

EXHIBIT B-1

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL: BURNET MIDDLE SCHOOL

DATE: Feb. 10, 2012

ACCOUNT NAME: Yearbook Acct.

Account # 2014

VENDOR: Jostens

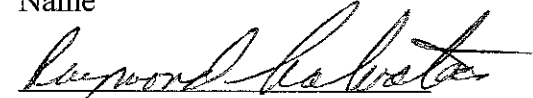
Amount \$4,242.34

Purpose of Expenditure (Attach Appropriate Invoice (s))

Year Book Account/Marie Fiordilino

Raymond Salvatore, Principal

Name



Signature

Board Approval Date _____

Per the Student Organization Funds-Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached

James J. Damato/ Board Secretary

Date

Karen M. Dunn/Business Administrator

Date



STATEMENT
Accounts Receivable

Remit to: 21336 NETWORK PLACE
CHICAGO IL 60673-1213

BURNET MIDDLE SCHOOL
YEARBOOK07594 MARIA FIORDILINO
1000 CALDWELL AVE
UNION NJ 07083

Bill To Site: YEARBOOK07594 MA

Statement Date	Customer Num.
16-JAN-12	1056260
Amount Remitted	

Invoice/Transaction Number	Transaction Date	Transaction Type	Due Date	Reference	Transaction Amount	Amount Due
936497	15-JUN-11	Invoice	15-JUL-11		9,973.49	
936497	15-JUN-11	Credit Memo		Credit Memo: P43700-00107594	<2,308.55>	
936497	24-JUN-11	Payment		CASH RECEIPT: 1199	<2,000.00>	5,664.94
				TOTAL: OTHR		5,664.94
		SUBTOTAL:				5,664.94
<p>Jostens appreciates your patronage. Please review your records to ensure you have paid the invoices listed above that are due. If not, please forward payment to the remittance address listed. Should you have any questions or problems, please contact Accounts Receivable at (800) 854-7464 Ext. #17186 or at the following e-mail address PrintingAR@jostens.com. If your statement indicates that you have a credit balance, please notify our office within 60 days of the transaction date to have a refund check sent to clear the credit balance. Otherwise, the credit will be applied as a deposit against the next order.</p>						
<p># 4,242.34 remaining balance due</p>						
Current	1-30 Days	31-60 Days	61-90 Days	Over 90 Days	Total Amount Due	
0.00	0.00	0.00	0.00	5,664.94	0.00	USD 5,664.94
Past Due				Finance Charges		-1,422.60
						4,242.34

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS
ACCOUNT NAME Chorus/Band Fundraiser
VENDOR All American Music Festival

DATE 2/28/12
ACCT.# 2045
AMOUNT \$20,000.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S)):

Orlando, FL trip (3rd payment)

In accordance with the Student Organization Funds – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/13/12

Per the Student Organization Funds – Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

KAREN M. DUNN/BUSINESS ADMINISTRATOR

DATE



February 22, 2012

Union HS Band
Laura Muller – BD
2350 North Third Street
Union, NJ 07083

INVOICE

3 rd Payment – Florida trip	<u>\$20,000.00</u>
Total Amount Due:	\$20,000.00

Please make check payable to All-American Music Festival.

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/5/12

ACCOUNT NAME R.O.T.C.

ACCT.# 2051

VENDOR Sports Network International

AMOUNT \$ 2,611.00

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S):

2nd payment for hotel (see attached)

Daytona Trip

In accordance with the Student Organization Funds -- Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: _____

Per the Student Organization Funds -- Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

KAREN M. DUNN/BUSINESS ADMINISTRATOR

DATE

Date 2/27

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to pay \$ 2,611 to the order of Sports Network International and charge the account of JROTC Acc't. No. 51
Purpose: 2nd PAYMENT FOR HOTEL

JROTC
Club or Activity

[Signature]
Faculty Adviser - Signature

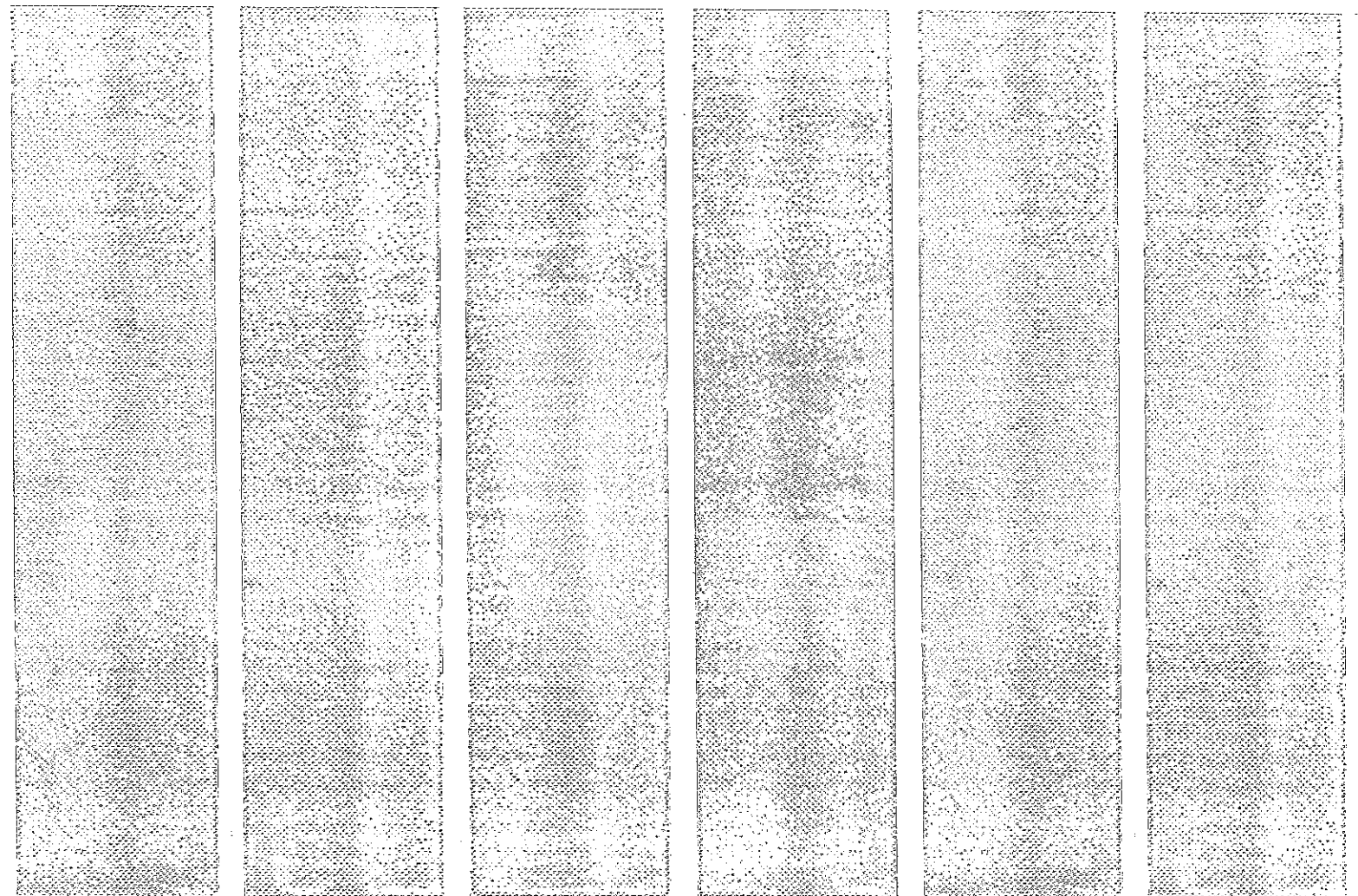
II. Account Balance 14,046.52 Verified by [Signature]
Date 2/29/12 Comment _____

III. Approved [Signature] Date 2/29/12
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____



2012 National High School Drill Team Championships

Daytona Beach, Florida ✦ May 5th – May 7th, 2012

Package Plan Pricing Information

May 5, 2012 - Challenge Level & Open Level					
May 6 - May 7, 2012 - Masters Level					
Package Level	4 to-a-room	3 to-a-room	2 to-a-room	1 to-a-room	Extra Nights
Standard - 2 Night (Challenge & Open Level Only)	\$ 109.00	\$ 125.00	\$ 153.00	\$ 229.00	\$ 83.00
Standard - 3 Night	\$ 125.00	\$ 149.00	\$ 192.00	\$ 307.00	\$ 83.00
Upgrade - 3 Night	\$ 135.00	\$ 162.00	\$ 209.00	\$ 339.00	\$ 95.00
*Hilton HQ Upgrade - 3 Night	\$ 169.00	\$ 199.00	\$ 269.00	\$ 466.00	\$ 138.00

All of the prices above are per person according to the number of people in each room. Every cadet and instructor attending the competition **MUST** pay this package price and stay in the assigned hotel. Parents and other school supporters may choose to pay this price and stay in the hotel with the team, but this is not a requirement. The Extra Night cost is per room/per night for any nights above the nights included in the package price.

*Note: Located directly across from the Ocean Center is the Hilton Daytona Beach Ocean Walk Resort (Event HQ Hotel). Rooms at the Hilton are limited.

All of the package prices include:

- **Four Days & Three Nights of Hotel Accommodations (3-Night Package)**
(3 Days & 2 Nights if you choose the 2-Night Package)
- **Competition T-Shirts for Cadets**
- **Competition Sports Shirts for Adults**
- **Bronze Medallions on a Chest Ribbon for Cadets & Instructors**
- **Swiss-embroidered 4" Event Patch**
- **8" x 10" Color Team Photo**

All information for attending the event will be posted to the MySchool Website by January 15th. All of the prices listed above are inclusive and are posted on our website.

Some schools plan to leave Daytona Beach on Monday evening after the Awards Ceremony at approximately midnight. This is not a problem with the hotel; however, since your rooms are still in use past the Monday check-out time of 1200 hours, this would still constitute the third night of the package.

All teams entering the Masters Level are required to stay through the 3 night package (Saturday-Sunday-Monday nights). Schools may stay extra nights (early or later) should they choose to. Challenge teams are only required to stay through the 2 night package (Friday-Saturday nights), but may elect to stay 3 nights or more to stay over and watch some of the Masters Level competition.

Please feel free to call our office at 800/327-9311 or contact us via email at drill@thenationals.net.

Team Financial Statement - Upgrade Hotels

DUPLICATE
10-MARCH-2014
Enter on the Web!
See Page 1-5 for info

School Name: UNION HIGH SCHOOL

Housing:	#	People	Package Price	Total Cost	Rooms	Rollaways
4 to a Room -	#	<u>29</u>	X \$ 135.00 = \$	<u>3,915.00</u>	<u>(71)</u>	<u>1</u>
3 to a Room -	#	<u>1</u>	X \$ 162.00 = \$	<u>162.00</u>	<u>(1)</u>	
2 to a Room -	#	<u>2</u>	X \$ 209.00 = \$	<u>418.00</u>	<u>(1)</u>	<u>500 x 2</u>
1 to a Room -	#	<u>2</u>	X \$ 339.00 = \$	<u>678.00</u>	<u>(2)</u>	<u>LTC, 500 MOR, 100</u>
<u>4</u> Bus Driver Room Nights @			\$ 95.00 = \$	<u>380.00</u>	<u>(1)</u>	

TOTALS - # 38 = \$ 5,393.00 (EE)

Additional Room Night Units @ \$95.00 = \$ 190.00 (2)

Rollaway Units For extra nights only @ \$11.00* = \$ _____
* This rollaway cost is for any 5-person room staying extra nights - cost is \$11.00 per rollaway / per extra night.

Large Shirt Upcharge (XXL + \$2, 3XL + \$5, 4XL + \$8) = \$ _____

3 Event Parking Passes Ordered = \$ 30.00 - If ordering, enclose page 2-6 - (optional) Money & Form due March 10th

Additional Souvenirs Ordered = \$ _____ - If ordering, enclose page 2-7 - (optional) Money & Form not due until April 14th

Eagle Heads Ordered = \$ 2.00 - If ordering, enclose page 2-8 - (optional) Money & Form not due until April 14th

Photo T-Shirts Ordered = \$ 10.00 - If ordering, enclose page 3-5 - (optional) Money & Form not due until April 14th

Universal Studios Tickets Ordered = \$ 5.00 - If ordering, enclose page 3-6 - (optional) Money & Form not due until April 14th

Total Amount Due = \$ 5,611.00

50% Deposit Payment by March 3rd = \$ 3,000.00 - Deadline if sending bank wire is March 10th

Balance Payment by April 7th = \$ 2,611.00 - Deadline if sending bank wire is April 14th

The 50% deposit for all persons listed on the rooming list and represented on this financial statement is a guarantee of sending their balance payment to SNI. No one may be dropped following the March 10th payment deadline as complete ordering of materials & hotel deposits takes place after this payment.

Transportation Information:
Estimate as closely as possible.
 Number of Buses: 1
 Number of Passenger Vans: _____
 Number of Cars: _____

Participant Code Totals:
1 AD - Other Adults
14 FC - Female Cadets
2 IN - Instructors
16 MC - Male Cadets
33 TOTAL ATTENDING

When will your school Arrive? 1400 on 4 MAY 12 Depart? 2359 on 7 MAY 12
TIME DATE TIME DATE

What day will your school register? Friday or Saturday (circle one)

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL UHS

DATE 3/6/12

ACCOUNT NAME Key Club

ACCT.# 2046

VENDOR Yankee Candle Fundraising

AMOUNT \$1353.91

PURPOSE OF EXPENDITURE (ATTACH APPROPRIATE INVOICE(S)):

Key club fundraisers

In accordance with the Student Organization Funds - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00

Laurie DelGuercio

NAME

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 3/13/12

Per the Student Organization Funds - Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached.

JAMES J. DAMATO, BOARD SECRETARY

DATE

KAREN M. DUNN/BUSINESS ADMINISTRATOR

DATE

COMPLETE SECTION I ONLY

Date 03-06-12

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION to

pay \$ 1353.91 to the order of Yankee Candle Fundraising

and charge the account of Ky Club Acc't. No. 46

Purpose: Fundraising sales invoice

Ky Club
Club or Activity

W Polinsky
Faculty Advisor - Signature

II. Account Balance \$2,580.36 Verified by [Signature]

Date 3/7/12 Comment _____

III. Approved _____ Date _____
Principal - Signature

IV. Date Paid _____ Check No. _____ Account No. _____

Processed by _____

SUPERINTENDENT'S APPROVAL _____

YANKEE CANDLE | FUND-RAISING

INVOICE

Customer Address:
ATTN ANNIE POLINGER
2350 N THIRD ST
UNION HIGH SCHOOL
UNION NJ 07083 US

Remit to Address:
P.O. Box 3750
Boston, MA 02241-3750
To make a payment by phone:
1-855-YCC FUND

Date: 3/3/2012
Attn: ANNIE POLINGER
Organization: KEY CLUB OF UNION H S

Sales Rep: BRENDA FIELD

Total Due: \$1,393.40 by 4/2/2012

Please use Customer #990020194 on check.

Total Sale:	\$2,194.00
Less Profit:	\$877.60
Subtotal:	\$1,316.40
Total Tax:	[Tax-Exempt]
Shipping:	\$77.00
Total Due:	\$1,393.40

If Payment received by YCF on or before 4/2/2012 please pay \$1,353.91 to take advantage of the prompt pay discount.

Please return this portion with payment

Customer: #990020194
Organization: KEY CLUB OF UNION H S

Total Due: \$1,393.40 Amount Paid: \$

Please use Customer #990020194 on check.

Mail Payment to:
Yankee Candle Fundraising
P.O. Box 3750
Boston, Ma 02241-3750

EXHIBIT B-1

Student Organization Fund for Expenditure in Excess of \$1,000.00

SCHOOL: BURNET MIDDLE SCHOOL DATE: March 7,2012

ACCOUNT NAME: Band Account Account # 2006

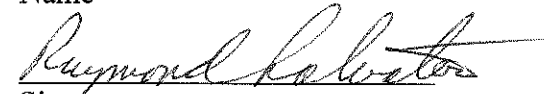
VENDOR: High Note Festivals Amount \$3,208.00

Purpose of Expenditure (Attach Appropriate Invoice (s))

Band Account Mr. Hamilton

Raymond Salvatore, Principal

Name



Signature

Board Approval Date _____

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I approve the purchase of goods/services per the attached

James J.Damato/ Board Secretary

Date

Karen M. Dunn/Business Administrator

Date



"Where The Music Comes First"
A Fun-Filled, One-Day, Music Learning Event

INVOICE

Mr. Michael Hamilton
Burnet Middle School
1000 Caldwell Avenue
Union, NJ 07083

Payment Schedule

\$1,604.00 due April 02, 2012
Balance due May 02, 2012

Date:	September 14, 2011	Group #	10	Destination:	Dorney Park
High Note Festivals Representative:	Brian Heim		Event Date:	Friday, June 01, 2012	

Date	Description	Price	Charges	Credits	Balance
	80 Students	\$38.00	\$3,040.00		
	6 Adults / Chaperones	\$28.00	\$168.00		
	4 Free Packages:				
	90 Total Packages				
	<u>Miscellaneous Charges</u>				
	Deposit Due	\$50.00	\$50.00		
	<u>Payments Received</u>				
9/14/2011	Waiting for deposit			\$0.00	
			\$3,208.00	\$0.00	\$3,208.00

All checks should be made payable to High Note Festivals. Prices listed above are in U.S. dollars unless otherwise specified. No refunds will be given for school, or individual cancellations received within 15 days of the festival.

Dr. Alyn J. Heim, President and National Director
Toll Free: 1-877-239-3007

P.O. Box 307, 208 Little Falls Road, Cedar Grove, NJ 07009
Fax: 973-239-3002
alynheim@highnotefestivals.com

A Production Of High Note Festivals, Inc



Villani Bus Company
 811 East Linden Avenue
 Linden, NJ 07036
 Phone: 908-862-3333
 Fax: 908-474-8068
 Website: www.villanibus.com
 Email: info@villanibus.com

Charter Confirmation

Confirmed: 09/19/11
 Charter No.: 31207

Michael Hamilton
 Burnet Middle School
 1000 Caldwell Avenue
 Union, NJ 07083 USA

Phone: 908-851-6490
 Fax: 908-687-2645
 Order Date: 09/19/11

SalesRep:

Thank you for selecting Villani Bus Company for your upcoming trip. We are committed to providing you with the very best service possible, and I am sure that you will be pleased with the quality of our equipment and drivers. This Confirmation serves as your contract for your transportation needs shown below. We must receive your deposit along with one signed and dated copy of this letter by the due date of the deposit shown below. Please review the following information to confirm our understanding of the services we will provide.

Group Name: Burnet Middle School # Coaches: 2
 Group Leader: Michael Hamilton Equipment: 2-55 Motorcoaches
 Destination: Allentown, Pa.
 Leave Date: Friday, June 01, 2012 Return Date: Friday, June 01, 2012
 Spot Time: 8:45 am
 Leave Time: 7:00 am Retn\Drop Time: 9:00 pm
 Pickup Location: Burnett Middle School Destination Site: TBS
 Location: 1000 Caldwell Avenue Details: Allentown, Pa.
 Union, NJ

Description	# Coaches	Qty	Rate	Charge
1-Day Trip	1	2.00	\$1,540.00	\$3,080.00
Gratuity is not included	1	2.00	\$0.00	\$0.00

Due Dates	Description	Amount	Date Received	Transport Charge:	\$3,080.00
09/20/11	Signed Contract			Amount Paid	\$0.00
01/27/12	Deposit	\$400.00		Balance Due	\$3,080.00
05/11/12	Final Payment	\$2,680.00			

If you have not already done so, please remember to send us an itinerary complete with addresses to insure the success of your trip. Please call me if you have any questions.

Sincerely,

 Charter Party Authorized Signature Date