

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 3/3/21

DEPARTMENT: Senior Class Account: 2227

VENDOR: O'Donnell Sign Company Amount: 2,775.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): pay for 300 congratulations graduate lawn signs that will be personalized and ordered by community members as a class of 2021 fundraiser

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Cheryl Fiske
NAME

Cheryl Fiske
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

O'DONNELL SIGN COMPANY, LLC
 269 Bloomfield Avenue
 Verona, New Jersey 07044

Phone: 973.879.9369 www.ODonnellSign.com odsigns@aol.com

Invoice No. 44738

INVOICE

Customer			
Name	UNION HIGH SCHOOL CLASS of 2021		
Address	2350 NO. 3rd STREET		
City	UNION	State NJ	ZIP 07083
Phone	CHERYL FISKE 908-419-4005		

Misc	
Date	3/2/2021
Order No.	CHERYL
Rep	BILL/JEN
FOB	

Qty	Description	Unit Price	TOTAL
300	"CONGRATULATIONS GRADUATE" SIGNS 18" X 36"	\$ 9.25	\$ 2,775.00
	NAMES WILL BE ADDED AND BILLED SEPARATELY @ \$7.00 PER NAME.		
	THANK YOU, IT IS ALWAYS A PLEASURE WORKING WITH YOU. LOOKING FORWARD TO WORKING WITH YOU NEXT YEAR!		
	TAX-EXEMPT		

SubTotal	\$ 2,775.00
Shipping	
TOTAL	\$ 2,775.00

Payment
Check
Comments
Name
CC #
Expires

Tax Rate(s)

Office Use Only

"Thank You for Choosing O'Donnell Sign Company!"

"Thank You for Choosing O'Donnell Sign Company"

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EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL Union High DATE 2/8/2021

DEPARTMENT Athletics

VENDOR Lou Rettino Scholarship AMOUNT \$1000.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:

Scholarship for the Lou Rettino Award given to a worthy Football
player, possibly divided into 2 players. for the 2020 Football season.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Linda Ionta- AD
NAME


SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Yolanda Koon

Business Administrator

Date

Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure In Excess of \$1,000.00 .

SCHOOL: WHS

Date: 2/11/21

DEPARTMENT: Senior Class Account: 2227

VENDOR: Zolnier Amount: Not to exceed \$12,060.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: Graduate Supply LLC
To purchase
the caps and gowns for our Class
of 2021 students to participate in
the Graduation ceremony.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Cheryl Fiske

NAME

Cheryl Fiske

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 2/26/21
DEPARTMENT: Senior Class Account: 2227
VENDOR: Prestige Amount: \$7,350.00
Laser Engraving
PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: To purchase token
gifts for our Class of 2021 students on
Graduation Day.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Cheryl Fiske
NAME
Cheryl Fiske
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

EXHIBIT B-1

Student Organization Fund Approval for Expenditure In Excess of \$1,000.00 .

SCHOOL: WHS Date: 3/1/21

DEPARTMENT: NHS Account: 2049

VENDOR: NASSP Amount: \$1,136.13

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): To purchase pins,
cards, and certificates for members
of NHS in recognition of their academic
achievement and membership status.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Emily Gutierrez
NAME

Emily Gutierrez
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date



NASSP

Date: 27-Feb-2021

Phone: 1-800-253-7746 | Fax: 703-620-6534

INVOICE

Ship To: 01045216
 Ms Emily Gutierrez
 Union High School
 2350 N 3rd St
 Union NJ 07083-5085

Bill To: 01045216
 Ms Emily Gutierrez
 Union High School
 2350 N 3rd St
 Union NJ 07083-5085

Product Code	Description	Qty.	Unit Price	Unit Discount	Coupon	Total
7110121	NHS Membership Pin w/Card	60	\$7.80	\$1.17	\$0.00	\$397.80
7510044	NHS Honor Cord-Blue/Gold	4	\$12.25	\$1.84	\$0.00	\$41.64
7510045	NHS Honor Cord - Gold	60	\$12.25	\$1.84	\$0.00	\$624.60
7410518	NHS Contemporary Certificates Pk 25	3	\$15.00	\$2.25	\$0.00	\$38.25
7110130	NHS President's Pin	1	\$9.95	\$1.49	\$0.00	\$8.46
7110131	NHS Vice President's Pin	1	\$9.95	\$1.49	\$0.00	\$8.46
7110132	NHS Secretary's Pin	1	\$9.95	\$1.49	\$0.00	\$8.46
7110133	NHS Treasurer's Pin	1	\$9.95	\$1.49	\$0.00	\$8.46
Subtotal						\$1,136.13
Shipping						\$0.00
Shipping Method						Ground
Taxes						\$0.00
Total						\$1,136.13
Amount Due						\$1,136.13

Mail this invoice with your payment.
 Payments received without a copy of this invoice will be refunded.

PAYMENT OPTIONS




**BY CREDIT CARD OR
E-CHECK.**

For **FASTER** service, use a credit



BY CHECK

Make payable to NASSP



SEND CHECK TO:

NASSP