

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: June 2017

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Union High School	Shelter In Place with a fire alarm pulled.	Entire Building	6-20-17 1145 AM
Burnet Middle School	Actual Event. School conducted a preplanned lock in overnight of 8 th graders graduating on Friday June 16 to Saturday June 17. Fire and Police depts... and security team were advised and attended. Fire drill and lockdown drill were conducted.	BMS Administration, Union PD and FD, Security, Head Custodian and teaching staff who attended the event.	6-16-17 7 PM to 6-17-17 at 7 AM.
Kawameeh Middle School	Actual Event. School elevator went down and several disabled students were on the second floor. Union FD responded and assisted security and administration carrying student down in wheelchairs.	Disabled students, Custodians, Security, Principal and Vice Principal.	145 PM 6-6-17
Jefferson School	Shelter In Place with a fire alarm pulled.	Entire Building	6-15-17 201 PM
Battle Hill School	"	"	6-14-17 115 PM
Connecticut Farms School	"	"	6-21-17 1035 AM
Livingston School	"	"	6-19-17 1220 PM

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Washington School	Actual Incident, School placed in a shelter in place before school opened because a door was found to be unsecured all night.	Building searched by principal, VP, custodians and secretaries. Union PD was advised.	803 to 835 AM 6-9-17
Franklin School	Actual Incident. School placed into a shelter in place for a lost child who was supposed to have walked to school but never arrived. Student found sitting in playground during shelter in place.	Principal, custodians, staff and Union Police Dept. and lost students' parents.	6-5-17 0850-0859 AM
Hannah Caldwell School	Shelter In Place-Fire Alarm Pulled	Entire Building	6-15-17 1111 AM
Hamilton School- Supervisors Bldg.			
BOE Admin. Bldg.			

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

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Burnet MS	Evacuation(non-fire) to other location	Entire student body and staff	9/26/16 8:30 am
Burnet MS	Active shooter	Entire student body and staff	10/13/16 9:03 am
Burnet MS	Shelter In Place	Entire student body and staff	11/22/16 12:54
Burnet MS	Bomb Threat: shelter in place	Entire student body and staff	12/15/16 9:38 am
Burnet MS	Lockdown	Entire student body and staff	1/30/2017 10:33
Burnet MS	911 call and radio check	Personnel w/radio & outside line	2/17/2017 10:30
Burnet MS	Table top field trip/accident	Admin, VP, security, office staff	3/23/2017 10am
Burnet MS	Lockdown: shelter in place	Entire student body and staff	4/4/2017 8:50am
Burnet MS	Lock down: called by UPD	Entire student body and staff	5/8/2017 11:50am
Burnet MS	Actual event: school conducted a pre-planned lock-in of 8 th grade students. Fire, Police and Security were advised and attended. Fire drill and lockdown were held; per Ardito	8 th grade students, custodial staff and chaperones	6/17-6/17 2017 6pm -7am

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 5/23/2017

Time of day the drill was conducted: 8:45 A.M.

School Name: Union High School

Location of the Emergency Evacuation Drill: North Third Street, Gruber Avenue, Cook Drive

Route Number(s): All routes

Name of the school principal/person(s) overseeing the drill: Shawn Paterno

Other information relative to the emergency evacuation drill:
