

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: May 2017

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Union High School	Preplanned large-scale track and field day at UHS Football Field. Due to extreme heat, FD and EMS requested additional units. 10 students evaluated, 3 transported to hospital	All 4 th Grade students and staff from 10 district schools and two Catholic schools. Phys Ed teachers, Security, Union FD, PD, EMS and district maintenance employees.	5-17-17 9 AM to 2 PM
Burnet Middle School	Lockdown ordered by Union PD for actual incident and search for a murder/arson suspect.	Entire School	5-8-17 1150-145 PM
Kawameeh Middle School	Active Shooter Lockdown Drill	Entire School	5-31-17 158 PM
Jefferson School	Lockdown ordered by Union PD for actual incident and search for a murder/arson suspect.	Entire School	5-8-17 1150-145 PM
Battle Hill School	Shelter In Place Drill	Entire School	5-30-17 235 PM
Connecticut Farms School	Shelter In Place Drill	Entire Building	5-31-17 240 PM
Livingston School	Shelter In Place Drill	Entire Building	5-31-17 145 PM
Washington School	Shelter In Place for an actual medical emergency.	Entire Building	5-3-17 1050 AM to 1220 PM
Franklin School	Lockdown ordered by Union PD for actual incident and search for a murder/arson suspect.	Entire School	5-8-17 1150 to 145 PM

SCHOOL SECURITY DRILL NOTIFICATION

Hannah Caldwell School	Lockdown-Intruder In the Building Drill.	Entire School	5-25-17 150 PM
Hamilton School- Supervisors Bldg.			
BOE Admin. Bldg.			

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

*PLEASE COMPLETE THIS FORM BEFORE THE 5th OF EACH MONTH & EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

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District: Union Month of May 2017

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Burnet MS	Evacuation(non-fire) to other location	Entire student body and staff	9/26/16 8:30 am
Burnet MS	Active shooter	Entire student body and staff	10/13/16 9:03 am
Burnet MS	Shelter in Place	Entire student body and staff	11/22/16 12:54
Burnet MS	Bomb Threat: shelter in place	Entire student body and staff	12/15/16 9:38 am
Burnet MS	Lockdown	Entire student body and staff	1/30/2017 10:33
Burnet MS	911 call and radio check	Personnel w/radio & outside line	2/17/2017 10:30
Burnet MS	Table top field trip/accident	Admin, VP, security , office staff	3/23/2017 10am
Burnet MS	Lockdown: shelter in place	Entire student body and staff	4/4/2017 8:50am
Burnet MS	Lock down: called by UPD	Entire student body and staff	5/8/2017 11:50am
Burnet MS			

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

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School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: _____

Time of day the drill was conducted: 9:30 & 1:00

School Name: Hannah Caldwell

Location of the Emergency Evacuation Drill: Parking lot

Route Number(s): 2 buses at 9:30 / 1 bus at 1:00

Name of the school principal/person(s) overseeing the drill: Kathryn DiGiovanni

Other information relative to the emergency evacuation drill:

