

# TOWNSHIP OF UNION

IN THE COUNTY OF UNION

## RECREATION DEPARTMENT

1120 Commerce Avenue  
Union, New Jersey 07083  
(908)686-4200 Fax (908)686-4114

[www.uniontownship.com/147/recreation](http://www.uniontownship.com/147/recreation)

Robert Cowper  
Superintendent of Recreation  
Michele Delisfort  
Commissioner

May 16, 2018

Union Board of Education  
Attn: Gregory Brennan, Business Administrator  
2369 Morris Ave  
Union, NJ 07083

RECEIVED  
5/18/18

Dear Mr. Brennan,

Once again, the Township of Union Recreation Department is offering its Summer Day Camp and we are requesting that a school bus and driver be available for our field trips. Our camp will run from June 25, 2018 to August 10, 2018, we will be serving 15 campers and a staff of 6 counselors. We will need the bus between the hours of 9:30AM to 3:30PM, on each of our outings.

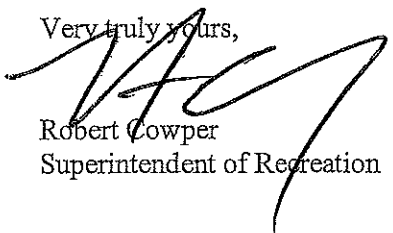
Below is a list of destinations as well as dates:

<u>Venue</u>	<u>Location</u>	<u>Date</u>
Turtle Back Zoo	West Orange, NJ	June 27 <sup>th</sup>
Jersey Lanes	Linden, NJ	July 5 <sup>th</sup>
NJ Jackals	Montclair, NJ	July 11 <sup>th</sup>
Turtle Back Zoo	West Orange, NJ	July 18 <sup>th</sup>
Somerset Patriots	Bridgewater, NJ	July 25 <sup>th</sup>
Jersey Lanes	Linden, NJ	August 1 <sup>st</sup>

We will also need the bus on Fridays, June 29<sup>th</sup> through August 3<sup>rd</sup>, 9:30AM to drop off at the Knights of Columbus on Jeanette Ave. and pick up at 11:45AM to bring the children back to the Recreation Department.

Destinations and number of campers are subject to change, we will coordinate with the Transportation Coordinator if they do. Thank you for your help.

Very truly yours,

  
Robert Cowper  
Superintendent of Recreation

RC/lm

cc: Gail Calderone, Transportation Coordinator