19,316
LLD	\$15,517
M.D.	\$16,179
B.D.	\$18,404
Autism	\$26,327
Part-time Pre-School Handicapped	\$13,286
Full-time Pre-School Handicapped	\$15,829

**F-13. APPROVE APPLICATION FOR NJDOE GRANT**

That the Board approve the District application for the NJDOE Grant Preparing Students with IEPS for Life in the Community Application to be developed and submitted to NJDOE prior to deadline of June 9, 2016, in accordance with the information appended to the minutes.

**F-14. APPROVE CONTRACTS AND/OR PURCHASES**

That the Board approve the attached list of contracts and/or purchases pursuant to the requirements of N.J.S.A. 18A:18A-5(21) (paid by funds raised by or collected by students), in accordance with the information appended to the minutes: (a) The Costumer - \$9,256.80 – Union High School–UHSPAC – for costume, hair and make-up rental for Mary Poppins, (b) A.P. College Board – \$23,000 (approx.) - Union High School–A.P. Testing – payment of A.P. exams.

**F-15. APPROVE APPLICATION FOR NJ CHILD ASSAULT PREVENTION 2016-2017 GRANT**

That the Board approve the District application for the New Jersey Child Assault Prevention 2016-2017 Grant Application – Elementary, Teen and Special Needs – (CAP), in accordance with the information appended to the minutes.

F-16. *For informational purposes only – vote not required.* List of legal services for the 2015-2016 school year, in accordance with the information appended to the minutes.

**F-17. APPROVE DONATION – TRUMPET**

That the Board approve the donation of a Trumpet by the Union Township Police Department.

**DISCUSSION:**

Mrs. Regis-Darby stated F-13 – is this for the high school students? Mr. Nufrio stated we will check with Mrs. Conti because it may not necessarily be just for the high school. Mr. Monge stated (inaudible). Mr. Nufrio stated perhaps we should table this until we have answers. Mr. Griggs stated this grant appears to be for transitional planning at the high school level and it



does have a communication date of April 5, 2016 from the Acting Director of Special Education Programs which explains the program. Further there is a June 9, 2016 deadline so I would recommend that the Board approve this and if you do not approve it tonight you will have to have a special meeting because your next meeting is after June 9<sup>th</sup>. Mr. Nufrio stated that is a good point and we will proceed and we will get the actual explanation to you. Mr. Tatum stated we will get the information from Mrs. Conti. Mr. Monge stated if it is budgeted item. Mr. Griggs stated grants will be used for developing and implementing specific model practices and program components associated with the successful transition of students with disabilities aged 16 to 21 from school to adult life. So this is essentially for the transitional program for classified students as they get to junior/senior year and transition them for life skills and things of that nature and it is a grant program so you will be getting funding for this program.

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

**OPERATIONS COMMITTEE:**

Moved by Mrs. Zuena, seconded by Mr. Monge, that the following resolutions be adopted:

**O-1. APPROVE SECURITY DRILL AND BUS EVALUATION REPORTS**

That pursuant to N.J.S.A. 18A:41-1 and P.L. 2009, Chapter 178, the Board approve the following security drill and bus evacuation reports for the 2015-2016 school year, in accordance with the information appended to the minutes.

**O-2. APPROVE BURNET MIDDLE SCHOOL TITLE I SUMMER PROGRAM TO BE HELD AT UNION HIGH SCHOOL**

That the Board approve Burnet Middle School Title I Summer Program to be held at Union High School from Monday, June 27, 2016 to Thursday, July 28, 2016. The first session will begin at 8:25 a.m. and the last session will end at 11:35 a.m. Sessions will be Monday thru Thursday, with one Friday scheduled for July 8, 2016.

**O-3. REPORT RECEIPT OF THE FOLLOWING REQUEST FOR PROPOSALS:**

<b>Service</b>	<b>Total Responses Received</b>
Financial Services (Banking)	Seven (7)
Team School Physician	One (1)

**O-4. APPROVE AUTHORIZATION TO PARETTE SOMJEN ARCHITECTS**

That the Board approve authorization to Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the roof replacement to Connecticut Farms School to serve as an application to the Office of School Facilities and an amendment to the District's Long-Range Facility Plan. This is an "Other Capital" project and

the District is not seeking State funding but will fund the project through the District's Capital Reserve Account.

O-5. APPROVE AUTHORIZATION TO PARETTE SOMJEN ARCHITECTS

That the Board approve authorization to Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the roof replacement to Livingston Elementary School to serve as an application to the Office of School Facilities and an amendment to the District's Long-Range Facility Plan. This is an "Other Capital" project and the District is not seeking State funding but will fund the project through the District's Capital Reserve Account.

O-6. APPROVE AUTHORIZATION TO EI ASSOCIATES ARCHITECTS & ENGINEERS, P.A.

That the Board approve authorization to EI Associates Architects & Engineers, P.A. to submit the necessary plans and paperwork to the Department of Education concerning the Union High School Boiler Replacement Project to serve as an application to the Office of School Facilities and an amendment to the District's Long-Range Facility Plan. This is an "Other Capital" project and the District is not seeking State funding but will fund the project through the District's Capital Reserve Account.

O-7. APPROVE INTERLOCAL AGREEMENT WITH REGION 4 EDUCATION SERVICE CENTER

That the Board approve the Interlocal Agreement with the Region 4 Education Service Center (co-op) for the 2016-2017 school year, in accordance with the information appended to the minutes.

O-8. REPORT RECEIPT OF BIDS

Report receipt of bid(s): Student Transportation Services, in accordance with the information appended to the minutes.

O-9. APPROVE REQUEST

That the Board approve request from Deanna Russomanno, requesting a game between the Farmers and the New Jersey Hawks Special Olympics softball team at the Union High School softball field on May 25<sup>th</sup> at 5:30 p.m. (insurance provided).

O-10. APPROVE REQUEST FROM TOWNSHIP OF UNION – RECREATION DEPARTMENT

That the Board approve request from the Township of Union – Recreation Department requesting a school bus and driver for approximately 10-14 field trips for Summer Day Camp (June 27, 2016 to August 5, 2016), in accordance with the information appended to the minutes.

O-11. APPROVE RENTAL OF UNION HIGH SCHOOL AUDITORIUM

That the Board approve rental of Union High School Auditorium, Saturday, September 10, 2016 from 1 p.m. to 9:30 p.m. for Mitrads Festival 2016.

O-12. APPROVE ADDITIONS TO UPCOMING BID

That the Board approve the removal and replacement of terracotta caps at Livingston and Connecticut Farms with new metal copings to provide a water tight seal on the upcoming bid.

O-13. APPROVE AUTHORIZATION TO PARETTE SOMJEN ARCHITECTS

That the Board approve the authorization to Parette Somjen Architects to set the parapet wall at Connecticut Farms repair as an add alternate on the upcoming roof bid.

O-14. APPROVE ADDITIONS TO UPCOMING BID

That the Board approve the authorization of the deteriorated stucco wall of the upper part of the gym to be an add alternate on the upcoming roof bid.

O-15. APPROVE ACCEPTANCE OF PROPOSALS FOR ENVIRONMENTAL ENGINEERING

That the Board approve the acceptance of a proposal to provide environmental engineering, as assigned by the Superintendent of schools for the period of July 1, 2016 to June 30, 2017 to (a) Omega, (b) Pars, and (c) RV&A.

O-16. APPROVE UCC FALL 2016 PRE-SEASON SPORTSMANSHIP WORKSHOP

That the Board approve the Union County Conference Fall 2016 Pre-Season Sportsmanship Workshop to be held at Union High School, Wednesday, August 31, 2016 at 5:00 p.m., in accordance with the information appended to the minutes.

DISCUSSION:

Mr. Nufrio stated he would like again to thank all in Fiscal and Operation Committees who worked diligently to review the RFPs and to make the recommendations.

Mr. Le stated he wanted to commend the committee for their very quick and thorough review and recommendation.

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

PERSONNEL COMMITTEE:

Moved by Mr. Arminio, seconded by Mrs. Zuena, that the following resolutions be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That Personnel Actions be approved in accordance with the information appended to the minutes.

P-2. AMEND SUBSTITUTE LISTS FOR 2015-2016 SCHOOL YEAR

That the Board approve the Amended Substitute Lists for the 2015-2016 school year in accordance with the information appended to the minutes.

## P-3. ACCEPT LETTERS OF RESIGNATION/RETIREMENT:

That the Board accept letters of resignation/retirement from the following staff:

**Resignations**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>	<u>Reason</u>	<u>Notes/ Corrections</u>
Ingram, Maurice	Leave Replacement School Psychologist	BH	4/29/16	Resignation	
Nam, Cristina	ESL Teacher	UHS	7/1/2016	Resignation	
Walezak, Michelle	Teacher-Math	KMS	7/1/2016	Resignation	
Lishak, Noreen	Assistant Superintendent	Central Office	7/9/2016	Resignation	

**Retirements**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date: (Noted on letter)</u>	<u>Reason</u>	<u>Date of Hire Not including leave of absences.</u>	<u>Attendance to Meeting 5/17/16</u>
Cunningham, Jacqueline	Elementary Teacher	Wash	7/1/16	Retirement	1/1/1988	
McKensie, Imogene	Bus Aide	Trans	7/1/16	Retirement	10/3/2012	
Torres, Jose	Science Military Teacher (ROTC)	UHS	10/1/2016	Retirement	1/1/2006	

## P-4. APPROVE LEAVES FOR STAFF

That the Board approve leaves for the following staff:

**Leave of Absences**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Leave Dates</u>	<u>Leave Type Regarding updated info only.</u>	<u>Notes/ Corrections</u>
Golding O'Brien, Maura	Resource Program In-Class	Wash	9/1/2016-6/30/2017	Unpaid Maternity Leave Non-FMLA	Previous leave(s) 1/2014-6/30/2016
Dellanno, Stephanie	Teacher's Assistant	BMS	5/31/16-6/30/2016	Paid Maternity Leave and Unpaid FMLA	

Cassano, Lisa	Pre-Kindergarten Teacher	BH	Extension through 6/30/2018. Entire 2016-2017 school year.	Unpaid Maternity Leave-Non FMLA	Org. leave began 9/1/2015
Vincent, Jaclyn	Teacher-Elem	CF	9/16/16-12/14/2016	Paid and unpaid Maternity Leave-FMLA	
Lorenzo, Richard	Computer Teacher	BMS	5/24/16-6/23/16	Paid medical leave	
Costleigh, Dale	Maintenance	Central Office	6/1/16-9/30/16	Unpaid FMLA and unpaid non-FMLA	
Swingle, Sean	Math Teacher	UHS	5/17/16-6/1/2016	Paid and unpaid paternity leave under FMLA	

**P-5. APPROVE DEEPAN PATEL – TEAM PHYSICIAN**

That the Board approve Deepan Patel as Team Physician for Athletics for the 2016-2017 school year at an annual rate of \$3,500.

**P-6. APPROVE PROFESSIONAL SERVICE CONTRACT – BHARATI MULLICK, M.D.**

That the Board approve Professional Service Contract with Bharati Mullick, M.D., as Chief Medical Inspector pursuant to N.J.S.A. 18A:40-1 for the 2016-2017 school year at an annual fee of \$20,000, in accordance with the information appended to the minutes.

**P-7. APPROVE TESTING COORDINATOR 2015-2016 SCHOOL YEAR – ANDREA STEENSON**

That the Board approve Andrea Steenson as testing coordinator for the 2015-2016 school year in the amount of \$3,000 (Acct #11-130-100-101-03-54-0612-17096).

**P-8. REAPPOINT TREASURER OF SCHOOL MONEYS FOR 2016-2017 SCHOOL YEAR - DEBRA CYBURT**

That the Board reappoint Debra Cyburt as Treasurer of School Moneys for the 2016-2017 school year at an annual salary of \$4,600.

**P-9. REAPPOINT AFFIRMATIVE ACTION OFFICER – MANUEL E. VIEIRA**

That the Board reappoint Manuel E. Vieira as Affirmative Action Officer for awarding contracts for the 2016-2017 school year under P.L. 1975, c. 127, at no cost to the District.

**P-10. REAPPOINT CUSTODIAN OF SCHOOL RECORDS – MANUEL E. VIEIRA**

That the Board reappoint Manuel E. Vieira as Custodian of School Records for the 2016-2017 school year, at no cost to the District.

**P-11. APPROVE RESIDENCY INVESTIGATORS – SUMMER 2016**

That the Board approve residency investigators to work during Summer 2016, at a rate of \$20 per hour as follows:

<b>Residency Investigator</b>	
Maria Schmidtberg	Not to exceed 70 hours for July and August or \$1,400
Thomas Sheridan	Not to exceed 50 hours for July and August or \$1,000
Anthony Martino	Not to exceed 50 hours for July and August or \$1,000
John Matos	Not to exceed 50 hours for July and August or \$1,000
Al Tutela	Not to exceed 50 hours for July and August or \$1,000
Rich Catino	Not to exceed 50 hours for July and August or \$1,000
Dan Hodge	Not to exceed 50 hours for July and August or \$1,000
Gary Abraham	Not to exceed 50 hours for July and August or \$1,000

**P-12. APPROVE CURRICULUM WRITING TEAMS:**

That the Board approve the following Curriculum Writing Teams(s):

<b>Subject</b>	<b>Curriculum Writing Team</b>	<b>Rate</b>	<b>Year</b>
ESL POE	Esterina Fusco and Sonia Decker	\$20/hr not to exceed 15 hrs per person	2015-16
Social Studies Grade 3	Karen Freitas and Jaclyn Vincent	\$20/hr not to exceed 15 hrs per person	2016-17
Language Arts Grade 5	Ashley Prata and Brittany Schill	\$20/hr not to exceed 15 hrs per person	2016-17
Supplemental ELA Instructional Writing Materials K-5	Donna Cassidy, Mary Ann D'Agostino, Melissa Glenn, Angela Kahn, Deanne Larue, Jamie Leloia, Barbara Nicholls, Mary Ellen Patricco, Regina Reda, Christina Sullivan	\$20/hr not to exceed 20 hrs per person	2015-16

P-13. Reserved. Pulled from agenda at May 10, 2016 worksession (employees list for reappointment 2016-2017 school year).

**P-14. APPROVE TINY TOTS FOR OCCUPATIONAL AND PHYSICAL THERAPY**

That the Board approve Tiny Tots for Occupational and Physical Therapy at the rate of \$95/hr. for the 2016-2017 school year, not to exceed \$10,000 (Account #11-000-216-320-01-19, in accordance with the information appended to the minutes.

**P-15. APPROVE EPIC HEALTH SERVICES INC.**

That the Board approve Epic Health Services Inc. to provide Nursing Services, at a the rate of \$45/hr. for RN and \$36.90/hr. for LPN, not to exceed \$40,000 (per the Beach Vitale Act

Senate #375) for the school year 2016-2017, in accordance with the information appended to the minutes (Account #11-000-216-320-01-19).

**P-16. APPROVE ASSISTIVE TEK**

That the Board approve Assistive Tek to provide Assistive Technology evaluations with report at the rate of \$1,000 per evaluation not to exceed \$3,000 (Account #11-000-219-320-01-19) and Assistive Technology training at a full-day rate of \$1,300 and half-day rate at \$650, not to exceed \$1,300 (Account # 11-000-219-320-02-19) for the 2016-2017 school year, in accordance with the information appended to the minutes.

**P-17. APPROVE THE FAMILY CENTER AT MONTCLAIR**

That the Board approve The Family Center at Montclair to provide Mental Health Screening at the rate of \$100 for Mental Health Screening not to exceed \$8,800 and to provide Psychiatric evaluations at the rate of \$600 per evaluation, not to exceed \$1,200 for the 2016-2017 school year (Account #11-000-219-320-01-19, in accordance with the information appended to the minutes.

**P-18. APPROVE CEREBRAL PALSY OF NORTH JERSEY**

That the Board approve The Cerebral Palsy of North Jersey to provide Assistive Technology and or Augmentative and Alternative Communication Evaluations at the rate of \$750 per evaluation and combined Assessment of Assistive Technology and Augmentative and Alternative Communication at the rate of \$1,200 per evaluation, and to provide training at \$150/hr. (minimum of two hours per session) for the 2016-2017 school year, not to exceed \$4,800 (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

**P-19. APPROVE ASSESSMENT COUNSELING AND EDUCATION SERVICES**

That the Board approve ACES (Assessments Counseling and Education Services), 47 Columbia Turnpike, Suite 307, Florham Park, New Jersey 07932 to provide Deaf and Hard of Hearing Evaluations at the rate of \$900 per evaluation not to exceed \$3,600 for the 2016-2017 school year (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

**P-20. APPROVE CROSS COUNTY CLINICAL AND EDUCATIONAL SERVICES**

That the Board approve Cross County Clinical and Educational Services, P.O. Box 150, Ringwood, New Jersey 07456 for Child Study Team Evaluations in a Foreign Language at the rate of \$850 per evaluation and the Battelle Developmental Inventory – five domain at the rate of \$1,150 for the school year 2016-2017, not to exceed \$3,400 (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

**P-21. APPROVE ATC, INC.**

That the Board approve ATC, Inc. (Around the Clock) Healthcare Services Inc. to provide Nursing Services at the rate of \$36.90/hr. for LPN and \$45/hr. for RN not to exceed \$200,000 (State Contract) for the school year 2016-2017 (Account #11-000-216-320-01-19), in accordance with the information appended to the minutes).

**P-22. APPROVE MAXIM HEALTHCARE SERVICES INC.**

That the Board approve Maxim Healthcare Services Inc. to provide Nursing Services at the rate of \$45/hr. for RN and \$36.90/hr. for LPN, not to exceed \$58,800 (per the Beach Vitale Act Senate #375) for the school year 2016-2017 (Account #11-000-216-320-01-19), in accordance with the information appended to the minutes.

**P-23. APPROVE CERTIFIED TEACHERS THROUGH BROOKFIELD SCHOOLS**

That the Board approve the following certified teacher: Erica Perry, employed through Brookfield Schools, 1009 Berlin Road, Cherry Hill, New Jersey 08034 to provide bedside instruction for District students on an "as needed" basis for the school year 2015-2016 in an amount not to exceed \$1,000 (Account #7693-11-150-100-320-01-19), in accordance with the information appended to the minutes.

**P-24. APPROVE DR. FABER**

That the Board approve Dr. Faber to provide Psychiatric evaluations at the rate of \$550 per evaluation for the 2016-2017 school year, not to exceed \$2,750 (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

**P-25. APPROVE MORRIS UNION JOINTURE COMMISSION – VARIOUS SERVICES**

That the Board approve Morris Union Jointure Commission, 340 Central Avenue, New Providence, New Jersey to provide the following services in accordance with the students' IEPs, not to exceed \$388,000 for the 2016-2017 school year (Account #11-000-216-320-01-19), in accordance with the information appended to the minutes: (a) Physical Therapy - \$199/hr., (b) Occupational Therapy - \$180/hr., (c) Speech Therapy - \$210/hr., (d) Personal Aides for ESY - \$10,222 each, and (e) Personal Aides-10 months - \$68,150 each, in accordance with the information appended to the minutes.

**P-26. APPROVE DR. ABRAHAM MORGANOFF – PEDIATRIC NEUROLOGIST**

That the Board approve Dr. Abraham Morganoff, Pediatric Neurologist, 1020 Galloping Hill Road, Union, New Jersey to provide neurological evaluations at the rate of \$500 per evaluation, not to exceed \$7,000 for the 2016-2017 school year (Account #11-000-219-320-01-19), in accordance with the information appended to the minutes.

P-27. Reserved. Approved at May 10, 2016 worksession (Overlook Medical Center-Auditory Processing Evaluations).

**P-28. APPROVE INSTRUCTORS FOR CPR/FIRST AID**

That the Board approve the following instructors for CPR/First Aid: (a) Meg Berry, (b) Shawn Paterno, and (c) Lucille Williams, at a rate of \$40/hr. (not to exceed 4 hours per person) for the 2015-2016 school year.

P-29. Reserved. Approved at May 10, 2016 worksession (Settlement Agreement-Patock Construction Company).

P-30. Reserved. Approved at May 10, 2016 worksession (appointment of Assistant Business Administration).



**P-31. APPROVE JOB DESCRIPTION – ASSISTANT BUSINESS ADMINISTRATOR**

That the Board approve the Job Description for the position of Assistant Business Administrator, in accordance with the information appended to the minutes.

**P-32. APPROVE TERMINATION OF EMPLOYEE #12010**

That the Board approve the termination of Employee #12010, effective June 17, 2016.

**DISCUSSION:**

Mr. Tatum stated our colleague Dr. Lishak has submitted her resignation effective July 9, 2016. She is leaving us to become Superintendent to the South Plainfield School District. I had the opportunity for the last eight years to work with her and congratulations.

Mr. Nufrio stated we wish her all the best in her new position. Mr. Arminio stated my best wishes to Dr. Lishak for success in South Plainfield and I enjoyed working with her for the last six years and certainly the retirees in P-3 – Jackie Cunningham, retiring from Washington School, Imogene McKensie, bus aide – congratulations on retirement and finally Col. Torres, the ROTC head of Union High School. Good luck to all the retirees.

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

**POLICY COMMITTEE:**

Mr. Arminio stated we are in the process of preparing the transgender policy. I gave it to the committee and I'm just waiting for comments from them and then I will give the final version to the Board members for review and then for vote.

Mr. Nufrio stated we also recognize all the hard work and this is a policy that is mandated by the State and we will be refining it and eventually we will put it to the Board for consideration.

**RESIDENCY COMMITTEE:**

Moved by Mrs. Zuena, seconded by Dr. Francis, that the following resolutions be adopted:

**R-1. APPROVE AMENDED LIST OF STUDENTS REMOVED FROM ROLLS**

That the Board approve to amend the list of students removed from the rolls [one (1) student exited from April 1st through April 30, 2016 or a total of forty-three (43) students for the 2015-2016 school year] who are not domiciled in this school district and six (6) students who will be allowed to complete the 2015-2016 school year, in accordance with the information appended to the non-public minutes.

DISCUSSION:

None

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

APPROVAL OF BILLS:

Moved by Mr. Monge, seconded by Mrs. Regis-Darby, that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

DISCUSSION:

None

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

UNFINISHED BUSINESS:

Mr. Arminio stated first I like to recognize Carol, Annie Moses and Mary Ellen Pettrico for the wonderful job they are doing as Chair for the Relay for Life that is coming up in June. I like to point out that there is a student named Desiree Tores who is in charge of the Relay for Life at the high school and trying to organize things there and unfortunately she got a concussion on Saturday so she is not here today but she wanted to speak to the Board and the Town people about Relay for Life

I want to send out congratulations to all the Senior Award winners. There is something special coming up, Mr. Tatum is being honored by the Rotary Club of Union for his commitment to education in Union, along with our Mayor, Mr. Figueiredo and of course some of us will be there to help you celebrate on June 8<sup>th</sup>.

Congratulations to Katlin McFearndon and Anthony Ocolo they were recognized as scholar athletes for Union County. Bryce Weber is being recognized as the NJSIAA dinner. Congratulations to them – they are all seniors.

Finally, on May 26<sup>th</sup>, Union High School, recognizing the DARE program graduation. About 75 Battle Hill students went on a field trip to Caldwell Parsonage and hopefully they learned about the Township of Union. This is an ongoing program for 4<sup>th</sup> graders to visit the home of the Revenue James Caldwell.

Mr. Le stated I want to report back on the NJSBA delegate assembly which was May 14<sup>th</sup>. It is an association of all the school boards throughout the State of New Jersey – each school board has a representative to attend to vote on certain policies. There were six resolutions that were being considered and same are as follows: (1) ensure alternative testing for graduation requirements – passed (121-21), (2) raise the drop-out age to 18 – passed (123-16), (3) exempt stand mandated programs from budget caps/spending growth limitations – failed (49-91), (4) support for school choices – passed (114-24), (5) oppose the Cadillac tax – passed (126-11), and (6) oppose measure to transfer obligations to local districts to fund pension system – passed (136-2), in accordance with the information appended to the minutes.

Mr. Nufrio stated thank you for attending on my request. Mr. Le is the alternate delegate and I asked him to attend since I was not able to.

Mr. Monge stated along with Mrs. Moses and Mrs. Conti he attended the autism event and wanted to congratulate the staff and Student Council at Battle Hill Elementary School.

Mr. Le stated this Friday he attended the lipsinc event, along with Mrs. Darby, it was the 2<sup>nd</sup> year of this event and it is so much fun and everyone was dancing and singing along.

Mr. Tatum stated May 30<sup>th</sup> – annual Memorial Day Parade and our students will be part of that parade. Mrs. Moses has coordinated the efforts along with Town hall so if you have any questions contact Mrs. Moses.

Mr. Nufrio stated with regards to the awards presentation at the high school last evening, which Mr. Tatum, Mr. Le and I attended and I just wanted to take the opportunity to express our gratitude to the many presenters and one of them the Civic Association which I am a part of and to publicly thank all for the money that has been given to our students and each year I attend I am amazed at the list – it just goes on and on and hopefully it will continue. On behalf of this Board and Mr. Tatum and the entire staff, we want to publicly thank everyone who is a part of that and hopefully you will continue that tradition.

#### NEW BUSINESS:

Mr. Le stated following-up on the NJSBA – Highland Park Board of Education handed out a template resolution in regards to graduation requirements – I think this is something that we might want to consider. It is a resolution that other schools have adopted – Hopewell Valley Regional, Bloomfield, Washington Township – Gloucester, Clifton, East Windsor, Paterson, Princeton, Bridgewater Raritan and Collingswood, as well as the New Jersey Regional educational Services Commission. It is a form of resolution to oppose the New Jersey Department of Education recommendation to have PARCC as requirement for graduation for high school. This will affect the class of 2020 and the option to opt out would be appealing to parents. This is something that we might want to consider, in accordance with the information appended to the minutes.

Mr. Nufrio stated I would recommend that the Education Committee take this as a special project and in conjunction with Mr. Tatum and our legal department, Mr. Griggs, to be certain that we are proceeding in fashion that will not conflict with what is currently being mandated.

The legislature is still reviewing for the next academic year what actually will be required because of what I read, it is still under review.

Mr. Monge stated the lawsuit – Newark Board of Ed for high school graduation. Did you see that? Mr. Nufrio stated that is what I'm alluding to – thank you. Mr. Griggs stated I think we just wait and see and be guided by the comments from the NJSBA and the legislature onto what they are going to do or what they are recommending. Just continue doing what you are doing now. Mr. Nufrio stated and certainly it will be under consideration.

#### COMMENTS FROM PUBLIC:

Mr. Bill Morrison stated I'm here tonight to express my thanks on your enthusiasm for the 7<sup>th</sup> grade baseball team. It is time to address this problem because we have too many kids not playing. Suggestion for this Board, maybe in September take some members of the Board, members of the baseball organization and little league and maybe work something out. Keep the kids interested. Right now we have 16 13-years olds that are playing that basically if little league was the same would be out there doing nothing. We are here to help – I will help, whatever I can do for you and maybe in September that would be a good idea.

The other thing is the awards program last night – I think you did an outstanding job but I was a little disturbed that the baseball team was not there because they were at a game. It is only a baseball game, you must know the date you are going to do this and everybody should clear the schedule. The parents were there, the grandparents were there, they didn't get to see him get an award. I said something to somebody on the athletic board and he said it might be a conference game – but things can be changed. You want to see your kid get an award. If you can put that in your notes for next year, that would be a good idea if the coaches have a problem, they can come see me. Mr. Nufrio stated please leave your contact number with Mr. Vieira. Mr. Monge stated we have his. Mr. Nufrio stated I know that there are plenty of Board members who would love to get involved and we appreciate your efforts.

Ms. Donna Lerner stated some of us parents are hearing about rumors of removing kindergarten aides and I know there are some State requirements for aides and assistants being in the room with pre-kindergarteners and you want ratio and inclusive classrooms, I was just wondering about the staffing issues. Mr. Tatum stated what we have done is to ensure that every staff member in the schools has employment. There is a mandate for class size over 25. What we will continue to do is to make sure that we are in compliance as far as having an aide in the classroom and support for our children. Mr. Nufrio stated the hard work that is being done by both Mr. Tatum, Mrs. Moses, Mr. Benaquista and Mr. Vieira and the confidence that we have in their hands and they placed this very difficult task of ensuring that we don't lose anyone. It is for the eventual result to have all areas properly addressed.

#### MOTION FOR EXECUTIVE SESSION:

Moved by Dr. Francis, seconded by Mr. McDowell, that the Board go into Executive Session to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-2(b) personnel matters. The Board will disclose the discussion conducted during the Executive Session with notice to the public when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interest to

the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney-client privilege.

AYE: Mr. Arminio, Dr. Francis, Mr. Le, Mr. McDowell, Mr. Monge, Mrs. Regis-Darby, Mr. Salcedo, Mrs. Zuena, Mr. Nufrio

NAY: none

ABSTAIN: none

MOTION CARRIED

The Board returned to Public Session.

MOTION TO ADJOURN:

There being no further business before the Board, it was moved by Mr. Le, seconded by Mr. Arminio, that the meeting e adjourned at 9:15 p.m. All present voting Yes. MOTION CARRIED.

Very truly yours,

MANUEL E. VIEIRA  
INTERIM BOARD SECRETARY