

STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION - CHIEF OF STAFF
OFFICE OF SCHOOL FACILITIES

Table with 2 columns: Category (Parent, Land, Temporary, Feasibility, Emergent) and Status (checkboxes)

PROJECT APPLICATION

Project and District Information

(Note: Pre-Development Services do not constitute a "project;" use only Forms 001, 100 A& 110 when requesting Pre-Dev't Services.)

Form with fields for County, District Name, District Number, School Name, School Code, Project Title, Project Address, Municipality, Zip Code, District Contact, Contact Title, District Telephone #, District Fax #, District E-Mail, A/E Firm, A/E Contact, A/E Phone #, A/E Fax #, A/E E-Mail.

Brief Description of Project:

Lintel repairs/replacement and masonry restoration for part of the 1931 section of the building.

1. District Type(s):

(Identified on "Welcome-001" worksheet)

- ___ SDA District
___ Regular Operating School District
___ Level II District
___ Other:

2. Identification of Project(s) from District's LRFP:

___ Project not consistent LRFP - Amendment Required

3. Project Type:

- ___ School Facilities Project (N.J.A.C.6A:26-3.2)
___ Other Capital Project (N.J.A.C.6A:26-3.12)

4. Status of District's LRFP:

- ___ Draft Determination issued by DOE Date:
___ Final Determination issued by DOE Date: 9/5/2008
___ LRFP in Progress or Amendable Date:
___ LRFP Incomplete or Deficient Date:

5. Type of Facility:

- ___ Educational School Facility
___ Other Facilities (i.e., offices, garage, storage, etc.)

6. Project Scope (Check all that apply. Identify ONE TIER classification for New and Rehabilitation Component per N.J.S.A. 18A:7G-5(m)):

6A. New Construction Component: New Building, Replacement, Addition, Demolition, Acquisition of Existing Facility. 6B. Rehabilitation Construction Component(s): Renovation, Alteration, Capital Maintenance/Building System, Renovation of Facility as part of building Acquisition.

6C. Temporary Space:

- I. Temporary Space needed for: Swing Space during rehabilitation, Capacity in advance of permanent construction, Early Childhood - in advance of permanent construction (ECPA District), Other.
II. Type(s) of Temporary Space requested: Temp. Classroom Unit (TCU), Temp. Leased Space (p/o facility), Temp. Leased Facility (whole facility), Temp. use of substandard existing space, Other.

7. Additional Project Characteristics (From "Welcome-001" tab, provide additional information if required):

- ___ Land Acquisition (N.J.A.C.6A:26-3.13)
___ Emergent Project (N.J.A.C.6A:26-3.16)
___ Temporary Facilities (N.J.A.C.6A:26-3.14)
___ Other:
___ Other:

8a. Local Funding Sources (Check all that apply):

- ___ Capital Outlay
___ Capital Reserve
___ Lease Purchase (Only less than 5 years is allowed; Comply w/ all requirements of N.J.A.C. 6A:26-10)
___ Long Term Debt
___ Short Term Notes/Debt
___ Unexpended Bond Proceeds (Division approval is required for State Funding eligibility)
___ Other:

8b. State Funding Sources (Elect only ONE of the following):

- ___ SDA Grant (N.J.S.A.18A:7G-15)
___ DOE Debt Service Aid (N.J.S.A.18A:7G-9)
___ SDA Grant County Vocational Rehabilitation Fund (N.J.A.C.6A:26-11.2)
___ Project to be constructed by SDA (N.J.S.A.18A:7G-5)
___ No State Funding
___ Other:
___ Other:
___ Other:

Project Application (continued.)

9a. General Information (applicable to all projects):

Grades Housed at School:
Existing: _____ Proposed: _____

9b. General Information (NEW construction only):

unhoused students being housed by new construction: _____ Area Allowance*: _____ (GSF/student)

10. Referendum Information (if applicable):		Proposed Year: _____
<input type="radio"/> January (4th Tuesday)	<input type="radio"/> September (Last Tuesday)	<input type="checkbox"/> Referendum Passed
<input type="radio"/> March (2nd Tuesday)	<input type="radio"/> December (2nd Tuesday)	Enter Date: _____
<input type="radio"/> April (3rd Tuesday)	<input checked="" type="radio"/> None	

One or More Checklists AND THE TRANSMITTAL Must Accompany This Form when sending your submission package to the NJDOE.
Please review all checklists to verify which are applicable. They include:

- School Facilities Project Submission Checklist **DOE Form - 121**
Use Form-121 to I.D. submission requirements for your type of project
- Various Land Acquisition and Disposal and Facility Closing Checklists **DOE Forms - 150, 151, 152**
Use Forms-150, -151, and -152 to I.D. additional submission requirements for projects involving Land Acquisition/Disposal or Facility Closing(s)
- Temporary Facilities Submission Checklist **DOE Form - 126**
Use Form-126 to I.D. additional submission requirements for projects involving temporary facilities
- Pre-Development Services Request. This is ALWAYS required for all Districts required to use the Authority.
If this is a Pre-Development Application (a "Request for Pre-Development Services") DO NOT USE THIS APPLICATION FORM; Instead, go to DOE Form-110, and utilize that in place of this form, because a request for pre-development services does not constitute a project application, but, rather, is a request for services prior to a project application.

Project Application Notes

SDA Districts (N.J.A.C. 6A:26-3.9(d))

- 1) Prior to project submission, a Pre-Development request must be filed, and activities must be undertaken by the SDA. One exception is Other Capital Projects approved by the Abbott District's DOE Budget Manager.

Executive Order 215 of 1989 ("EO-215"):

- 1) Projects approved for Preliminary Eligible Costs by DOE on or before December 18, 2001 are exempt from the requirements of Executive Order 215 per Executive Order 137 of 2001.
- 2) Projects initiated by the State, as well as school facilities projects in which the State is granting at least 20 percent financial assistance and which meet certain cost thresholds (as in 3 and 4 below) and which are not otherwise exempted (as in 5 below), are required to comply with EO-215, including the preparation and submission of either an environmental assessment or an environmental impact statement, as applicable.
NOTE: The assessment or impact statement shall be prepared as early in the planning and design process as possible, but in all cases submission and review must be completed prior to site preparation and/or any construction activity for the project.
In the case of a project to be funded by the State, review of the assessment/impact statement must be completed by the DOE prior to awarding any financial assistance for the commencement of site preparation and/or any construction activity.
If the school facilities project is approved by NJDOE, the district must still submit to NJDOE the assessment/impact statement for their submission to NJDEP with sufficient time to review per EO-215, prior to site preparation or any construction activities or receipt of State funds for same.
(Submit 7 copies to NJDOE: 1 for NJDOE records, 6 to be forwarded by NJDOE to NJDEP for review).
- 3) Projects are subject to a **Level I Environmental Assessment** requirement if total construction cost > \$1 million
- 4) Projects are subject to a **Level II Environmental Impact Statement** requirement if both total construction cost > \$5 million, and more than 5 acres of land is disturbed.
- 5) Exemptions include: (a) maintenance, or repair projects, (b) facilities or equipment replaced in kind at the same location, (c) Renovations or rehabilitation of existing buildings, (d) Expansion or additions of existing buildings provided that the expansion or addition does not increase the building's capacity by more than 25% (e) Projects subject to review pursuant to the provisions of the Coastal Area Facility Review Act (CAFRA) or the Municipal Wastewater Treatment Financing Program, (f) Projects which will require a full environmental impact statement pursuant to National Environmental Policy Act (NEPA), (g) projects classified as categorical exclusions pursuant to regulations promulgated in accordance with NEPA; or (h) Projects involving loans or tax exempt financing to private sector applications by departments, agencies or authorities of the State.

Additional Comments: