

ELECTRO-AMERICA

COMPUTER NETWORK SOLUTIONS

May 22, 2015

Township of Union Board of Education
2369 Morris Avenue
Union, NJ 07083

Attn: Mr. Jim Damato and Dr. Noreen Lishak

Subject: Proposal for Evaluation of IT Infrastructure and Staffing

Thank you so much for inviting us to your office and allowing us the opportunity to discuss your current IT challenges. We are confident that the following proposal will help provide a gateway to the goals you are hoping to achieve for the schools' IT infrastructure and management.

Recommendations and Proposed Work:

1. Currently, the Board of Education employs 5 individuals who encompass the IT Staff in the following capacities: Director of IT, (2) Managers, (2) Helpdesk Technicians. We propose to evaluate the qualifications and abilities of these staff members to ensure that they are able to adequately perform the work needed to maintain an operational IT infrastructure for the school district. This includes the ability to properly manage the existing network, ensure little to no downtime, and properly advise and make decisions regarding the need, or lack thereof, for new equipment, software applications, etc. This also means that these individuals have the ability to effectively plan for upgrades and projects that will enhance the school district and learning environment for its students.
2. Perform a complete network assessment that encompasses the full network infrastructure as it pertains to (11) Schools, (1) Warehouse, and (2) Administrative/Special Services Buildings. Network assessment will include a thorough analysis of hardware, software, cabling, internet connections, etc. When the assessment is complete, the Board of Education will have a clear understanding of how the network is assembled and how it functions as a unit.
3. Provide a plan for reorganization as needed. As a preliminary, we believe that the school district would benefit greatly from the addition of a qualified Senior Systems Engineer to the IT staff. This person will have the knowledge necessary to make proper IT decisions, plan projects, and ensure that, from their date of hire onward, there is no unnecessary IT spending. We intend to provide a job description for said individual and will help as needed should the Board decide to proceed with bringing on a staff member in this capacity.

Total Estimated Cost: 170 hours at a discounted hourly rate of \$125/hour (standard hourly rate is \$150/hour), for a total investment of approximately \$21,250.00.

Payment Schedule: 50% due up front to begin work, 50% due upon completion of work.

We appreciate the opportunity to assess your current IT needs and provide you with this proposal. Please feel free to contact Hayley O'Connor – 908-687-0020 / hoconnor@electro-america.com should you have any questions.

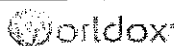
If you are in agreement with this proposal and wish to proceed, please indicate so by signing below.

Name

Signature

Date

2187 Morris Avenue, Union, NJ 07083 Tel: 908-687-0020 Fax: 908-687-3286
www.Electro-America.com





Servpro 8909

of Central Union Cnty P-908-233-7070
of Western Essex Cnty P-973-994-1640 F-973-994-1641
544 South Ave
Garwood, NJ 07027
TIN # 22-3867407
NJ Registration#13VH05524400

Insured: Union B.O.E (Livingston Elementary School) Tom Wiggins
Property: 960 Midland Blvd
Union, NJ 07083

Business: (908) 851-6427
E-mail: twiggins@twpunionschools.org

Estimator: Karl Spinner
Business: 544 South Ave
Garwood, NJ 07027

Business: (973) 994-1640
E-mail: karl.spinner@verizon.net

Claim Number: SP15-0492

Policy Number:

Type of Loss: Water Damage

Date Contacted: 6/1/2015

Date of Loss: 6/1/2015

Date Inspected: 6/2/2015

Date Received: 6/1/2015

Date Entered: 6/2/2015 2:25 PM

Price List: NJNE8X_JUN15
Restoration/Service/Remodel
Estimate: SP15-0492

Union B.O.E (Livingston Elementary School) Tom Wiggins

Attached please find our Preliminary Estimate which includes a detailed breakdown of services. This is a base Estimate which may be adjusted based on subsequent findings or if SERVPRO has to perform additional required work. Any changes to the Scope of Work will be handled with a Change Order describing the detailed additional services.

Please feel free to call our office at 908-233-7070 with any question.

Thank you for choosing SERVPRO of Central Union County and Western Essex County to assist you.



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**SP15-0492
Main Level**

Main Level

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|---|------------|------------|--------|
| 1. Equipment setup, take down, and monitoring (hourly charge) | 3.00 HR @ | 45.71 = | 137.13 |
| 2. Equipment monitoring (hourly charge) | 12.00 HR @ | 45.71 = | 548.52 |

Gym Height: 20'

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|---|---------------|------------|----------|
| 3. Apply anti-microbial agent | 3,472.00 SF @ | 0.20 = | 694.40 |
| 4. Dehumidifier (per 24 hour period) - XLarge - No monitoring 4 Dehumidifiers for 5 days Drying Plaster. | 20.00 EA @ | 101.25 = | 2,025.00 |
| 5. Air mover (per 24 hour period) - No monitoring 10 Air Movers for 5 days Drying Plaster. | 50.00 EA @ | 28.00 = | 1,400.00 |
| 6. Protect - Cover with plastic Tent to dry wood floor. | 1,736.00 SF @ | 0.25 = | 434.00 |

Storage Area/Room Height: 8'

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|---|-------------|------------|--------|
| 7. Clean floor | 167.22 SF @ | 0.35 = | 58.53 |
| 8. Apply anti-microbial agent | 167.22 SF @ | 0.20 = | 33.44 |
| 9. Dehumidifier (per 24 hour period) - Large - No monitoring 1 Dehumidifier for 5 days Drying Plaster. | 5.00 EA @ | 71.44 = | 357.20 |
| 10. Air mover (per 24 hour period) - No monitoring 3 Air Movers for 5 days Drying Plaster. | 15.00 EA @ | 28.00 = | 420.00 |

Auditorium Height: 22'

Missing Wall - Goes to Floor 32' 7" X 6' 8" Opens into STAGE

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|--|---------------|------------|--------|
| 11. Containment Barrier/Airlock/Decon. Chamber | 1,144.00 SF @ | 0.65 = | 743.60 |



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CONTINUED - Auditorium

| DESCRIPTION | QTY | UNIT PRICE | TOTAL |
|--|------------|------------|----------|
| To seal affected area from unaffected area to maximize drying process. | | | |
| 12. Dehumidifier (per 24 hour period) - Desiccant - No monit. 1 Desiccant Dehumidifier for 5 days Drying Plaster. | 5.00 EA @ | 230.00 = | 1,150.00 |
| 13. Dehumidifier (per 24 hour period) - XLarge - No monitoring 2 Dehumidifiers for 5 days Drying Plaster. | 10.00 EA @ | 101.25 = | 1,012.50 |
| 14. Air mover (per 24 hour period) - No monitoring 10 Air Movers for 5 days Drying Plaster. | 50.00 EA @ | 28.00 = | 1,400.00 |

2nd Floor

| DESCRIPTION | QTY | UNIT PRICE | TOTAL | Height: 10' |
|--|-------------|------------|--------|-------------|
| Mech Rm | | | | |
| 15. Clean floor | 192.00 SF @ | 0.35 = | 67.20 | |
| 16. Apply anti-microbial agent | 944.00 SF @ | 0.20 = | 188.80 | |
| 17. Dehumidifier (per 24 hour period) - Large - No monitoring 1 Dehumidifier for 5 days Drying Plaster. | 5.00 EA @ | 71.44 = | 357.20 | |
| 18. Air mover (per 24 hour period) - No monitoring 3 Air Movers for 5 days Drying Plaster. | 15.00 EA @ | 28.00 = | 420.00 | |

Grand Total Areas:

| | | |
|-----------------------------|------------------------------------|--------------------------------|
| 22,862.36 SF Walls | 19,552.98 SF Ceiling | 42,415.33 SF Walls and Ceiling |
| 19,552.98 SF Floor | 2,172.55 SY Flooring | 2,046.33 LF Floor Perimeter |
| 0.00 SF Long Wall | 0.00 SF Short Wall | 2,111.50 LF Ceil. Perimeter |
| 19,552.98 Floor Area | 20,066.56 Total Area | 22,862.36 Interior Wall Area |
| 9,233.13 Exterior Wall Area | 964.67 Exterior Perimeter of Walls | |
| 0.00 Surface Area | 0.00 Number of Squares | 0.00 Total Perimeter Length |
| 0.00 Total Ridge Length | 0.00 Total Hip Length | |



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Summary for Dwelling

| | |
|-------------------------------|--------------------|
| Line Item Total | 11,447.52 |
| Total Tax(Rep-Maint) | 801.33 |
| Replacement Cost Value | \$12,248.85 |
| Net Claim | \$12,248.85 |

Karl Spinner

