

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M – E – M – O – R – A – N – D – U – M

TO: Dr. Gerald Benaquista

C: Ms. Marissa McKenzie
Dr. Jose Rodriguez
Yolanda Koon
Kim Conti
Bernadette Wilson
Diane Cappiello

FROM: Kim Conti

RE: Board Agenda

DATE: July 14, 2026

Approve IntelliShred to provide shredding services for district on an “as needed” basis for the school year 2026-2027 in an amount not to exceed \$2,030.00 (11-000-219-610-01-19\7078) in accordance with the information in the hands of each board member.



IntelliShred

IntelliShred Contact: Kristina Asimoglou
30 Royal Road
Suite 3
Flemington, NJ 08822
908-237-4530
billing@intellishred.com

Union Township Special Education Department

Billing Address
Palma Gangone
2369 Morris Ave
Union, NJ 07083
908-851-6478
pgangone@tups.org

Union Township Special Education Department

Delivery Address
Palma Gangone
2369 Morris Ave
Union, NJ 07083
908-851-6478
pgangone@tups.org

SERVICE CODE	SERVICE DESCRIPTION	QUANTITY	RATE	FEE
SERVICES				
FEE-SO	Transport Labor Fee (1) Flight per 95-gallon for [20] boxes in trailer.	2	\$ 30.00	\$ 60.00
PRG-9T	Purge Service 95 Gallon Container-NAID AAA Certified On-Site-Each container will hold approximately 10 Standard Banker Boxes of Documents (15" X 12" X 10"). Min. Charge \$270. [170] Standard Banker Boxes at ground level.	17	\$ 90.00	\$ 1,530.00

*****No Hidden Fees or Fuel Surcharges. Onsite Shredding.**

Terms And Conditions

Payment due upon completion of service unless prior arrangements are made. IntelliShred assumes all boxes are located at ground level. A per flight, other than ground level, transport charge will apply if no elevator service is available. Empty cardboard boxes are **not** shredded. IntelliShred will neatly stack or place empty boxes in client provided recycling container. Applicable sales tax not included. If material quantity presented significantly exceeds quote, IntelliShred reserves the right to reschedule the balance of job.

Client Services Manager Kristina Asimoglou

School Business Adminstrator Yolanda Koon

Kristina Asimoglou

[Signature]

Manager Signature

Customer Signature
Signature Date: 07/14/2026