


DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M


TO: Greg Tatum
C: Diane Cappiello, Julia Vicidomini
FROM: Kim Conti 
RE: Board Agenda
DATE: February 16, 2018

Approve an increase to PO#18-01221 with Cross County Clinical to provide Bilingual evaluation services for the 2017 – 2018 school year by \$13,000.00 to meet district needs. Although, this type of service remained fairly consistent in previous years, the need for bilingual evaluations has increased significantly and our in-district resources available to conduct bi-lingual evaluations are limited.

When this service was board approved for the 2017-2018 school year, we had expended \$2,550.00 during the current year. Therefore, the budgeted amount of \$3,400.00 appeared reasonable. However, in November 2017 it was necessary to increase this PO by \$4,250 based on the projected need at that time. Since then, the district's need has continued to rise, exceeding last year's total expenditures by \$13,050.

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