

School Security Drill Notification

District: Union Township May 2023

School Name	Drill Type	Occupants Involved	Date & Time
Washington School	Modified lockdown	Entire school	5/26/2023 11:45 am
Burnet Middle school	Evacuation drill	Entire School	5/5/2023 11:15am
Kawameeh Middle school	Lockdown	Entire school	5/15/2023 10:32 am
Livingston School	Lock down	Entire school	5/25/2023 9:15 am
Jefferson School	Evacuation Drill	Entire School	5/17/2023 9:00 am
Hannah Caldwell School	Modified lockdown	Entire school	5/31/2023 1:43 pm
Franklin School	Modified lockdown	Entire School	05/25/2023 10:45 am
10:45 am	Modified Lockdown	Entire School	05/30/2023 10:34 am
Conn Farms.	Modified Lockdown	Entire School	5/23/2023 11:29 am
Battle Hill School	Modified Lockdown	Entire School	05/31/2023

Drill Type:

- Active Shooter
- Evacuation (non-fire)
- Bomb Threat
- Lockdown

Occupants:

Students/Staff/Faculty
Staff and/or Crisis Team Members

*PLEASE EMAIL THIS FORM TO BILL SPEKHARDT (wspekhardt@twunionschools.org) IMMEDIATELY FOLLOWING A DRILL

*PLEASE COMPLETE THIS FORM BEFORE THE 1ST OF EACH MONTH & FAX TO THE COUNTY OFFICE @ 908-654-9869 OR EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

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SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
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5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

April 17, 2023

Time of day the drill was conducted: _____

School Name:

Battle Hill Elementary

Location of the Emergency Evacuation Drill:

Main Entrance

Route Number(s):

All B.H. Routes

Name of the school principal/person(s) overseeing the drill:

Sharon K. Drayton

Other information relative to the emergency evacuation drill:

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Date of the school bus emergency evacuation drill: April 24, 2023

Time of day the drill was conducted: 9:15 AM

School Name: Connecticut Farms School

Location of the Emergency Evacuation Drill: Bus Loading Zone, Roosevelt Avenue

Route Number(s): Van 9, Van 16, Van 19, Bus 51, and Bus 73

Name of the school principal/person(s) overseeing the drill: Nancy Erdman for Principal Warren 

Other information relative to the emergency evacuation drill:

All students in attendance on 04/24/23 completed a Bus Evacuation Drill. It was a sunny and windy day.

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Date of the school bus emergency evacuation drill: Thursday, April 27th 2023

Time of day the drill was conducted: 9am - 10am

School Name: Franklin Elementary School

Location of the Emergency Evacuation Drill: Upper playground

Route Number(s): 64, 76, 70, 62, 67

Name of the school principal/person(s) overseeing the drill: Kera Baskerville Wilkins

Other information relative to the emergency evacuation drill:

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

4.19.23

Time of day the drill was conducted:

9:10 - 9:45

School Name:

Hannah Caldwell School

Location of the Emergency Evacuation Drill:

Hendericks Dr

Route Number(s):

17 Buses

Name of the school principal/person(s) overseeing the drill:

MARK HOYT

Other information relative to the emergency evacuation drill:

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Date of the school bus emergency evacuation drill: 4-24-2023

Time of day the drill was conducted: 9:15

School Name: Livingston

Location of the Emergency Evacuation Drill: Playground

Route Number(s): _____

Name of the school principal/person(s) overseeing the drill: Benjamin Kloc 

Other information relative to the emergency evacuation drill:

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Date of the school bus emergency evacuation drill: 4/21/23

Time of day the drill was conducted: 8:15

School Name: Jefferson School

Location of the Emergency Evacuation Drill: 155 Hilton Ave

Route Number(s): 1-13 as per M. Johnson (9)

Name of the school principal/person(s) overseeing the drill: Maria Class - security

Other information relative to the emergency evacuation drill:
N/a

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Date of the school bus emergency evacuation drill: 4/20/23

Time of day the drill was conducted: 9:40

School Name: Burnet Middle School

Location of the Emergency Evacuation Drill: Outside exits 9 and 12

Route Number(s): Entire building

Name of the school principal/person(s) overseeing the drill: Dave Shaw

Other information relative to the emergency evacuation drill: N/A

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Date of the school bus emergency evacuation drill: 4/21/23

Time of day the drill was conducted: 9:15 - 9:55 am

School Name: Kawameeh Middle School

Location of the Emergency Evacuation Drill: kms Back Parking lot

Route Number(s): 65, 68 & 76 & all non-bus students.

Name of the school principal/person(s) overseeing the drill: Jason Malanda & Yvonne Lorenzo

Other information relative to the emergency evacuation drill:
N/a

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Date of the school bus emergency evacuation drill:

04/25/2023

Time of day the drill was conducted:

08:55^{am} - 10:40^{am}

School Name:

Union High School

Location of the Emergency Evacuation Drill:

North 3rd Street, Craber Avenue

by Library, and Rettino Gym by 'Rock'

Route Number(s):

High School

Name of the school principal/person(s) overseeing the drill:

Vice Principal Santiago + Secord

N. 3rd St. - Mr. Schubert, Craber Ave - Mr. Mass, 'The Rock' - Mr. Marano

Other information relative to the emergency evacuation drill:

3 large buses at each entrance

2 Vans posted at front for ADA compliance

7 Groupings of 15 min intervals for student training & education

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Date of the school bus emergency evacuation drill: 4/20/23

Time of day the drill was conducted: 9:15

School Name: WASHINGTON

Location of the Emergency Evacuation Drill: PARKING LOT

Route Number(s): BUSES (4)

Name of the school principal/person(s) overseeing the drill: TOM MATTHEWS

Other information relative to the emergency evacuation drill:

